



Republic of the Philippines

## National Economic and Development Authority

### INVITATION TO SUBMIT EXPRESSIONS OF INTEREST (EOI) AND TO BID

Invitation to Bid No. 2015-10- 008

October 20, 2015

1. The National Economic and Development Authority (NEDA) intends to apply the sum of **Two Million Two Hundred Thousand Pesos (Php2,200,000.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the ***Provision of Toners/Inks/Consumables for the Existing Printers of the National Economic and Development Authority.***
2. The NEDA invites EOI and to submit bids for the abovementioned procurement.
3. Bidding shall be governed and conducted through open competitive bidding procedures as specified in the Revised Implementing Rules and Regulations of Republic Act No. 9184, and such other requirements as indicated in the Bidding Documents.
4. A complete set of Bidding Documents may be inspected and purchased by interested Bidders in the address below, from **October 21, 2015 to November 10, 2015 (except Saturdays and Sundays), from 9:00 a.m. to 5:00 p.m. and November 11, 2015, from 9:00 a.m. to 12:00 noon**, and upon payment of a non-refundable participation fee for the Bidding Documents. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System and the website of the NEDA. However, only Bidders that pay the non-refundable participation fee **in the amount of Php5,000.00** not later than the deadline for submission of bids on **November 11, 2015, 12:00 noon** shall qualify to bid. **Opening of bids shall immediately follow.**
5. Those that have previously submitted eligibility documents to NEDA which are still valid may request for certification of the validity of their previously submitted documents accompanied by the payment of the corresponding participation fee.
6. The NEDA shall hold the Pre-Bid Conference on **October 28, 2015, 12:00 noon at the Infrastructure Staff Conference Rm., 3<sup>rd</sup> Floor, NEDA sa Pasig**, which shall be opened to all interested parties with written authorization letter from their principals.
7. Bids must be submitted in the address below accompanied by a bid security in any of the acceptable forms and in the amount stated in the Bidding Documents. Bid opening shall be held in the presence of the Bidders' representatives who choose to attend.

8. The NEDA reserves the right to accept or reject any bid, including that of the single eligible bidder, waive any minor deviation in the documents submitted which will not materially affect the substance of the bid and to annul the bidding process at any time prior to contract award, without incurring any liability to the affected bidder or bidders.
9. For further information, please contact:

*NEDA Bids and Awards Committee Secretariat  
c/o Procurement Section, General Services Division, Administrative Staff  
2/F NEDA-sa-Pasig Bldg.,  
No. 12 Saint Josemaria Escriva Drive, Ortigas Center, Pasig City  
wmbataller@neda.gov.ph or fmbasquiñez@neda.gov.ph  
Tel No. 631-3732; 631-0945 to 64 loc. 204; Fax No. 634-7916*

  
**KENNETH V. TANATE**  
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and Chairperson,  
NEDA Bids and Awards Committee  
on Goods and Infrastructure Projects