



Republic of the Philippines
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

NEDA sa Pasig, 12 St. Josemariá Escrivá Drive, Ortigas Center, Pasig City 1605
P.O. Box 419, Greenhills • Tels. 631-0945 to 64
<http://www.neda.gov.ph>

Vacant Positions

Position Title: **Administrative Officer I**
Salary Grade: 10
Item: Contractual
Location: **Social Development Staff**
CSC Prescribed Qualification Standard:
Education Bachelor's degree relevant to the job
Training none required
Experience none required
Eligibility CS Professional

Requirements:

1. Original and Photocopy of Transcript of Records
2. Original and Photocopy of Civil Service Eligibility and/or Board Rating
3. One 2x2 I.D. picture
4. Residence Certificate

* For non-NEDAns – must take the NEDA Qualifying Exam at the NEDA Central Office, Pasig City
