



REPUBLIC OF THE PHILIPPINES

## NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

### **REQUEST FOR EXPRESSION OF INTEREST (EOI) AND SUBMISSION OF ELIGIBILITY DOCUMENTS FOR THE PROCUREMENT OF CONSULTING SERVICES FOR THE PLANNING AND EVENT MANAGEMENT OF A MULTI-STAKEHOLDER ASSEMBLY/SUMMIT CUM PRESS BRIEFING FOR THE NATIONAL LONG-TERM VISION (AMBISYON NATIN 2040)**

1. The National Economic and Development Authority (NEDA), through the Development Information Staff (DIS), shall engage the services of a professional Events Organizing Firm (foreign or local) for the Planning and Event Management of a Multi-Stakeholder Assembly/Summit cum Press Briefing for the National Long-Term Vision (AmBisyon Natin 2040) on 22 July 2016 (tentative schedule). The Approved Budget for the Contract (ABC) is **FOUR MILLION AND 00/100 PESOS (PhP4,000,000.00)**, inclusive of all applicable government taxes and charges.
2. The NEDA now calls for the submission of EOI and eligibility requirements for the conduct of the abovementioned undertaking as indicated under Sections 24.1 and 24.2 of the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, or the Government Procurement Reform Act (GPRA), and in the Eligibility Documents / Eligibility Data Sheet (EDS)<sup>1</sup>. Interested Events Organizing Firms should submit their eligibility requirements on or before **05 May 2016 (Thursday), 12:00 P.M.** at the following address:  
  
*Hon. Ruben S. Reinoso, Jr.*  
*Assistant Director-General and Chairman*  
*NEDA Bids and Awards Committee for Consulting Services (NBAC-CS)*  
*4/F NEDA-sa-Pasig Building*  
*#12 Saint Josemaria Escriva Drive, Ortigas Center, Pasig City 1605*
3. Only those Events Organizing Firms who will submit EOI and pay the corresponding participation fee of **PhP2,000.00**, together with the required Eligibility Documents, and determined to be eligible pursuant to Sections 24.1 and 24.2 of the Revised IRR of RA 9184 and shortlisted in accordance with applicable experience/qualifications (i.e., track record and qualification of key personnel) and financial capacity shall be directly invited in the subsequent selection process.
4. Interested Firms may submit their Legal, Financial and Class "B" Eligibility Documents, as applicable, in advance (**on or before 25 April 2016, 4:00 P.M.**) for preliminary evaluation by the NBAC-CS in terms of completeness/compliance. The NBAC-CS, however, shall only proceed with the preliminary evaluation when the required participation fee of PhP2,000.00 has been paid. Note that said amount shall cover the attendant administrative cost for the eligibility check and shortlisting process and shall be deducted from the cost of the Bidding Documents which the participating shortlisted

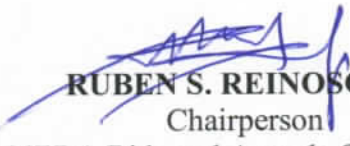
<sup>1</sup> The Eligibility Documents / EDS can be downloaded from the NEDA Website.

Firms are required to purchase. The NBAC-CS, after its preliminary evaluation of advance submissions, shall inform the participating Events Organizing Firms of any deficiency in their respective submissions three (3) calendar days prior to the deadline for submission of Eligibility Documents set in this Request for EOI.

5. Eligibility and Selection will be conducted through open competitive selection process using non-discretionary "pass/fail" criterion as specified in RA 9184 and its Revised IRR. Proposals shall be evaluated using the Quality-Based Evaluation/Selection (QBE/QBS) procedure. Note that shortlisted Firms will be required to make an oral presentation of their respective event and audio visual presentation (AVP) plans within 15 calendar days after the deadline for submission of proposals pursuant to Section 33.2.2 of the Revised IRR of RA 9184. The criteria with rating system for the evaluation of proposals shall be provided in the Instructions to Bidders (ITB).
6. NEDA reserves the right to reject any and all proposals, including that of a single eligible proponent, waive any minor deviation in the submitted documents which will not materially affect the substance of the proposal, annul the bidding process, or not award the contract without thereby incurring any liability to the affected participating Firm/s.
7. For further information, please contact the NBAC-CS Secretariat:

*3/F NEDA-sa-Pasig Building  
#12 Saint Josemaria Escriva Drive, Ortigas Center, Pasig City 1605  
(02) 631-0960 to 65 local 607 (Trunk Line)  
Fax Nos. (02) 631-2192*

Issued on 13 April 2016.

  
**RUBEN S. REINOSO, JR.**  
Chairperson  
NEDA Bids and Awards Committee  
for Consulting Services (NBAC-CS)