



REPUBLIC OF THE PHILIPPINES

## NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

Invitation to Bid No.: **2018-10-11**  
Date : **October 30, 2018**

### INVITATION TO BID

#### **PURCHASE OF TONERS/INKS CARTRIDGES FOR THE EXISTING PRINTERS FOR THE NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY (NEDA)**

1. The National Economic and Development Authority (NEDA) intends to apply the sum of **Three Million, Eight Hundred Sixty Thousand Two Hundred Fifty Pesos and 00/100 (PhP3,860,250.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Purchase of Toners/Inks Cartridges for the Existing Printers for the National Economic and Development Authority (NEDA)**.
2. The NEDA invites bids for the abovementioned procurement.
3. **Bidding** shall be governed and conducted through open competitive bidding procedures as specified in the Revised Implementing Rules and Regulations of Republic Act No. 9184, and such other requirements as indicated in the Bidding Documents.
4. A complete set of Bidding Documents may be inspected and acquired by interested Bidders in the address below, starting on **October 31, 2018** (*except on Saturdays, Sundays and Holidays*), from **9:00 A.M. to 5:00 P.M.** and upon payment of a non-refundable participation fee for the Bidding Documents in the amount of **PhP5,000.00**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System and the website of the NEDA. However, only Bidders who have paid the non-refundable participation fee not later than the deadline for submission of bids on **November 23, 2018, 10:00 A.M** shall qualify to bid. **Opening of bids shall immediately follow at the G/F DIOC Conference Room, NEDA sa Pasig Bldg.**
5. The NEDA shall hold the Pre-Bid Conference on **November 07, 2018, 02:50 P.M** at the **4/F OADG-NDO IP Conference Room, NEDA sa Pasig Bldg.**, which shall be open to all interested parties with written authorization letter from their principals.
6. Bids must be submitted in the address below accompanied by a bid security in any of the acceptable forms and in the amount stated in the Bidding Documents. The deadline for submission of bids is on **November 23, 2018, 10:00 A.M**. Bid opening shall be held in the presence of the Bidders' representatives who choose to attend.
7. The NEDA reserves the right to accept or reject any bid, including that of the single eligible bidder, waive any minor deviation in the documents submitted which will not materially affect the substance of the bid and to annul the bidding process at any time prior to contract award, without incurring any liability to the affected bidder or bidders.

8. For further information, please contact:

**NEDA Bids and Awards Committee for Goods and  
Infrastructure Projects (NBAC-GIP) Secretariat**

c/o Procurement Management Division, Administrative Staff

2<sup>nd</sup> Floor NEDA-sa-Pasig Bldg.,

No. 12 Saint Josemaria Escriva Drive, Ortigas Center, Pasig City

e-mail: [dsmarquez@neda.gov.ph](mailto:dsmarquez@neda.gov.ph)

Tel No. 631-3732; 631-0945 to 64 loc. 204; Fax No. 634-7916



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and Chairperson, NBAC-GIP