

<p>Procurement of Consulting Services for the Conduct of Feasibility Study for The Zamboanga City Impounding Dam Project (ZCIDP)</p>	<p>1. The Chairperson acknowledged the presence of the following End-User (EU) and TWG representatives from the NEDA Infrastructure Staff (NEDA-IS) and Zamboanga City Water District (ZCWD), namely:</p> <ul style="list-style-type: none"> i. Mr. Francis Bryan C. Coballes – End-user; ii. Ms. Valerie Gay Y. Gutierrez – End-user (ZCWD); iii. Mr. Armando M. Ramirez – TWG; iv. Ms. Angeline G. Aquino – TWG; and v. Ms. Ramakrishna J. Villanueva – TWG. <p>He also acknowledged the participation of the following authorized representatives from the shortlisted firms, namely:</p> <ul style="list-style-type: none"> i. Mr. Don Palomar – SMEC; ii. Mr. Orlando Cablayan – EDCOP; iii. Mr. Nicolas Lefevre – Tractebel; iv. Ms. Pauline Palacio – Tractebel; v. Mr. John Manuel Vergel - Vergel³; and vi. Mr. Efren Labisa – Vergel³. <p>2. The following are the clarifications raised during the pre-bid conference:</p> <p><i>i. <u>Bidding Documents Page 109, TOR, Item 5.11</u></i></p> <p>Mr. Cablayan asked if EDCOP can use the consularized curriculum vitae of the VEVA Specialist submitted to previous NEDA procurement. The Secretariat said that EDCOP can still use the said document in this bidding. They just have to submit a formal request to the NBAC-CS to withdraw it.</p>	<p>The NBAC-CS instructed the Secretariat to draft the bid bulletin for the clarifications raised in the pre-bid.</p>
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ii. Bidding Documents, Page 55, BDS, Item 6.1

Mr. Cablayan said that there are three (3) major activities in the study to be sub-contracted, i.e., Topographic survey, Geotechnical survey and Based line survey on environment. He asked if the percentage of the sub-contracting can be increased up to 30%.

The NBAC-CS said that the clarification on this will be reflected in the bid bulletin.

iii. Bidding Documents Page 114, TOR, Item 9.2

Mr. Cablayan said that the advance payment is supposed to be received by the consultant to finance its mobilization. He asked if it is possible that the payment upon acceptance of the inception report could be increased to 20%. The NBAC-CS noted the concern and will answer the clarification through bid bulletin.

iv. Project Scheme

Mr. Vergel said that the project scheme provided by the Pre-Feasibility Study has two options. He asked whether the consulting firm may choose one option from the pre-feasibility study. The EU said that part of the scope of work is the VE/VA studies or options analysis. He added that even if the project scheme was provided in the pre-feasibility study, the conduct of VE/VA should be undertaken to find out the best option.

v. Survey Programs

Mr. Lefevre noted that the programs of survey were the findings of the pre-feasibility study. He asked if it is allowed to amend these programs, or will they strictly follow it. If it is allowed, should the firm provide a cost estimation on the initial proposed program. The EU said that the purpose of this feasibility study is to validate the findings of the pre-feasibility study.

vi. Bidding Documents Page 106, TOR, Item 5.7

Mr. Cablayan inquired on the numbers of boreholes test needed in the study. In response, the EU said that it has to be verified with the Department of Public Works and Highways (DPWH).

vii. Bidding Documents Page 96, TOR, Item 3.4

Mr. Vergel asked if it is necessary to use the MIKE11 program in the conduct of hydrological analysis. The EU replied that the Consultant may use similar or equivalent programs, as long as it can handle the same analysis with the programs stated in the TOR.

Mr. Palomar said that he also raised that during the pre-bid conference from the first bidding of ZCIDP. The DPWH representative during that meeting said that using MIKE11 program will involve the purchase of proprietary software. After the project implementation, it will involve an operational cost to NEDA. The Chairperson said that this matter will be governed by the provisions in the Section X of the TOR (*OWNERSHIP of the Outputs/Reports/Documents*)

viii. On the Project Priority

Mr. Lefevre noted the purpose of the study (e.g., power generation, and water distribution). He asked what will be the priority in this study. The EU replied that the priority is the water distribution because the Executing Agency of this study is a water district.

ix. On the Consularization of Documents

Ms. Palacio said that earlier this September, the Philippines succeeded to the Apostille Convention eliminating the need of consularization of documents as required for the curriculum vitae of proposed foreign expert. She asked if there is no need to consularized the foreign documents, and only to locally notarized the documents from the source country. The Chairperson replied that it has to be notarized until it has been officially acknowledged by our foreign representative in the source country as required by the GPPB.

x. On Joint Venture Agreement

Mr. Polomar said that both SMEC and CEST were shortlisted separately. He asked if NEDA will allow SMEC and CEST as a Joint Venture partner. The NBAC-CS said that there is no legal infirmity if two (2) shortlisted firms decided to enter into a Joint Venture Agreement.

xi. Having no more clarification, the Secretariat discussed the following additional reminders to proponents/bidders:

	<p>a. Indicate <u>actual man-months</u> for experience and <u>actual man-hours or man-days</u> for training of nominated experts;</p> <p>b. Bid Security may be in any of the following:</p> <ol style="list-style-type: none"> 1. <u>Bid Securing Declaration</u> – should be notarized with government-issued ID (<i>Note: CTC is no longer accepted as a competent evidence of identity</i>); or 2. <u>Cash, cashier's/manager's check, bank draft/guarantee/irrevocable letter of credit</u> – 2% of ABC; or 3. <u>Surety Bond</u> – 5% of ABC. <p>c. Use <u>up to date forms</u> (<i>follow the format of the forms included in the bidding documents</i>) and ensure that these are properly notarized (e.g. CV of nominated experts, Omnibus Sworn Statement, Bid Securing Declaration);</p> <p>d. Remuneration should include 12% VAT;</p> <p>e. Deadline for additional queries and requests for clarification is <u>10 calendar days</u> before the deadline for submission of proposals. The NBAC-CS <u>may respond</u> through bid bulletin not later than <u>7 calendar days</u> before the deadline for submission of proposals on <u>October 11, 2018, 12:00 NN</u>; and</p> <p>f. Deadline for submission of proposals – Observe timeliness; <u>1 minute late is strictly considered LATE.</u></p>	
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4. After discussions and due deliberation, the NBAC-CS resolved the following clarifications raised by the bidders in the pre-bid conference:

- i. Only a maximum of 20% of the Consulting Services should be sub-contracted;
- ii. Remove the restriction on the realignment of budget between reimbursable and remuneration expenses; and
- iii. Payment Scheme/Schedule was amended as follows:

Description	Payment
Upon acceptance of the Inception report	20 %
Upon submission of the Interim Report	30 %
Upon submission of the Draft Final Report	25 %
Upon acceptance of Final Report	25 %