



REPUBLIC OF THE PHILIPPINES

# NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

## REQUEST FOR EXPRESSION OF INTEREST (EOI) AND SUBMISSION OF ELIGIBILITY DOCUMENTS FOR THE PROCUREMENT OF CONSULTING SERVICES FOR THE CONDUCT OF FEASIBILITY STUDIES OF VARIOUS PROJECTS UNDER THE FEASIBILITY STUDY FUND

1. The National Economic and Development Authority (NEDA), through the Feasibility Study (F/S) Fund, shall engage the services of consultants (foreign and local) for the conduct of F/S of the projects indicated in the table below:

Project	Implementing Agency
Ilocos Norte Irrigation Project - Stage II	National Irrigation Administration (NIA)
Bataan Circumferential Road Improvement/ Enhancement (Upgrading/Improvement of Bataan Expressway)	Department of Public Works and Highways (DPWH)
Nationwide Fish Ports Project	Philippine Fisheries Development Authority (PFDA)
Salug Small Reservoir Irrigation Project (SRIP)	National Irrigation Administration (NIA)
Mindanao Railway	Department of Transportation and Communications (DOTC)

2. The NEDA is inviting the submission of EOI and eligibility requirements for the aforecited undertaking as provided for under Sections 24.1 and 24.2 of the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, or the Government Procurement Reform Act (GPRA), and in the Eligibility Documents / Eligibility Data Sheet (EDS). Interested consulting firms may submit their eligibility documents on or before **17 December 2014, 4:00 P.M** (the Eligibility Documents / EDS and the checklist for eligibility requirements can be downloaded from the NEDA Website) at the following address:

**Hon. Ruben S. Reinoso, Jr.**

**Assistant Director-General and Chairman**

**NEDA Bids and Awards Committee (NBAC)**

**3/F NEDA-sa-Pasig Bldg.**

**#12 Josemaria Escriva Drive, Ortigas Center, Pasig City 1605**

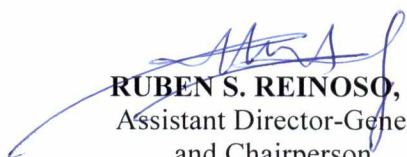
3. Interested firms should clearly specify in the EOI which among the above five (5) projects they are submitting eligibility documents for. Only those consulting firms who will submit EOI and pay the corresponding participation fee of Php2,000.00 for each of the aforecited projects, together with the required eligibility documents shall be evaluated for shortlisting, and if determined to be eligible pursuant to Sections 24.1 and 24.2 of the Revised IRR of RA 9184 and short-listed in accordance with the applicable firm and key personnel experience/qualifications (80%) and job capacity (20%), shall be directly invited in the subsequent selection process and

shall be furnished the detailed Terms of Reference (TOR) containing, among others, the approved budget for the contract (ABC).

4. Consultants may submit their eligibility documents for shortlisting **on or before 10 December 2014, 4:00 P.M.** for preliminary review/evaluation of compliance of eligibility subject to the payment of the participation fee. Those that have already signified interest to participate in the bidding for the subject procurement of consulting services for any or all of the abovementioned projects, and have submitted in advance their eligibility documents or have requested/would like to request for a certification of continued validity of eligibility documents submitted to NEDA for previous or recently concluded procurement of consulting services, are required to pay the PhP2,000.00 participation fee **on or before 10 December 2014, 4:00 P.M.** before the NBAC can proceed with the evaluation/processing of the eligibility documents submitted for previous procurement or in advance for this current procurement. The NBAC shall then issue a certification of continued validity of the submitted eligibility documents and/or inform participating firms of any deficiency in their respective submissions prior to the deadline for submission of eligibility documents set in this Request for EOI (i.e., 17 December 2014, 4:00 PM).
5. The participation fee shall cover the attendant administrative cost for the eligibility check and short-listing process and shall be deducted from the cost of the Bidding Documents which the participating short-listed consulting firms are required to purchase.
6. Eligibility and Selection will be conducted through open competitive selection process as specified in RA 9184 and its Revised IRR and the bid documents. Proposals shall be evaluated using the Quality-Cost Based Evaluation/Selection (QCBE/QCBS) procedure. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
7. NEDA reserves the right to reject any and all proposals, including that of a single eligible proponent, waive any minor deviation in the submitted documents which will not materially affect the substance of the proposal, annul the selection process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected participating consulting firm/s.
8. For further information, please refer to the NBAC Special Technical Working Group (STWG):

*Infrastructure Staff  
3/F NEDA-sa-Pasig Bldg.  
12 Escriva Drive, OrtigasCenter, Pasig City 1605  
(02) 631-3724 (Direct Line) / (02) 631-0960 to 65 local 312 (Trunk Line)  
Fax Nos. (02) 631-2188*

Issued on 28 November 2014.

  
**RUBEN S. REINOSO, JR.**  
Assistant Director-General  
and Chairperson,  
NEDA Bids and Awards Committee



# Eligibility Documents

## 1. Eligibility Criteria

- 1.1. The following persons/entities shall be allowed to participate in the bidding for Consulting Services:
  - (a) Duly licensed Filipino citizens / sole proprietorships;
  - (b) Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines;
  - (c) Corporations duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines;
  - (d) Cooperatives duly organized under the laws of the Philippines, and of which at least sixty percent (60%) interest belongs to citizens of the Philippines; or
  - (e) Persons/entities forming themselves into a joint venture (JV), *i.e.*, a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, That Filipino ownership or interest thereof shall be at least sixty percent (60%). For this purpose, Filipino ownership or interest shall be based on the contributions of each of the members of the JV as specified in their JV Agreement (JVA).
- 1.2. When the types and fields of Consulting Services involve the practice of professions regulated by law, those who will actually perform the services shall be Filipino citizens and registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions specified in the **EDS**.
- 1.3. If the Request for Expression of Interest (EOI) allows participation of foreign consultants, prospective foreign bidders may be eligible subject to the qualifications stated in the **EDS**.
- 1.4. Government corporate entities may be eligible to participate only if they can establish that they (a) are legally and financially autonomous, (b) operate under commercial law, and (c) are not dependent agencies of the Government of the Philippines (GOP) or the Procuring Entity.

## 2. Eligibility Requirements

- 2.1. The following eligibility requirements shall be submitted on or before the date of the eligibility check specified in the Request for EOI and Clause 5 for purposes of determining eligibility of prospective bidders:

(a) Class “A” Documents –

Legal Documents

- (i) Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the **EDS**;
- (ii) Valid Mayor’s permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
- (iii) Valid Tax Clearance Certificate per Executive Order (EO) No. 398, Series of 2005, reviewed and approved by the Bureau of Internal Revenue (BIR);

Technical Documents

- (iv) Statement of the prospective bidder of all its ongoing and completed government and private contracts (properly labeled), including contracts awarded but not yet started, if any, whether similar, relevant or not similar/relevant in nature and complexity to the contract to be bid as defined in the **EDS**, within the relevant period provided in the **EDS**. The statement shall, for each contract, include, but not limited to, the following:
  - (iv.1) complete name/title and location of the contract;
  - (iv.2) date of award of contract (in day-month-year);
  - (iv.3) description of the project including the type/nature of the scope of works;
  - (iv.4) consultant’s role (whether main consultant, subcontractor, or partner in a JV), including a detailed discussion/description of such role
  - (iv.5) total project/contract cost;
  - (iv.6) contract amount for the consulting services rendered;
  - (iv.7) contract duration for the services rendered (in month and year); and
  - (iv.8) certificate of completion / satisfactory service / final payment, or equivalent/similar document, specified in the **EDS** issued by the client, in the case of a completed

contract (with the date of issuance of such certificate indicated);

- (v) Statement of the consultant specifying its nationality and confirming that those its key personnel and other consultants under its employ who may actually perform the service are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions in accordance with Clause 1.2, including a list of the principals/key personnel of the firm and prospective personnel to be assigned to the project, and their respective updated curricula vitae (CVs) that show, at the very least, the consultant's educational background, related training and relevant experience (in months and years with detailed description/discussion on the nature and scope of work/services rendered).

NOTES FOR NEW FIRMS: New firms (not reorganized or recently amalgamated but only established for less than two (2) years reckoned from the date of preparation of these eligibility documents) may cite experience and capabilities of the principals and key staff of the firm based on performance and responsibility while in the employ of others. In item iv, projects of principals/key personnel for the last ten (10) years plus consulting services rendered by the New Firm may be indicated.

#### Financial Document

- (vi) The consultant's audited financial statements, showing, among others, the consultant's total and current assets and liabilities, stamped "received" by the BIR, or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

#### (b) Class "B" Document –

Valid JVA preferably specifically named/titled as a "Joint Venture Agreement", in case a JV is already in existence. In the absence of a JVA, duly notarized statements from all the potential JV partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful, shall be included in the bid. Failure to enter into a JV in the event of a contract award shall be ground for the forfeiture of the bid security. Each JV partner shall submit the legal eligibility documents. The submission of technical and financial documents by any of the joint venture partners constitutes compliance.

- 2.2. In the case of foreign consultants, the foregoing eligibility requirements under Class "A" Documents may be substituted by the appropriate equivalent documents, if any, issued by the foreign consultant's country.



- 2.3. The eligibility requirements or statements and all other documents to be submitted to the Bids and Awards Committee (BAC) must be in English. A translation of the documents in English certified by the appropriate embassy or consulate in the Philippines must accompany the eligibility requirements under Classes “A” and “B” Documents if they are in other foreign language.
- 2.4. Prospective bidders may obtain a full range of expertise by associating with individual consultant(s) and/or other consultants or entities through a JV or subcontracting arrangements, as appropriate. However, subcontractors may only participate in the bid of one (1) short-listed consultant. Foreign consultants shall seek the participation of Filipino consultants by entering into a JV with, or subcontracting part of the project to, Filipino consultants.
- 2.5. If a prospective bidder has previously secured a certification from the Procuring Entity to the effect that it has previously submitted the above-enumerated Class “A” Documents, the said certification may be submitted in lieu of the requirements enumerated in Clause 2.1 above.

### 3. Format and Signing of Eligibility Documents

- 3.1. Prospective bidders shall submit their eligibility documents through their duly authorized representative on or before the deadline specified in Clause 5.
- 3.2. Prospective bidders shall prepare an original and copies of the eligibility documents. In the event of any discrepancy between the original and the copies, the original shall prevail.
- 3.3. The eligibility documents, except for unamended printed literature, shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the prospective bidder.
- 3.4. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the prospective bidder.

### 4. Sealing and Marking of Eligibility Documents

- 4.1. Unless otherwise indicated in the **EDS**, prospective bidders shall enclose their original eligibility documents described in Clause 2.1, in a sealed envelope marked “ORIGINAL – ELIGIBILITY DOCUMENTS”. Each copy of the eligibility documents shall be similarly sealed, duly marking the envelopes as “COPY NO. \_\_\_\_ - ELIGIBILITY DOCUMENTS”. These envelopes containing the original and the copies shall then be enclosed in one (1) single envelope.
- 4.2. The original and the number of copies of the eligibility documents as indicated in the **EDS** shall be typed or written in indelible ink and shall be signed by the prospective bidder or its duly authorized representative/s.

4.3. All envelopes shall:

- (a) contain the name of the contract to be bid in capital letters;
- (b) bear the name and address of the prospective bidder in capital letters;
- (c) be addressed to the Procuring Entity's BAC specified in the EDS;
- (d) bear the specific identification of the Project indicated in the EDS; and
- (e) bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of eligibility documents, in accordance with Clause 5.

4.4. If the eligibility documents are not sealed and marked as required, the Procuring Entity will assume no responsibility for its misplacement or premature opening.

5. Deadline for Submission of Eligibility Documents

Eligibility documents must be received by the Procuring Entity's BAC at the address and on or before the date and time indicated in the Request for EOI and the EDS.

6. Late Submission of Eligibility Documents

Eligibility documents submitted after the deadline for submission and receipt prescribed in Clause 5 shall be declared "Late" and shall not be accepted by the Procuring Entity.

7. Modification and Withdrawal of Eligibility Documents

7.1. The prospective bidder may modify its eligibility documents after it has been submitted; provided that the modification is received by the Procuring Entity prior to the deadline specified in Clause 5. The prospective bidder shall not be allowed to retrieve its original eligibility documents, but shall be allowed to submit another set equally sealed, properly identified, linked to its original bid marked as "ELIGIBILITY MODIFICATION" and stamped "received" by the BAC. Modifications received after the applicable deadline shall not be considered and shall be returned to the prospective bidder unopened.

7.2. A prospective bidder may, through a letter of withdrawal, withdraw its eligibility documents after it has been submitted, for valid and justifiable reason; provided that the letter of withdrawal is received by the Procuring Entity prior to the deadline prescribed for submission and receipt of eligibility documents as specified in Clause 5.

7.3. Eligibility documents requested to be withdrawn in accordance with this Clause shall be returned unopened to the prospective bidder concerned. A prospective bidder may also express its intention not to participate in the



bidding through a letter which should reach and be stamped by the BAC before the deadline for submission and receipt of eligibility documents. A prospective bidder that withdraws its eligibility documents shall not be permitted to submit another set, directly or indirectly, for the same project.

## 8. Opening and Preliminary Examination of Eligibility Documents

- 8.1. The Procuring Entity's BAC will open the envelopes containing the eligibility documents in the presence of the prospective bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the **EDS**. The prospective bidders' representatives who are present shall sign a register evidencing their attendance.
- 8.2. Letters of withdrawal shall be read out and recorded during the opening of eligibility documents and the envelope containing the corresponding withdrawn eligibility documents shall be returned unopened to the withdrawing prospective bidder. If the withdrawing prospective bidder's representative is present during the opening, the original eligibility documents and all copies thereof shall be returned to the representative during the opening of eligibility documents. If no representative is present, the eligibility documents shall be returned unopened by registered mail.
- 8.3. A prospective bidder determined as "ineligible" has seven (7) calendar days upon written notice or, if present at the time of the opening of eligibility documents, upon verbal notification, within which to file a request for reconsideration with the BAC: Provided, however, that the request for reconsideration shall not be granted if it is established that the finding of failure is due to the fault of the prospective bidder concerned: Provided, further, that the BAC shall decide on the request for reconsideration within seven (7) calendar days from receipt thereof. If a failed prospective bidder signifies his intent to file a request for reconsideration, in the case of a prospective bidder who is declared ineligible, the BAC shall hold the eligibility documents until such time that the request for reconsideration or protest has been resolved.
- 8.4. The eligibility documents envelopes and modifications, if any, shall be opened one at a time, and the following read out and recorded:
  - (a) the name of the prospective bidder;
  - (b) whether there is a modification or substitution; and
  - (c) the presence or absence of each document comprising the eligibility documents vis-à-vis a checklist of the required documents.
- 8.5. The eligibility of each prospective bidder shall be determined by examining each bidder's eligibility requirements or statements against a checklist of requirements as stated in the Request for EOI, and shall be determined as either "eligible" or "ineligible." If a prospective bidder submits the specific eligibility document required, he shall be rated "passed" for that particular



requirement. In this regard, failure to submit a requirement, or a patently insufficient submission, shall be considered “failed” for the particular eligibility requirement concerned. If a prospective bidder is rated “passed” for all the eligibility requirements, he shall be considered eligible to participate in the bidding, and the BAC shall mark the set of eligibility documents of the prospective bidder concerned as “eligible.” If a prospective bidder is rated “failed” in any of the eligibility requirements, he shall be considered ineligible to participate in the bidding, and the BAC shall mark the set of eligibility documents of the prospective bidder concerned as “ineligible.” In either case, the BAC Chairperson, or his duly designated authority, shall countersign the markings. Notwithstanding, NEDA reserves the right to reject any and all proposals, including that of a single eligible proponent, waive any minor deviation in the submitted documents which will not materially affect the substance of the proposal, annul the selection process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected participating consulting firm/s.

9. Short-Listing of Consultants

- 9.1. The BAC of the Procuring Entity shall draw up the short-list of prospective bidders from those declared eligible using a detailed set of criteria and rating system.
- 9.2. Short-listed consultants shall be invited to participate in the selection for any or all of the projects listed in the **EDS** through a Notice of Eligibility and Short-listing issued by the BAC of the Procuring Entity. Participating short-listed consultants shall be required to purchase Bidding Documents.
- 9.3. Only bids from short-listed bidders that have purchased Bidding Documents shall be opened and considered for award of contract. These short-listed bidders, whether single entities or JVs, should confirm in their bids that the information contained in the submitted eligibility documents remains correct as of the date of bid submission.

## Eligibility Data Sheet (EDS)

Eligibility Documents	
1.2	Professional Regulations Commission (PRC), if applicable.
1.3	Foreign consulting firms may be eligible to participate provided they must be registered with the Securities and Exchange commission (SEC) and/or any agency authorized by the laws of the Philippines.
2.1(i)	No additional requirements.
2.1(iv)	<p>Similar contracts are those for the conduct of pre-F/S or F/S for the same nature/type of project under the same specific sub-sector. Relevant contracts, on the other hand, are those for the conduct of pre-F/S or F/S for projects of a different nature/type but under the same general sector. Detailed engineering, advisory services and/or other kinds of study outside of a pre-F/S or F/S, for the same nature/type of project under the same specific sub-sector, are also considered “relevant”.</p> <p>The statement of all ongoing and completed government and private contracts within the last ten (10) years prior to the deadline for the submission and receipt of eligibility documents. <b>Use attached Forms A &amp; B.</b></p>
2.1(iv.8)	Certificate of completion / satisfactory service / final payment, or equivalent/similar document, for all submitted completed contracts within the last ten (10) years.
4.1	No additional requirements.
4.2	Each prospective bidder shall submit one (1) original and four (4) properly tabbed/labeled copies of its eligibility documents.
4.3(c)	NEDA Bids and Awards Committee (NBAC)
4.3(d)	<p><b>Consulting Services for the Conduct of Feasibility Studies (F/S) of Various Projects under the F/S Fund - [indicate the title/s or name/s of the project/s the firm is participating in, which could be any or all of the following]</b></p> <ul style="list-style-type: none"> <li>a. Ilocos Norte Irrigation Project – Stage II;</li> <li>b. Bataan Circumferential Road Improvement/Enhancement Project;</li> <li>c. Nationwide Fish Ports Project;</li> <li>d. Salug Small Reservoir Irrigation Project (SRIP); and/or</li> <li>e. Mindanao Railway Project.</li> </ul>
5	<p>The address for submission of eligibility documents is NBAC Secretariat, c/o Administrative Staff, 2<sup>nd</sup> Floor, National Economic and Development Authority, 12 St. J.M. Escrivá Drive, Ortigas Center, Pasig City.</p> <p>The <u>deadline for submission of eligibility documents</u> is <b>17 December 2014, 4:00 P.M.</b></p>
8.1	The place of opening of eligibility documents is 3 <sup>rd</sup> Floor Conference Room, National Economic and Development Authority, 12 St. J.M. Escrivá Drive, Ortigas Center, Pasig City. The <b>date and time of opening of eligibility documents is 18 December 2014, 11:00 A.M.</b>
9.1	Please see <b>Reference to Section 4.3(d) of this EDS.</b>



### Statement of Completed Contracts

This is to certify that \_\_\_\_\_ has the following completed contracts for the period  
CY \_\_\_\_\_

Complete Name/Title and Location of the Contract	Date of Award of the Contract (day-month-year)	Type and Description of Consulting Services	Consultant's Role (Main Consultant, Sub-Contractor, Lead/Partner in a JV, etc.)	Total Project/Contract Cost	Contract Amount for the Consulting Services Rendered	Contract Duration for the Services rendered (in month and year)	Proof/Certificate of Satisfactory Completion or Equivalent Document

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Date

**\*Instructions:**

- a) Cut-off date: The day before the deadline of submission of eligibility documents.
- b) State completed contracts for the last ten (10) years. Contracts that are similar to the project being bid in terms of nature and amount shall be prioritized in inclusion in the list.

### Statement of Ongoing and Awarded But Not Yet Started Contracts

This is to certify that \_\_\_\_\_ has the following ongoing and awarded but not yet started contracts:

Complete Name/Title and Location of the Contract	Date of Award of the Contract (day-month-year)	Type and Description of Consulting Services	Consultant's Role (Main Consultant, Sub-Contractor, Lead/Partner in a JV, etc.)	Total Project/Contract Cost	Contract Amount for the Consulting Services to be/being Rendered	Contract Duration for the Services to be/being rendered (in month and year)	Remarks

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Date

**\*Instructions:**

- a) State all ongoing contracts including those awarded but not yet started (government and private contracts which may be similar or not similar to the project called for bidding) as of the day before the deadline of submission of eligibility documents.
- b) If there is no ongoing contract including awarded but not yet started as of the aforementioned period, state none or equivalent term.





REPUBLIC OF THE PHILIPPINES

## NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

### **ELIGIBILITY CHECK (Pass/Fail Criteria)**

#### **Procurement of Consulting Services for the Conduct of Feasibility Studies (F/S) of Various Projects under the F/S Fund – Second Batch**

Eligibility Documents	Bidders (to be marked as <i>Pass or Fail</i> )	Remarks
Eligibility Document (Class A)		
a. Legal Documents		
1) Registration Documents		
- SEC Registration Certificate – for Corporation		
- DTI - for sole proprietorship		
- CDA - for cooperatives or any proof of similar registration		
2) Valid Mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located.		
3) Valid Tax Clearance Certificate per Executive Order (EO) No. 398, Series of 2005, as finally reviewed and approved by the BIR.		
b. Technical Documents		
1) Statement of the prospective bidder of all its ongoing and completed government and private contracts (properly labeled), including contracts awarded but not yet started, if any, whether similar, relevant or not similar/relevant in nature and complexity to the contract to be bid <sup>1</sup> , within the relevant period provided in the last 10 years, which include, among others, the following information: (i) complete name/title and location of contract, (ii) date of contract award (in day-month-year), (iii) description of the project including the type/nature of the scope of works, (iv) consultant's role (whether main consultant, subcontractor or lead/partner in a joint venture) including a detailed discussion/description of such role, (v) total project/contract cost, (vi) contract amount for the consulting services (to be/being) rendered, (vii) contract duration for the services (to be/being) rendered (in months and years), and (viii) certificate of completion / satisfactory service / final payment, or equivalent/similar document, for all submitted completed contracts within the last ten (10) years (with the date of issuance of such certificate indicated).		

<sup>1</sup> Similar contracts are those for the conduct of pre-F/S or F/S for the same nature/type of project under the same specific sub-sector. Relevant contracts, on the other hand, are those for the conduct of pre-F/S or F/S for projects of a different nature/type but under the same general sector. Detailed engineering, advisory services and/or other kinds of study outside of a pre-F/S or F/S, for the same nature/type of project under the same specific sub-sector, are also considered "relevant".

Eligibility Documents	Bidders (to be marked as <i>Pass or Fail</i> )	Remarks
<p>2) Statement of the consultant specifying its nationality and confirming that its key personnel and other consultants under its employ who may actually perform the service are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions in accordance with Clause 1.2, including a list of the principals/key personnel of the firm and prospective personnel to be assigned to the project, and their respective updated curricula vitae (CVs) that show, at the very least, the consultant's educational background, related training and relevant experience (in months and years with detailed description/discussion on the nature and scope of work/services rendered).</p>		
<p>c. Financial Documents</p>		
<p>1) The Consulting Firm's audited financial statements, showing, among others, the Firm's total and current Assets and Liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.</p>		
Eligibility Document (Class B)		
<p>Valid Joint Venture Agreement (JVA) preferably specifically named/titled as a "Joint Venture Agreement", in case a joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful, shall be included in the bid.</p>		