



REPUBLIC OF THE PHILIPPINES

NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

**INVESTMENT COORDINATION COMMITTEE
CHECKLIST FOR NEW PROJECT PROPOSALS
Received by the NEDA Secretariat**

I. Project Title: _____

_____ For NEDA Secretariat review

_____ Grant

_____ For ICC review

_____ Loan

II. Transmittal letter signed by: _____

(Head of Agency/Authorized Official)

III. Contact persons and details:

Director level	Focal technical staff
Name:	Name:
Tel. No.	Tel. No.
Fax No.	Fax No.
Email	Email

IV. Documentary requirements

Items	Date of submission	Received by (Staff)	Status/Remarks
1. ___ Project Proposal (___ no. of copies) ___ Feasibility Study (___ no. of copies)			
2. ___ ICC Project Evaluation Matrix			
3. ICC Project Evaluation Forms ___ PE Form No. 1 General Information ___ PE Form No. 2 Sources of Financing ___ PE Form No. 3 Estimated Project Cost, Investment Phase ___ PE Form No. 4 Annual Operations and Maintenance Costs ___ PE Form No. 5 Estimated Project Benefits and Revenue ___ PE Form No. 6 Logical Framework ___ PE Form No. 7 Project and Financing Milestones ___ PE Form No. 8 Gender Responsiveness Checklist ¹			
4. Two (2) CD/Electronic copies of the economic and financial analyses in traceable formula			

¹ Refers to the Combined Generic Checklist for the Project Identification and Design Stages or the applicable Sectoral Gender and Development Checklist, which can be accessed at http://w3.neda.gov.ph/hgdg/left_nav.html



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format			
5. Endorsements from other concerned agencies, including respective mother agency/department-level endorsement for proposals of bureaus or attached agencies*			
6. RDC endorsements (as may be required by the ICC)/Documentation of Public or Local Consultations ^{2*}			
7. Environmental Impact Statement/Environmental Compliance Certificate/Certificate of Non-Coverage*			
8. ROW acquisition and resettlement action plan with budget cover			
9. DBM certification of budget cover availability for the project*			
10. DOF-CAG review for GOCC/GFI projects*			
11. NCC review for relending programs*			
12. Information on job creation/employment impact of the project			
13. Location map (with e-copy)			

NEDA-PIS/ 1 December 2016

*Initial documentation of application for processing of these requirements maybe accepted.

² Per June 08, 2016 Memorandum of the ICC, national government agencies, corporations, local government units that will submit programs and projects proposed for ICC approval shall undertake public consultations based on existing laws, rules and regulations and submit official documentation of such consultations as part of ICC documentary requirement.

Endorsement by the RDCs of programs and projects will no longer be required by the ICC for the following programs and projects, unless otherwise required under existing laws, rules and regulations: (a) Programs and projects that will not result in physical or socioeconomic displacement of affected persons/businesses/communities; or (b) Demand-based programs and projects providing support for target beneficiaries that are to be determined/ finalized after ICC approval (e.g. relending programs, etc.).