



Republic of the Philippines

National Economic and Development Authority

BID BULLETIN NO. 1

PROCUREMENT OF A KNOWLEDGE MANAGEMENT CONSULTANT

TO : INTERESTED PROPONENTS/BIDDERS

Please be informed of the following clarifications for the subject procurement:

PARTICULAR	CLARIFICATION
Who may participate?	<p>The procurement is open to individual consultants as well as to firms who may nominate an individual consultant or a team of consultants.</p> <p>For firms, the nominated individual consultant or lead consultant (in case of team) should be on board for the entire duration of the engagement.</p>
What are the minimum qualification requirements for firms?	Prospective firms must have a minimum five (5) years of experience in similar or related engagements.
What are the requirements for firms?	<p><u>Technical Proposal:</u></p> <ol style="list-style-type: none">1. SEC/DTI/CDA Registration;2. Mayor's permit/Business Permit;3. PhilGEPS Registration Number;4. Tax Clearance;5. Audited Financial Statements for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission and computation of Net Financial Contracting Capacity (NFCC);6. List of all ongoing/committed contracts and completed contracts in the last ten (10) years and list of top 3 clients (please refer to the format for individual consultant);7. Firm-nominated consultant's Curriculum Vitae which includes list of top three (3) clients, list of all ongoing/committed contracts and completed contracts in the last ten (10) years, and letter of commitment under oath that he/she will render services to the firm for the project if awarded the contract (please refer to the format for individual consultant);8. Project Proposal (please refer to the format for individual consultant);9. Omnibus Sworn Statement using GPPB-prescribed Form; and

	<u>Financial Proposal</u> 10. Financial Proposal (must be inclusive of all applicable government taxes and charges)
How will firms be evaluated?	Firms will be evaluated based on the following criteria: 1. Applicable experience of the firm - 10% 2. Qualifications of the firm-nominated consultant - 20 % 3. Plan of Approach and Methodology - 50% 4. Current Workload Relative to Capacity of the firm-nominated consultant - 20%

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