



REPUBLIC OF THE PHILIPPINES

NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

NEDA BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES (NBAC-CS)

**REQUEST FOR EXPRESSION OF INTEREST AND TO SUBMIT PROPOSALS
FOR THE PROCUREMENT OF CONSULTING SERVICES FOR THE
DEVELOPMENT OF A GOOD GOVERNANCE TOOLKIT CONSISTING OF
REFERENCE AND LEARNING MATERIALS TO GUIDE THE MAINSTREAMING
OF GOOD GOVERNANCE PRINCIPLES AND ELEMENTS IN THE KEY
PROCESS IN NEDA**

The National Economic and Development Authority (NEDA) intends to apply the sum of Four Hundred and Forty Thousand Pesos (Php440,000.00) as Approved Budget for the Contract (ABC) for the procurement of Consulting Services for the *Development of a Good Governance Toolkit* through Small Value Procurement. Details of the project are in the attached Terms of Reference (TOR).

Consultants are now invited to submit their technical and financial proposals. The submission shall be prepared in accordance with the following requirements:

1. Technical and financial proposals should be submitted in separate sealed envelopes, both indicating the Purchase Request Number for the procurement (PR No. 15-04-253 Number).
2. The Technical envelope shall be marked "Technical" and shall contain (i) the Curriculum Vitae (CV) of the Consultant highlighting relevant work experience in the last 20 years and credentials, and indicating current workload/projects, and (ii) sample manuals or toolkits and workshop completion reports.
3. The financial proposal shall be marked "Financial" and shall indicated the Consultant's financial bid, preferably typewritten. Financial proposal must be inclusive of all applicable government taxes.
4. Proposals should be valid for a minimum of 60 calendar days from deadline of submission of bids as indicated below.

The submissions shall be addressed to the undersigned at the address below. Please be reminded that proposals sent through electronic transmission (facsimile and e-mail) shall not be allowed. The deadline for submission is on **04 August 2015, 12:00noon**.

The NEDA Bids and Awards Committee for Consulting Services (NBAC-CS)
c/o the Infrastructure Staff
National Economic and Development Authority (NEDA)
3/F NEDA-sa-Pasig Bldg.
#12 Josemaria Escrivá Drive, Ortigas Center, Pasig City 1605

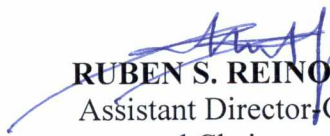
Bid opening shall be on **04 August 2015, 2:00PM** at the Office of the Assistant Director-General, Investment Programming (OADG-IP) Conference Room, 4/F NEDA-sa-Pasig Building, 12 St. Josemaria Escriva Drive, Ortigas Center, Pasig City. Late bids shall not be accepted.

The final selection of Consultant shall be based on a Quality-Cost Based Evaluation (QCBE) approach using 80%-20% weights. The quality shall be based on the education, experience, skills and competency sample work of the Consultant.

NEDA reserves the right to accept or reject any bid, including single bid received, waive any minor deviation in the bid received that will not affect the substance of the bid, annul the bidding process, and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to Mr. Elmer H. Dorado, NBAC-CS Secretariat Vice-Head at telephone numbers 631-3724 and 631-0945 to 68 local 314, and at EHDorado@neda.gov.ph.

Very truly yours,


RUBEN S. REINOSO, JR.
Assistant Director-General
and Chairperson,
NEDA Bids and Awards Committee