



REPUBLIC OF THE PHILIPPINES

NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

**INVESTMENT COORDINATION COMMITTEE  
CHECKLIST FOR NEW PROJECT PROPOSALS  
Received by the NEDA Secretariat**

**I. Project Title:** \_\_\_\_\_

\_\_\_\_\_ For NEDA Secretariat review

\_\_\_\_\_ Grant

\_\_\_\_\_ For ICC review

\_\_\_\_\_ Loan

**II. Transmittal letter signed by:** \_\_\_\_\_

(Head of Agency/Authorized Official)

**III. Contact persons and details:**

Director level	Focal technical staff
Name:	Name:
Tel. No.	Tel. No.
Fax No.	Fax No.
Email	Email

**IV. Documentary requirements**

Items	Date of submission	Received by (Staff)	Status/Remarks
1. <input type="checkbox"/> Project Proposal ( <input type="checkbox"/> no. of copies) <input type="checkbox"/> Feasibility Study ( <input type="checkbox"/> no. of copies)			
2. <input type="checkbox"/> ICC Project Evaluation Matrix			
3. ICC Project Evaluation Forms <input type="checkbox"/> PE Form No. 1 General Information <input type="checkbox"/> PE Form No. 2 Sources of Financing <input type="checkbox"/> PE Form No. 3 Estimated Project Cost, Investment Phase <input type="checkbox"/> PE Form No. 4 Annual Operations and Maintenance Costs <input type="checkbox"/> PE Form No. 5 Estimated Project Benefits and Revenue <input type="checkbox"/> PE Form No. 6 Logical Framework <input type="checkbox"/> PE Form No. 7 Project and Financing Milestones <input type="checkbox"/> PE Form No. 8 Gender Responsiveness Checklist <sup>1</sup>			
4. Two (2) CD/Electronic copies of the economic and financial analyses in traceable formula			

<sup>1</sup> Refers to the Combined Generic Checklist for the Project Identification and Design Stages or the applicable Sectoral Gender and Development Checklist, which can be accessed at [http://w3.neda.gov.ph/hgdg/left\\_nav.html](http://w3.neda.gov.ph/hgdg/left_nav.html)



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format			
5. Endorsements from other concerned agencies, including respective mother agency/department-level endorsement for proposals of bureaus or attached agencies*			
6. RDC endorsements (as may be required by the ICC)/Documentation of Public or Local Consultations <sup>2*</sup>			
7. Environmental Impact Statement/Environmental Compliance Certificate/Certificate of Non-Coverage*			
8. ROW acquisition and resettlement action plan with budget cover			
9. DBM certification of budget cover availability for the project*			
10. DOF-CAG review for GOCC/GFI projects*			
11. NCC review for relending programs*			
12. Information on job creation/employment impact of the project			
13. Location map (with e-copy)			

NEDA-PIS/ 1 December 2016

\*Initial documentation of application for processing of these requirements maybe accepted.

<sup>2</sup> Per June 08, 2016 Memorandum of the ICC, national government agencies, corporations, local government units that will submit programs and projects proposed for ICC approval shall undertake public consultations based on existing laws, rules and regulations and submit official documentation of such consultations as part of ICC documentary requirement.

Endorsement by the RDCs of programs and projects will no longer be required by the ICC for the following programs and projects, unless otherwise required under existing laws, rules and regulations: (a) Programs and projects that will not result in physical or socioeconomic displacement of affected persons/businesses/communities; or (b) Demand-based programs and projects providing support for target beneficiaries that are to be determined/ finalized after ICC approval (e.g. relending programs, etc.).