

**Procurement of Consulting Services for the
Conduct of a Study on the Governance Framework for IT-BPM Subsector Towards
Rapid, Inclusive and Sustainable Growth for the Philippines**

WORK AND FINANCIAL PLAN

Approved Budget for the Contract: PhP2,000,000.00

Work Plan

Particulars	Month 1	Month 2	Month 3	Month 4	Month 5	TOTAL
	Week 1-Week 2		Week 3-Week 4	Week 1-Week2	Week 3-Week4	
Non-Reimbursable Expenses						
Remuneration or Professional Fee	Inception Report		Preliminary Report		Final Report	1,195,000.00
Reimbursable Expenses						
Incidental and Operations Cost*	Travel Cost, References, Supplies, Cost of Meetings, etc.	Travel Cost, References, Supplies, Cost of Meetings, etc.	Travel Cost, References, Supplies, Cost of Meetings, etc.	Travel Cost, References, Supplies, Cost of Meetings, etc.	Travel Cost, References, Supplies, Cost of Meetings, etc.	805,000.00
TOTAL						2,000,000.00

Financial Plan

Particulars	Month 1	Month 2	Month 3	Month 4	Month 5	TOTAL
	Week 1-Week 2		Week 3-Week 4	Week 1-Week2	Week 3-Week4	
Non-Reimbursable Expenses						
Remuneration or Professional Fee	400,000.00	0	0	400,000.00	395,000.00	1,195,000.00
Reimbursable Expenses						
Incidental and Operations Cost*	161,000.00	161,000.00	161,000.00	161,000.00	161,000.00	805,000.00
TOTAL	561,000.00	161,000.00	161,000.00	561,000.00	556,000.00	2,000,000.00

* Includes costs for travel, accommodation, meals, representation expenses and lease of venue for regional/ sectoral meetings, cost of stakeholder consultation workshop, reproduction costs, supplies and materials, and communications costs.

Please note that the disbursement of the amount under Reimbursable Expenses may be adjusted depending on the Consultant's work plan.