



Republic of the Philippines

## National Economic and Development Authority

### INVITATION TO BID

**Invitation to Bid No.: 2016-02-001**

**Date : 29 February 2016**

1. The National Economic and Development Authority (NEDA) intends to apply the sum of *Six Million Four Hundred Thirty-Eight Thousand Five Hundred-Eighty Pesos (P6,438,580.00)*, being the Approved Budget for the Contract (ABC) to payments under the contract for the *Provision of Driving Services for the NEDA Central Office Under a Three (3)-year Service Agreement*.
2. The NEDA invites bids for the abovementioned procurement.
3. Bidding shall be governed and conducted through open competitive bidding procedures as specified in the Revised Implementing Rules and Regulations of Republic Act No. 9184, and such other requirements as indicated in the Bidding Documents.
4. A complete set of Bidding Documents may be inspected and acquired by interested Bidders in the address below, from **March 07 to March 23, 2016, from 9:00 a.m. to 5:00 p.m.** and on **March 28, 2016, from 9:00 a.m. to 12:00 noon**, and upon payment of a non-refundable participation fee for the Bidding Documents in the amount of **Php10,000.00**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System and the website of the NEDA. However, only Bidders who have paid the non-refundable participation fee not later than the deadline for submission of bids on **March 28, 2016, 12:00 noon** shall qualify to bid. Opening of bids shall immediately follow.
5. The NEDA shall hold the Pre-Bid Conference on **March 15, 2016 at 12:00 noon** at the **Infrastructure Staff Conference Room, 3<sup>rd</sup> Floor, NEDA sa Pasig Bldg.**, which shall be open to all interested parties with written authorization letter from their principals.
6. Bids must be submitted in the address below accompanied by a bid security in any of the acceptable forms and in the amount stated in the Bidding Documents. The deadline of submission of bids is on **March 28, 2016 12:00 noon**. Bid opening shall be held in the presence of the Bidders' representatives who choose to attend.
7. The NEDA reserves the right to accept or reject any bid, including that of the single eligible bidder, waive any minor deviation in the documents submitted which will not materially affect the substance of the bid and to annul the bidding process at any time prior to contract award, without incurring any liability to the affected bidder or bidders.

8. For further information, please contact:

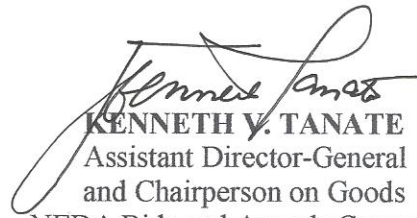
***NEDA Bids and Awards Committee Secretariat***

c/o Procurement Section, General Services Division, Administrative Staff  
2<sup>nd</sup> Floor NEDA-sa-Pasig Bldg.,

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**KENNETH V. TANATE**  
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NEDA Bids and Awards Committee