



Republic of the Philippines

National Economic and Development Authority

Request for Expression of Interest

FOR THE OPERATION OF THE NEDA CENTRAL OFFICE CANTEEN Located at NEDA sa PASIG

1. The National Economic and Development Authority (NEDA) is inviting canteen concessionaires to submit an Expression of Interest for the operation of the NEDA Central Office canteen located at No. 12, St. Josemaria Escriva Drive, Ortigas Center, Pasig City starting June 2014.
2. Interested concessionaires must have a proven track record in the canteen/food service industry for at least one (1) year. Please submit a Letter of Intent on or before **9 May 2014, 12:00 NN**, together with the following requirements:
 - Department of Trade and Industry (DTI) or Securities and Exchange Commission (SEC) or Cooperative Development Authority (CDA) Registration;
 - Copy of 2013 Annual Income Tax Return stamped received by the BIR;
 - 1st Quarter of 2014 copy of SSS and PhilHealth Remittance Lists with official receipt/s; (2 & 3 where applicable) and
 - A 2-week menu for “value meals” and “ala carte” with corresponding price.
3. Interested concessionaires may obtain documents from the NEDA Canteen Committee Secretariat at the address and numbers below on 5-8 May 2014 from 9:00 AM to 5:00 PM.
4. Pre-qualified canteen concessionaires will be invited for a conference which will be held on 12 May 2014.

For further information, please contact:

Ms. Ma. Victoria L. Agustin
Human Resource Management Division-Administrative Staff
2nd Flr. NEDA Building, No. 12, St. Josemaria Escriva Drive
Ortigas Center, Pasig City
Tel. No. 631-37-54/631-37-36

Mhanna Escolano

MARIA THERESA R. ESCOLANO
OIC- Director and
Head, NEDA Canteen Committee