



REPUBLIC OF THE PHILIPPINES

## NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

### BID BULLETIN NO. 4

#### PROCUREMENT OF CONSULTING SERVICES FOR THE CONDUCT OF FEASIBILITY STUDY (F/S) FOR THE REDUCTION AND CONTROL OF NON-REVENUE WATER (NRW) IN SELECTED SMALL AND MEDIUM SIZED WATER DISTRICTS (WDS)

TO : ALL PROSPECTIVE BIDDERS

Following the pre-bid conference held on 11 September 2018, please be informed of the following clarifications on the procurement of the above consulting services:

PARTICULARS	CLARIFICATIONS
1. On the Terms of Reference (TOR)	
a. 3.8, Learning Sessions, particularly on the following:	
i. Number of participants	It depends on the training requirement of personnel of concerned Water Districts (WDs). However, it will be a five (5) separate training sessions to be participated in by a maximum of 200 individual participants (5 separate sessions x 40 pax). The participants may be the same or different individuals, but the subject matter may be vary covering a range of topics as indicated in the TOR and as may be discussed during the conduct of the training.
ii. Budget	The budget for all the training sessions, i.e., 5 separate trainings are included in the Approved Budget for the Contract (ABC).
iii. Will the bidder shoulder the fare of participants to and from the venue of the trainings, e.g. Visayas area.	Transportation and accommodation of 40 participants each for 5 training sessions are included in the ABC.
b. Will the Consultant prepare preliminary drawings for item 3.2.3, which is as follows:	The Consultant shall prepare the preliminary drawings only as applicable. If there is no sewerage treatment plan, the drawing is not required, otherwise, these should be included.
Longitude profile, if possible, of transmission pipes and sewer mains that should indicate invert	As far as the scope of study is concerned, the transmission pipes for waste water may not be as important, but everything that is directly related to


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levels of main, location, size, and nature of obstructions and ground levels.	NRW, like pipes distributing drinking water, is considered relevant.
<p>c. Will the Consultant conduct financial analysis under 3.7.2.e, as follows:</p> <p>Future tariff requirement, e.g., fees for the connection to the sewerage systems, septage extraction, environmental protection, among others, and ability-to-pay</p>	<p>The Consultant is required to conduct financial analysis, which includes a projection of tariff requirement.</p> <p>As far as future tariff requirement is concerned, there should be a projection because financial analysis covers the life of the project. It is used to estimate the revenues.</p> <p>Note that the tariff requirement provided are examples only. The Consultant is not required to conduct financial analysis on item/s that is/are not pertinent/present.</p>
d. In case one of the WDs included in the list/scope of study does not have any of the items in 3.7.2.e (e.g. environmental protection), is the Consultant required to develop these schemes?	The Consultant shall do a projection/analysis of what they think is a scenario under a 15-year framework, whether or not the WDs have existing business plans.
<p>e. On 5.5. Educational Background of Project Financial Specialist/Economist</p> <p>Whether or not BS in Commerce major in Accounting can be considered as equivalent educational background</p>	The Project Financial Specialist/Economist must have at least a Bachelor's degree in areas of specialization involving economics, finance or statistics.
2. Documents for foreign experts which are not written in English	<p>Section 24<sup>1</sup>.2 of the 2016 Revised Implementing Rules and Regulations (IRR) states the following:</p> <p>“In the case of foreign consultants, the eligibility requirements or statements, the bids, and all other documents to be submitted to the BAC must be in English. If the eligibility requirements or statements, the bids, and all other documents submitted to the BAC are in foreign language other than English, it must be accompanied by a translation of the documents in English. The documents shall be translated by the relevant foreign government agency, the foreign government agency authorized to translate documents, or a registered translator in the foreign bidder's country; and shall be authenticated by the appropriate Philippine foreign service establishment/post or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines.</p>

<sup>1</sup> Section 24 – Eligibility Requirements and Shortlisting of Consulting Services

	In addition, please note that the above item is also stated under Section 2.2 (Eligibility Requirements) of the subject bid documents. Further emphasizing that the English translation shall govern, for purposes of interpretation of the bid.
3. Reminders	<p>a. Indicate actual man-months for experience and actual man-hours or man-days for training of nominated experts.</p> <p>b. Bid Security may be any of the following:</p> <ul style="list-style-type: none"> <li>i. Bid Securing Declaration – should be notarized with government-issued ID (<i>Note: CTC is no longer accepted as a competent evidence of identity</i>); or</li> <li>ii. Cash, cashier's/manager's check, bank draft/guarantee/irrevocable letter of credit – 2% of ABC; or</li> <li>iii. Surety Bond – 5% of ABC.</li> </ul> <p>c. Use up to date forms (<i>follow the format of the forms included in the bidding documents</i>) and ensure that these are properly notarized (e.g. CV of nominated experts, Omnibus Sworn Statement, Bid Securing Declaration)</p> <p>d. Remuneration should include 12% VAT.</p> <p>e. Deadline for additional queries/requests for clarification is on 28 September 2018. NBAC-CS may respond through a bid bulletin not later 02 October 2018.</p> <p>f. Deadline for submission of proposals is on <b>09 October 2018, 12:00 NN</b>. Observe timeliness. One (1) minute late is strictly considered as LATE.</p>

Issued on **14 September 2018**, Pasig City.

  
**JONATHAN L. UY**  
 Assistant Secretary  
 and Chairperson, NBAC-CS  
*NEDA-BAC*