



REPUBLIC OF THE PHILIPPINES
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

NEDA BIDS AND AWARDS COMMITTEE FOR
CONSULTING SERVICES (NBAC-CS)

BID BULLETIN No. 4

RE-BIDDING FOR THE PROCUREMENT OF CONSULTING SERVICES ON THE
PROVINCIAL PRODUCT ACCOUNTS (PPA) SCOPING STUDY

TO: PROSPECTIVE BIDDERS

Following the Pre-Bid Conference held on August 30, 2018, hereunder are the clarifications and modifications for the above-cited procurement:


PARTICULARS	CLALRIFICATION/ MODIFICATION
Bidding Documents Page 90, TOR Number and composition of participants for the "Conduct of a two-day workshop on macroeconomic accounts concept and data requirements".	Item III.2 <ul style="list-style-type: none">415 participants shall be composed of attendees from the local government units (LGUs), NEDA and Philippine Statistics Authority, and will cover 16 regions and one (1) highly urbanized city (HUC).LGU participants should be from the pilot provinces. The list of pilot provinces shall be determined upon discussion of NEDA, Philippine Statistics Authority (PSA) and the Consultant.A technical meeting shall be conducted to discuss the scope, geographical coverage, and timeline of the workshops prior to the workshops.A pre-workshops questionnaire will be sent to the LGU and to be accomplished prior to the workshops proper. The Consultant shall provide new set of questionnaire to get additional information. After the workshops, the Consultant will conduct a validation and go back to the Region of interest to further validate the lacking data coming from the workshops.Only one firm-nominated consultant will consult and facilitate all the workshops.
Bidding Documents Page 89, TOR Scope of Services	Item II <ul style="list-style-type: none">The scoping study will cover all sixteen regions (except NCR) represented by one province per region and with sufficient representation per income class to the extent possible.The scoping study will include one (1) highly urbanized city (HUC) from the sixteen regions.

Bidding Documents Page 90, TOR Consultation/Validation of available local level data	Item III.3 <ul style="list-style-type: none"> The Consultant is free to use either FGD or KII, or use both depending on the results of the workshops. There is no preferred standard report format, however, the Terms of Reference identified the contents of end workshops report as follows: <ul style="list-style-type: none"> a. The activity details (e.g., list of participants, workshop results, documentations); b. Inventory of available local data and existing methodologies; c. Results of field validation; d. Issues and gaps on data collection, processing and documentation.
Bidding Documents Page 90, TOR Conduct of Technical Meetings	Item III.4 <p>One (1) technical meeting will be conducted every two (2) months, and shall be conducted in the NEDA Central Office.</p>
Bidding Documents page 91, TOR Deliverables and Timeline	Item IV <ul style="list-style-type: none"> The final authority for the processing of payment for the deliverables will be NEDA. The PSA, as the beneficiary of the scoping study, will provide inputs and recommendations in the final report.
Bidding Documents Page 91, TOR Payment	Item V.1 <p>Upon acceptance <u>and approval</u> of inception report.</p>
Bidding Documents Page 92, TOR Responsibilities of Consultant to conduct two-day workshop in coordination with NEDA	Item VI.A1.6 <p>The focal staffs from NEDA Regional Development Staff (RDS) will closely coordinate with the Consultant in terms of technical and administrative aspects of the study implementation.</p>
Bidding Documents Page 93, TOR Responsibilities of NEDA to solicit inputs in the draft final report within the prescribed period	Item VI.B1.4 <p>The NEDA sector staff, NEDA Regional Offices and stakeholders have one (1) month period to provide their inputs in the draft final report on the 11th month of the engagement</p>
Bidding Documents Page 93, TOR The NEDA, through its Regional Offices for the conduct of pre-workshop questionnaire	Item VI.B2.1 <p>The Consultant will develop the instrument for the pre-workshops questionnaires and the NROs will assist the</p>

ky

	Consultant in sending out the workshops questionnaires to the LGU.
Submission of Technical and Financial Proposal	<p>Reminders to Bidders</p> <ul style="list-style-type: none"> • Indicate <u>actual man-months</u> for experience and <u>actual man-hours or man-days</u> for training of nominated experts • Bid Security may be in any of the following: <ol style="list-style-type: none"> 1. <u>Bid Securing Declaration</u> – should be notarized with government-issued ID (<i>Note: CTC is no longer accepted as a competent evidence of identity</i>); or 2. <u>Cash, cashier's/manager's check, bank draft/guarantee/irrevocable letter of credit</u> – 2% of ABC; or 3. <u>Surety Bond</u> – 5% of ABC • Use <u>up to date forms</u> (follow the format of the forms included in the bidding documents) and ensure that these are properly notarized (e.g. CV of nominated experts, Omnibus Sworn Statement, Bid Securing Declaration) • Remuneration should include <u>12% VAT</u>. • Deadline for additional queries and requests for clarification is <u>10 calendar days</u> before the deadline for submission of proposals. The NBAC-CS <u>may respond</u> through bid bulletin not later than <u>7 calendar days</u> before the deadline for submission of proposals. • Deadline for submission of proposals – Observe timeliness; <u>1 minute late is strictly considered LATE</u>.

Issued on September 05, 2018.


JONATHAN E. UY
 Assistant Secretary
 Chairperson, NEDA Bids and Awards Committee

