



**Republic of the Philippines**  
**NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY**

NEDA sa Pasig, 12 St. Josemaría Escrivá Drive, Ortigas Center, Pasig City 1605  
P.O. Box 419, Greenhills • Tels. 631-0945 to 64  
<http://www.neda.gov.ph>

### **Vacant Positions**

**Position Title:** **Chief Economic Development Specialist**  
**Salary Grade:** 24  
**Item:** ODGB-CEDS-1-1998 (035.1), ODGB-CEDS-35-1998 (035.2)  
ODGB-CEDS-24-1998 (035.3)  
**Location:** **National Planning and Policy Staff**  
**CSC Prescribed Qualification Standard:**  
Education Masteral degree  
Training 24 hours of training in management and supervision  
Experience four (4) years in position/s involving management and supervision  
Eligibility CS Professional

**Position Title:** **Supervising Economic Development Specialist**  
**Salary Grade:** 22  
**Item:** ODGB-SVEDS-1-1998 (036.1), ODGB-SVEDS-24-1998 (036.3), ODGB-SVEDS-13-1998 (036.4), ODGB-SVEDS-35-1998 (036.2)  
**Location:** **National Planning and Policy Staff**  
**CSC Prescribed Qualification Standard:**  
Education Bachelor's degree in Economics, Public Administration, Statistics or any related courses  
Training 16 hours relevant training  
Experience three (3) years relevant experience  
Eligibility CS Professional

**Position Title:** **Senior Economic Development Specialist**  
**Salary Grade:** 19  
**Item:** ODGB-SREDS-286-1998 (037.4), ODGB-SREDS-2-1998 (037.1), ODGB-SREDS-78-1998 (038.7)  
**Location:** **National Planning and Policy Staff**  
**CSC Prescribed Qualification Standard:**  
Education Bachelor's degree in Economics, Public Administration, Statistics or any related courses  
Training eight (8) hours relevant training  
Experience two (2) years relevant experience  
Eligibility CS Professional



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### **Vacant Positions**

**Position Title:** **Economic Development Specialist II**  
**Salary Grade:** 16  
**Item:** ODGB-EDS2-7-1998 (039.6), ODGB-EDS2-8-1998 (039.3)  
ODGB-EDS2-54-1998 (137.2)  
**Location:** **National Planning and Policy Staff**  
**CSC Prescribed Qualification Standard:**  
Education Bachelor's degree in Economics, Public Administration, Statistics or any related courses  
Training four (4) hours relevant training  
Experience one (1) year relevant experience  
Eligibility CS Professional

**Position Title:** **Economic Development Specialist I**  
**Salary Grade:** 13  
**Item:** ODGB-EDS1-43-1998 (040.1)  
**Location:** **National Planning and Policy Staff**  
**CSC Prescribed Qualification Standard:**  
Education Bachelor's degree in Economics, Public Administration, Statistics or any related courses  
Training none required  
Experience none required  
Eligibility CS Professional

**Position Title:** **Administrative Aide VI**  
**Salary Grade:** 6  
**Item:** ADA6-101-2004(046)  
**Location:** **National Planning and Policy Staff**  
**CSC Prescribed Qualification Standard:**  
Education Completion of two years of college studies  
Training none required  
Experience none required  
Eligibility CS Sub Professional



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**Position Title:** **Administrative Aide IV**  
**Salary Grade:** 3  
**Item:** ADA4-88-2004  
**Location:** **National Planning and Policy Staff**  
**CSC Prescribed Qualification Standard:**  
Education Completion of two years of college studies  
Training none required  
Experience none required  
Eligibility CS Sub Professional

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Requirements:

1. Original and Photocopy of Transcript of Records
2. Original and Photocopy of Civil Service Eligibility and/or Board Rating
3. One 2x2 I.D. picture
4. Residence Certificate

\* For non-NEDAns – must take the NEDA Qualifying Exam at the NEDA Central Office, Pasig City

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