



REPUBLIC OF THE PHILIPPINES

NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY
NEDA BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES (NBAC-CS)

BID BULLETIN NO. 03

PROCUREMENT OF CONSULTING SERVICES **PROCUREMENT OF CONSULTING SERVICES FOR FORMULATION OF A MASTER PLAN FOR THE SUSTAINABLE URBAN INFRASTRUCTURE DEVELOPMENT FOR THE BAGUIO CITY-LA TRINIDAD-ITOGON-SABLAN-TUBA-TUBLAY (BLISTT) GROWTH CENTER**

TO : ALL SHORTLISTED BIDDERS

Following the Pre-Bid Conference held on September 26, 2018, hereunder are the clarifications and modifications for the above-cited procurement:

PARTICULAR	AMENDMENT/REVISION/CLARIFICATION																																
Bidding Documents Pages 57-58 BDS Item 25.3	<p><i>Criteria reflected to BDS Item 25.3 will be corrected to:</i></p> <p>The numerical weight and the minimum required St for each criterion are as follows:</p> <table border="1"> <thead> <tr> <th>Criteria</th><th>Score</th></tr> </thead> <tbody> <tr> <td>I. Qualification of Personnel To Be Assigned to the Study</td><td>50</td></tr> <tr> <td>A. Education</td><td></td></tr> <tr> <td>B. Related Trainings Acquired</td><td></td></tr> <tr> <td>C. Related Experience</td><td></td></tr> <tr> <td>D. Cumulative Man-Months of Similar Contracts and/or Position/Function-specific Experience</td><td></td></tr> <tr> <td>II. Plan of Approach and Methodology</td><td>40</td></tr> <tr> <td>A. Substance of the Proposal</td><td></td></tr> <tr> <td>B. Completeness of the Proposal</td><td></td></tr> <tr> <td>C. Clarity of Methods and Approaches</td><td></td></tr> <tr> <td>III. Experience and Capability of the Firm</td><td>10</td></tr> <tr> <td>A. Years in the Consulting Industry</td><td></td></tr> <tr> <td>B. Related Experience/Previous Engagements</td><td></td></tr> <tr> <td>1. Similar Experience</td><td></td></tr> <tr> <td>2. Relevant Experience</td><td></td></tr> <tr> <td>Grand Total</td><td>100</td></tr> </tbody> </table> <p>*Nominate personnel should submit a signed written commitment under oath stating that he/she shall work for the Study once awarded the contract. The personnel to be proposed/nominated under the technical proposal (of shortlisted consultants) may not be the same personnel nominated in the shortlisting. The Team Leader may only be nominated by one (1) firm.</p> <p>The minimum St required to pass is 70 points/100 points provided that no score is lower than 50% for Criteria I and II.</p>	Criteria	Score	I. Qualification of Personnel To Be Assigned to the Study	50	A. Education		B. Related Trainings Acquired		C. Related Experience		D. Cumulative Man-Months of Similar Contracts and/or Position/Function-specific Experience		II. Plan of Approach and Methodology	40	A. Substance of the Proposal		B. Completeness of the Proposal		C. Clarity of Methods and Approaches		III. Experience and Capability of the Firm	10	A. Years in the Consulting Industry		B. Related Experience/Previous Engagements		1. Similar Experience		2. Relevant Experience		Grand Total	100
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Bidding Documents Page 103, TOR, 5.2 Deputy Team Leader	The Land Use Planner shall be the Deputy Team Leader as provided in the TOR. The study will primarily be on integrating infrastructure development with land use planning.																																
Number of projects that can be awarded	The NEDA has no limit on the number of projects that can be awarded to a Firm and/or Joint Venture for as long as it passed the competitive selection.																																

Bidding Documents Page 131, TPF 8
Technical Proposal Form (TPF)
(Activity/Work Schedule)

The table on item B (*Completion and Submission of Reports*) is rectified as follows:

Reports	Date
Draft Inception Report including WFP	
Final Inception Report	
Monthly Progress Report	
Situational Analysis Report	
Midterm Report	
Preliminary Business Case/Pre-FS Reports	
Draft Final Report (Master Plan and Pre-FS)	
INFRACOM and/or BLISTT Governing and Development Councils and RDC CAR Presentations	
Final Report (Master Plan and Pre-FS)	

Submission of Technical and Financial Proposal

Reminders to Bidders

- Indicate actual man-months for experience and actual man-hours or man-days for training of nominated experts
- Bid Security may be in any of the following:
 1. Bid Securing Declaration – should be notarized with government-issued ID (*Note: CTC is no longer accepted as a competent evidence of identity*); or
 2. Cash, cashier's/manager's check, bank draft/guarantee/irrevocable letter of credit – 2% of ABC; or
 3. Surety Bond – 5% of ABC
- Use up to date forms (follow the format of the forms included in the bidding documents) and ensure that these are properly notarized (e.g. CV of nominated experts, Omnibus Sworn Statement, Bid Securing Declaration)
- Remuneration shall include **12% VAT**
- Deadline for additional queries and requests for clarification is 10 calendar days before the deadline for submission of proposals. The NBAC-CS may respond through bid bulletin not later than 7 calendar days before the deadline for submission of proposals.
- Deadline for submission of proposals – Observe timeliness; 1 minute late is strictly considered LATE.

Bidding Document, BDS Item 11.5 to wit:

"The Consultant shall be subject to Philippine taxes on amounts payable xxxxxx ". The BDS details the taxes payable

BDS Item 11.5

The Consulting Firm shall be subjected to Philippine taxes on amounts payable by the NEDA under the contract through mandated withholding by local tax authorities of specified percentages of such amounts or otherwise.

The NEDA shall withhold a Final VAT of five percent (5%) on the total taxable base of Remuneration (exclusive of 12% VAT).

In addition, Section 2 of BIR Revenue Regulation No. 11-2018 dated January 31, 2018 provides that there shall be withheld a creditable income tax on the gross professional, promotional, and talent fees or any other form of remuneration for the services rendered by the following;

ms

Non-individual payee:

If gross income for the year did not exceed P720,000.00 - Ten percent (10%)

If gross income exceeds P720,000.00 - Fifteen percent (15%)

Below is a sample computation for reference:

Remuneration

Base

A. Specialist Staff 7,000,000.00

B. Support Staff 3,000,000.00

Total Remuneration 10,000,000.00

12% VAT 1,200,000.00

Gross Amount-Remuneration 11,200,000.00

Reimbursable

Misc. Expense 500,000.00

Sub-Con Items 300,000.00

Contingency 200,000.00

Total Reimbursable 1,000,000.00

TOTAL ABC 12,200,000.00

Per Payment DV

Gross Amount 11,200,000.00

Less: FVAT% 5% 10,000,000.00 500,000.00

10,700,000.00

Less: CWT% 15% 10,000,000.00 1,500,000.00

NET PAYABLE 9,200,000.00

ADDITIONAL CLARIFICATIONS

Can a person be nominated to more than one (1) Team Leader position given the number of matters plan opportunities?

NEDA currently does not limit Proponent/Bidders to nominate the same person as Team Leader for more than one NEDA project/study area.

Is it okay to change nominee for Teams Leader from Expression of Interest(EOI) stage in the proposal?

Yes. Proponents/Bidders may change/replace their nominated experts at the eligibility stage in the technical and financial stage.

Issued on October 08, 2018.

JONATHAN LAUY
Assistant Secretary
And Chairperson, NBAC-CS

Jonathan Lauy
10/8/18