

PRACTICE SESSION A: WORKSHOP INSTRUCTIONS

Focus of the small group sessions: *Assessment of the gender sensitivity/responsiveness of a project and enhancement of the project design to make the project more gender-responsive or produce better gender equality results*

1. Allot a maximum of 45 minutes for reading or reviewing the project document.
2. Use the assigned harmonized GAD checklist. Go through each element, item and question of the checklist. **Rate the project design document.** Although the checklist is intended to be used while a project is being identified and designed, it can also be applied, as will be done during the workshop, as an assessment guide. The object of this exercise is to determine whether or not the project—as can be discerned from the document—has gone through the required activity (involving women and men in the design, generating and using sex-disaggregated data, conducting gender analysis, etc.).
3. Analyze the project case or document further by discussing the following questions:
 - a. What salient gender gaps or issues should the project consider? Have these been identified in the discussion of the development problem or issue? Have the gender issues been discussed elsewhere in the document?
 - b. What are the strategies (or ways) of addressing the issues that have been identified in the project document?
 - c. What are the gender issues do you anticipate as a result of the way the project has been designed?
4. How would you improve or enhance the project design to make the project produce better gender equality or women's empowerment results? Do this by addressing each of the elements in the checklist where your group has found the project wanting. Particularly, identify
 - a. what additional activities should be undertaken
 - b. what additional information are needed to better define the gender dimension of the development problem or issue, or to better identify the gender issues that the project should address
 - c. what changes need to be introduced in the project strategies or interventions to better respond to the gender issues, **especially the issues arising from the project design**
 - d. what changes need to be introduced in the project monitoring plan (including monitoring indicators)
 - e. what additional resources may be needed and why