

Republic of the Philippines
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY
Caraga Region XIII

2018 SECOND QUARTER ACCOMPLISHMENT REPORT

Major Final Outputs (MFOs)	EXPECTED OUTPUT			DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
				A	M	J				
A. OUTCOME: Sound Economic and Development Management Effected										
MFO 1: Socioeconomic/physical planning and policy advisory services										
Strategy: Steer process for socio-economic and physical planning across agencies at national and subnational levels towards inclusive growth	1. Preparation of spatial and development plans									
	A. Philippine Development Plan 2017 – 2022				X	Consultation Workshop on the Localization of the PDP 2017-2022 RM and SDGs conducted; substantial inputs provided	1	May 29		
	•Participate in Plan implementation/monitoring activities	100% of requested inputs submitted to NCO								
	•Participate in consultations	100% of consultations attended								
	•Organize regional and sub-regional consultation	Consultation workshops conducted								
	B. Mindanao Spatial Strategy/Development Framework (MSSDF)	100% of requested inputs submitted to NCO							no request received	
	•Regional centers, sub-regional centers and emerging centers	Maps prepared/enhanced								
	•Key development zones									
	C. Caraga Regional Development Plan 2017 – 2022 (anchored on the long term vision)	100% of requested inputs submitted to NCO								
	•Participate in Plan implementation/monitoring activities				X	Activity design for the Translating RDP strategies into PPAs workshop prepared	1	Apr. 10		
				X	TWG Workshop on Translating RDP Strategies into PPAs conducted; substantial inputs provided	1	Apr. 12 and19			
				X	Invitation letters regarding translating RDP strategies to PPAs Workshop sent	1	Apr. 13			
				X	RDP New strategies forwarded to IDC members		May 8			

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			A	M	J				
					X	TWG Workshop on Provincial Target Setting facilitated; substantial inputs provided	1	June 20	
	D. Conflict-Sensitive, Gender-Responsive and DRR-CCA Enhanced Regional Spatial Development Framework 2015-2045 (anchored on the long-term vision)	RSDF Finalized							coordination with the consultant is on-going
	•Analysis of the planning environment	Analysis conducted							
	•Spatial planning framework								
	•Strategic Framework	Strategic Framework formulated/enhanced							
	E. TA for the updating of PDPFPs	100% of requested technical assistance provided							not scheduled for the quarter
	F. Integration of SDG targets/indicators in various development plans	100% of requested inputs/TA provided	X	X	X	SDG targets/ indicators included in the Regional Development Plan 2017-2022; Provincial targets for the Caraga RDP Chapter 7,10,11, and 12 generated	3	Apr. - June	
	2. Caraga Research Agenda								
	•Advocacy	100% of requested inputs provided			X	TA to the Regional Research, Development, and Innovation Committee on the Caraga Research Agenda provided	1	June 1	
	3. Advocacy on the LTV, PDP, RDP and policies/ strategies under the PDP, RDP, Area plans								
	A. Advocacy campaign for the Caraga RDP 2017-2022	Scheduled advocacy activities conducted							
	•Social media blasts	100% of requested inputs submitted to NCO							
	•IEC materials		X			Presentation on the Development Direction of Caraga Region prepared	1	Apr. 2	
			X		X	Caraga RDP 2017-2022 communicated and distributed to some stakeholders	2	Apr. 27 and June 4	
	•Regional activity/ies		X	X	X	Photo and/or video documentation conducted	11	Apr. - June	

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	B. Communication Plan for the PDP, RDP and AmBisyon Natin 2040 •Communication Plan Preparation •Key messages •IEC materials/ collaterals	Communication Plan formulated							
		100% of requested inputs submitted to NCO	X			Presentation on the Development Direction of Caraga Region prepared	1	Apr. 2	
		Media briefs prepared			X	Media briefs for the press conference prepared and distributed	10	June 20	
	C. Advocacy campaigns/promotion for SDGS, Caraga Research Agenda, HIV Com Plan and other RDC concerns	100% of scheduled advocacy activities conducted/TA provided	X		X	Presentation on the PDP and RDP given to RLAs, LGUs, and CSOs and queries responded without omission	2	Apr. 12	
					X	TA to the implementation of the HIV Com Plan provided	1	May 10	
					X	Forum attended and presentation on economic cost of HIV provided	1	June 21	
	D. Caraga Today	Publication prepared and disseminated		X	X	Caraga Today Newsletter prepared and disseminated	90	June 20	
		News articulated prepared		X	X	News articles prepared, lay-outed and published: 1. NEDA opens PPP Knowledge Corner in Caraga; 2. Caraga RDC conducts Advisory Committee Meeting; 3. Caraga Regional Development Council endorses PhP225.06B proposed budgets for FY 2019; 4. Caraga economy expands in 2017; 5. Potential Investment Alternatives to Mining research kicks off in Caraga; 6. Committee on IP Concerns talks on Peace and Development Zone; 7. Caraga RDC consults Siargao on FAME; 8. RPOC, RDC orient local governments on Peace and Development Zone; 9. DOE conducts public consultation on flagship programs towards energy efficiency; 10. Indigenous Peoples converge for first Regional Summit;	21	May-June	

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						11. Ease of Doing Business Act of 2018 up for implementation; 12. Caraga hosts information caravan for RA 10931:#FreeEducationNa!; 13. In brief: Types of Public-Private Partnership; 14. Philippines' poverty rate declines; more well-paying jobs and opportunities needed; 15. 2017 Regional Economic Situationer; 16. 1st Quarter 2018 Regional Project Monitoring; 17. Colophon/ IEC on Tariffs and Why should RA 8178 be amended?; and 18. Build Build Build Projects in Mindanao.			
	F. Other Advocacy Activities	Uploading of pictures and news bits to FB	X	X	X	495 Pictures and news bits uploaded to FB	1	Apr. - June	none for the period as needed
		Submission of NRO news articles to N Today							
		Press release prepared	X			2017 Caraga GRDP article edited, incorporated NEDA's statement and submitted to CO			
		AVP prepared							
4. Research and Development Program									
	A. Planning	1 Research project prepared							proposed research projects were presented during the 1st quarter
	B. Potential Investment Alternatives to Mining	Project implementation conducted			X	Conducted the following activities: - submitted its Interim Report - NRO-Caraga submitted the Revised inception Report of REECS to Usec. Edillon	1	May 28 June 8	
	C. Monitoring	Project Status Report prepared with complete information	X		X	PIAM Project Status Report for Q1 and Q2 2018 prepared	2	Apr. 3 and June 16	
	D. Trainings	100% of the scheduled trainings attended			X	100% of the scheduled trainings actively participated/conducted. substantial inputs provided 1.) Investment Scanning Workshop;		Apr. 18-20	

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			A	M	J				
			X			2.) Value Chain Analysis;		Apr. 23-24	
				X		3.) Socio-Economic Assessment;		May 3-5	
				X		4.) Environmental Impact Assessment.;		May 21-22	
				X		5.) EIA Training;		May 21-22	
				X		6.) Socio FGDs; and		May 23- June 8	
				X		7.) Socio-Economic Survey.		May 23- June 13	
			X	X		Draft Value Chain analysis for the 4 commodities crafted; substantial inputs provided	1	Apr. 23-24	
				X		Substantial inputs to the survey questionnaires provided	1	May 3-5	
				X		Focus group discussion on the Socio-economic participated; substantial inputs provided	1	May 5	
MFO 2: Technical Support and Advisory Services									
Strategy: Provide sound policy advice and technical support to members of the Executive and Legislative branches	1. Provision of advisory services and assistance to the President, Congress, Inter-Agency bodies and related government entities								
	A. Preparation of briefing papers about the region (current situation as baseline – 2015)	Briefing papers prepared							no request received
	B. Preparation of requested technical/impact analyses to proposed legislation/policies on the economy	100% of requested inputs/TA provided							no request received
	C. Preparation of policy briefs by sector (regional perspective) – policy/sector issue, analysis, and recommendations	Policy briefs prepared							no request received

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	D. Preparation of briefing papers for desk assignments - provinces and cities (current situation as baseline: present status, major problems, economic drivers, competitive advantages, etc.)	Briefing papers prepared	X			Articles/briefs about Caraga Region prepared and submitted to FSUU and DTI-Surigao del Sur	2	Apr. 19 and 25	
	2. Provision of technical and secretariat support to the NEDA-Board Committees								
	A. ManCom	100% of scheduled meetings attended/conducted		X	X	7 Habits of Highly Effective Government Leaders Program for NEDA ManCom Officials actively participated; substantial inputs provided	1	May 16-18; 30-31; & June 1	
	B. RDCom Mindanao	100% of requested inputs/TA provided				National SDC meeting participated; substantial inputs provided	1	Apr. 18-19	no request received
	C. NLUC/RLUC	100% of scheduled meetings attended/conducted							no request received
	D. National SDC	100% of scheduled meetings attended	X						
	E. ICC and other committees	100% of scheduled meetings attended/conducted							no request received
	3. Provision of technical and administrative support services to the Caraga RDC and its Committees								
	A. Courtesy calls to the LGU officials (LMP Presidents) •Briefing papers on the LGU situation •Briefing about the RDC and SecComs •LTV, PDP, RDP, RDIP and RMs •Briefing about LPMC	Courtesy visits conducted			X	Caraga RDC Consultation on FAmE in Siargao conducted, documented and actively participated; TA/substantial inputs provided	1	Apr. 12-14	not scheduled for the quarter

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	•Briefing about link of planning, investment programming and budgeting				X	LLPDCPI National Convention participated; substantial inputs provided	1	June 19	
	B. Courtesy calls to Congresspersons	Courtesy visits conducted							
	C. Regular activities of the RDC and its committees: full council, sectoral committees, RLUC, RGADC, Caraga Water Bodies Task Force, CIPC and MSFPC								
	a. RDC Meeting	100% of scheduled meetings conducted; 100% of prepared minutes approved and disseminated to all members; 100% of all resolutions issued/disseminated to all concerned			X	Secretariat Services to the 94th RDC Full Council meeting provided:	1	June 20	
			X			- Invitation letter prepared	2/57	Apr. 2 & 4	
			X			- Program prepared	3	Apr. 4 & 11	
			X			- Activity Design prepared	2	Apr. 4 & 11	
			X			- Coordination meeting conducted	2	Apr. 4 & 11	
			X			- Agreements of the previous meeting prepared and disseminated	3	Apr. 4, 11 & 13	
			X	X		- Special Order prepared	1	Apr. 10 & June 13	
			X			- Speech prepared	1	Apr. 11 & June 18	
			X	X		- Resolutions prepared	12	Apr. 16, 18, & May 3	
				X		- Transmittal letters for the RDC REsolutions prepared	71	May 23, 24 & 25	
				X		- Secretariat's Report prepared	1	May 31	
					X	- Agenda Brief prepared	4	June 12, 13, 14 & 15	
				X		- Memo for NEDA CO re: RDC member contribution prepared	1	June 13	
				X		- Activity design prepared	1	June 15	
				X		- Agenda sheet prepared	1	June 15	

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			A	M	J				
					X	- Agenda folders prepared	57	June 15	
					X	- Presentation materials prepared	1	June 18	
					X	- List of confirmed attendees prepared	1	June 18	
					X	- Certificate of Appearance prepared	120	June 18	
					X	- Feedback form prepared	60	June 18	
					X	- Attendance sheet prepared	1	June 18	
					X	- RDC members furnished with the minutes of the previous meeting and provisional agenda sheet	85	June 18 & 19	
					X	- Minutes/Agreements of the previous meeting approved and adopted	1	June 20	
					X	- Agreements of the meeting prepared	1	June 20	
					X	- Letters on the agreements of the meeting prepared and transmitted	86	June 29	
	b. Sectoral Committee Meetings	100% of scheduled meetings conducted; 100% of prepared minutes approved and disseminated to all members; 100% of all resolutions disseminated to all concerned	X			Secretariat Services to DAC-TWG meeting provided	1	Apr. 26	
			X			- Notice/Invitations letters prepared/sent	1/6	Apr. 7	
			X			- Activity design prepared	1	Apr. 7	
			X			- Minutes of the previous meeting prepared	1	Apr. 11	
			X			- Agenda briefs prepared	9	Apr. 11, 15, & 16	
			X			- Certificate of Appearance prepared	60	Apr. 15	
			X			- RDC-DAC members furnished with the minutes of the previous meeting	53	Apr. 15	
			X			- Presentation materials prepared	2	Apr. 15	
			X			- Attendance Sheets prepared	1	Apr. 16	
			X			- Electronic copy of agenda briefs uploaded in the tablets	50	Apr. 16	
			X			- Agenda folders prepared	7	Apr. 16	
			X			- Agreements reached during the previous meeting prepared	1	Apr. 16	
			X			- Feedback form prepared	40	Apr. 16	
			X			- Agreements of the meeting prepared and forwarded to members	1	May 17	

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			A	M	J				
				X		Secretariat Services to EDC meeting provided	1	May 9	
			X			- Activity design prepared	1	April 25	
			X			- Invitations letters prepared/sent	50	April 30	
				X		- Agenda briefs prepared	9	Apr. 30 - May 4	
				X		- Certificate of Appearance prepared	60	May 4	
				X		- Attendance Sheets prepared	1	May 4	
				X		- Agenda folders prepared	5	May 7	
				X		- Electronic copy of agenda briefs uploaded in the tablets	40	May 9	
				X		- Minutes/Agreements of the previous meeting approved and adopted	1	May 9	
				X		Secretariat Services to SDC meeting provided	1	May 16	
			X			- Activity design prepared	1	Apr. 28	
				X		- Minutes/Agreements of the previous meeting approved and adopted	1	May1-4	
				X		- Invitations letters prepared/sent	1/50	May 7	
				X		- Certificate of Appearance prepared	60	May 10	
				X		- Attendance Sheets prepared	2	May 10	
				X		- letters to presentors prepared and transmitted	3	May 10	
				X		- Agenda briefs prepared	8	May 10	
				X		- presentation materials prepared	21	May 10-16	
				X		- Agenda folders prepared	5	May 14-16	
				X		- Secretariat Brief prepared	2	May 14-16	
				X		- Electronic copy of agenda briefs uploaded in the tablets	25	May 16	
				X		- Agreements of the meeting forwarded to members	1/43	May 28-31	
					X	- Resolutions prepared and submitted to RDC Secretariat for approval	3	June 4-8	
				X		Secretariat Services to IDC meeting provided	1	May 16	
			X			- Minutes of the previous meeting prepared	1	Apr. 12	
				X		- Activity design prepared	1	Apr. 17	
				X		- Invitations letters prepared/sent	1/35	May 8	
				X		- Agenda briefs prepared	4	May 10	
				X		- Certificate of Appearance prepared	35	May 14	
				X		- Attendance Sheets prepared	1	May 14	

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			A	M	J				
				X		- Agenda folders prepared	1	May 14	
				X		- Electronic copy of agenda briefs uploaded in the tablets	30	May 15	
				X		- Agreements of the meeting forwarded to members	1	May 16	
					X	- Resolutions prepared and submitted to RDC Secretariat for approval	2	June 13	
				X		Secretariat Services to DAC meeting provided	1	May 17	
				X		- Activity design prepared	1	Apr. 18	
				X		- Notice/Invitations letters prepared and sent	1/19	Apr. 18	
				X		- Agenda sheet prepared	1	Apr. 24	
				X		- Certificate of Appearance prepared	25	Apr. 24	
				X		- Attendance Sheets prepared	1	Apr. 24	
				X		- Agreements of the previous meeting prepared	1	Apr. 24	
				X		- Presentation materials prepared	3	Apr. 24	
				X		- Feedback form prepared	25	Apr. 24	
	c. RDC - Advisory Committee	100% of scheduled meetings conducted; 100% of prepared minutes approved and disseminated to all members; 100% of all resolutions issued/disseminated to all concerned							done in the previous quarter
	d. RDC - Executive Committee	100% of scheduled meetings conducted; 100% of prepared minutes approved and disseminated to all members; 100% of all resolutions issued/disseminated to all concerned							scheduled for the next quarter
	e. RLUC	100% of scheduled meetings conducted; 100% of prepared minutes approved and disseminated to all members; 100% of all resolutions issued/disseminated to all concerned	X			2nd Quarter RLUC meeting conducted	1	Apr. 25	
			X			- Activity design prepared	1	Apr. 17	
			X			- Invitations letters prepared/sent	33	Apr. 18	
			X			- Certificate of Appearance prepared	40	Apr. 22	
			X			- Attendance Sheets prepared	1	Apr. 22	
	f. RDC-GADCC	100% of scheduled meeting attended		X		RGADC 2nd Quarter TWG Meeting attended; substantial inputs provided	1	May 9	
				X		Secretariat Support during the RGADC CMGRL Second Round Orientation provided	1	May 31	
				X		RGADC 6th General Assembly actively participated; substantial inputs provided	1	June 7	

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			A	M	J				
	g. Caraga Water Bodies	100% of scheduled meeting attended; 100% of agreements prepared							not scheduled for the quarter
	h. CIPC	100% of scheduled meeting attended	X			Meeting with DILG re IP Assessment attended; substantial inputs provided	1	Apr. 16	not scheduled for the quarter
				X		Coordination Meetings organized and facilitated	2	May 4 and 7	
				X		Meeting with NCIP and CIPC attended; substantial inputs provided	1	May 11	
	i. MSFPC	100% of scheduled meeting attended							
	j. PSR	100% of scheduled meeting attended	X			2nd Quarter RDC PSR Forum conducted	1	Apr. 17	
			X			- Notice of meeting prepared	1	Apr. 2	
			X			- Activity Design prepared	1	Apr. 4	
			X			- Updates on the agreements during the previous meeting prepared	1	Apr. 16	
			X			- Program prepared	1	Apr. 16	
			X			- Attendance sheet prepared	1	Apr. 16	
			X			- Agreements of the meeting prepared	1	Apr. 17	
			X			- Delegates profile prepared	1	Apr. 18	
			X			- Activity Design prepared	1	Apr. 19	
				X		9th PSR Convention attended and facilitated; substantial inputs provided	1	May 22-25	
	k. Regional Research, Development and Innovation Committee (RRDIC)	100% of scheduled meeting attended			X	2nd Quarter Regional Research, Development and Innovation Committee (RRDIC) meeting attended; substantial inputs provided	1	June 1	
	D. RDC Agency Central Office (ACO) Dialogue	100% of scheduled meeting attended	X			RDC – ACO Dialogue facilitated/substantial inputs provided	1	Apr. 6	
	E. RDC Sportsfest								not scheduled for the quarter
	4. Provision of technical support in disaster rehabilitation and recovery efforts of NDRRMC and RDRRMC								
	A. Disaster-risk management related activities	100% of requested inputs/TA provided				100% of requested inputs/TA provided on the following activities:			
			X			1. Gawad KALASAG Provincial Regional Steering Committee Actual/Field Validation;	4	April 10, 13, 16 and 17	

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	B. Recovery and rehabilitation planning	100% of scheduled meetings attended; 100% of requested inputs/TA provided	X			2. Gawad KALASAG Municipal Regional Steering Committee Actual/Field Validation;	2	April 16 and 17	
			X			3. Gawad KALASAG RSC Final Assessment of Entries;	1	April 26	
				X		4. Gawad KALASAG Coordination meeting; and	1	May 11	
				X		5. 2nd Quarter RDRRMC Full Council meeting.	1	June 14	
			X			Letter to Presidential Assistant for Special Concerns, and USec Adoracion Navarro re Yolanda Coordination Meeting prepared	3	Apr. 4 and 5	
			X			Memo to agencies re April 23 Yolanda Coordination Meeting prepared and sent	12	Apr. 6	
			X			Logistics support to Director Kim De Leon of the Office of the Secretary for Special Concerns facilitated	1	Apr. 19	
			X	X		Memorandum sent; certificates of attendance prepared; confirmation of participants facilitated; coordination undertaken re Yolanda Rehab Consultation	1	April - May	
				X		Yolanda Rehab consultation in Loreto facilitated/emceed	1	May 11	
				X		Issues and concerns by thematic areas prepared	1	June 19	
5. Joint RDC and RPOC meeting									
	•Preparatory activities	100% of scheduled meetings attended; 100% of requested inputs/TA provided							not scheduled for the quarter
	•RDP and RDIP 2017-2022, Caraga Roadmap for peace and other concerns								
MFO 3: Investment Programming Services									
Strategy: Facilitate investment programming and direct/align resources for investment toward priority areas	1. Conduct of program/ project appraisal								
	A. Project Evaluation Reports (PER)	Provision of inputs to PER for projects being appraised by NCO as requested							no request received
	2. Formulation of the Regional Development Investment Program (RDIP)								
	A. Finalization of RDIP 2017-2022								

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			A	M	J				
	•Format/outline and forms	RDIP prescribed formats prepared							on-going consolidation
	•RDIP	RDIP 2017-2022 prepared							
	•Consultation	Consultation workshop's conducted/facilitated	X			Translating RMs into PPAs Workshop conducted; substantial inputs provided	1	Apr. 26	
			X			Workshop output prepared	1	Apr. 26	
	B. Preparation of RDIP Assessment Report (RAR) 2017								
	•Guidelines, forms and format	RDIP framework and guidelines formulated							
	•Annual RAR	Annual RDIP Assessment Report (RAR) prepared							
	C. Annual Investment Program for 2020 (as basis for FY 2020 budget proposal preparation)	Annual AIP for FY 2020 prepared							
	D. Public Investment Program Online (PIPOL)	Review and validation of projects conducted	X			PPP Projects for CO and ROs;	1	April 2-6	
			X			Project review and validation of agencies under the social sector using PIPOL conducted; substantial inputs provided	32	Apr. 5-6	
					X	Comments on Public Investment Program Online (PIPOL) System provided	1	May 11	
	E. Operationalization of PPP Knowledge Corner	Technical assistance provided				Technical assistance provided on the following activities:			
			X			1. Validation of agencies programs and projects for economic sector in PIP Online System;	1	April 6	
			X			2. Orientation on PPP for staffs;	1	April 23	
			X			3. Meeting with Butuan and Agusan del Norte on PPP Projects;	1	April 24	
			X			4. PPP Knowledge Corner Launching; and	1	April 24	
					X	5. PPP Seminar-Writeshop of LGU-ADS.	1	May 22-24	

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			A	M	J					
	3. FY 2018 Budget Preparation									
	A. FY 2019 Regional Budget Review •Budget forum •Sectoral committee review •RDC review	Regional Budget Forum/Call conducted RDC Sectoral committee review conducted	X			Resolutions endorsing the Agency Proposed Budgets for FY 2019 prepared and submitted	14	Apr. 2-6	done in the previous quarter	
			X			PIPOL validation participated. Substantial inputs provided	1	Apr. 5		
					X	Request letter for DILG IX, X, XI, & XII re: total approved budget including centrally-managed funds from FY 2014-2018 prepared	4	June 27		
			X			Top Three (3) Agency Priority Infrastructure Projects consolidated	4	Apr. 16		
	4. Strengthening of Industry Clusters									
	A. Evaluation of performance of Industry Clusters B. Preparation of cluster profiles C. Cost of Doing Business in Caraga	100% of requested inputs/TA provided 100% of requested inputs/TA provided Promotional materials (e.g. Cost of Doing Business)	X			DTI re Industry Cluster Meeting attended; substantial inputs provided	1	Apr. 4	no request received	
						X	Cacao Cluster meeting attended; substantial inputs provided	1		June 21
						X	Article on Ease of Doing Business Act of 2018 prepared and distributed	1		June 20
	5. Updating of RBIP									
	•Updating of RBIP	RBIP enhanced							not scheduled for the quarter	

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	•Inclusion/ integration of all roads and bridges proposals (tourism, Mindanao logistics, new opening, PAMANA, etc.)								
MFO 4: Monitoring and Evaluation Services									
Strategy: Provide useful M&E services to measure impact and allow for timely interventions	1. Implementation of the RPMES								
	A. RPMC related activities								
	•TWG metings	100% of scheduled meetings conducted/facilitated			X	Secretariat services to RPMC-TWG Meeting provided	1	May 22	
				X		- Minutes of the previous RPMC TWG Meeting prepared	1	Apr. 5	
				X		- Activity design prepared	1	Apr. 17	
				X		- RPMC TWG invitation/ notice prepared and sent	1	May 7-8	
	•Quarterly monitoring activities	Regular quarterly monitoring activities conducted				Regular quarterly monitoring activities conducted	1	June 26-29	
					X	- Activity design prepared	1	June 19	
					X	- SO as Disbursing Officers prepared	1	June 19	
					X	- Travel Order and itinerary for monitoring prepared	4	June 19	
					X	- Notice for Monitoring prepared and sent to members	4	June 20	
					X	- Notice for Monitoring prepared and sent to implementing agencies	6	June 20	
					X	- Notice for Monitoring prepared and sent to LGUs	10	June 20	
					X	- RPMC Monitoring expenses liquidated and actual itinerary prepared	4	June 29	

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			A	M	J				
	•Quarterly RPMC meetings	Quarterly RPMC meeting conducted; 100% of resolutions/agreements approved by the committee disseminated to all concerned			X	2nd Quarter RPMC meeting conducted	1	June 22	
			X			- Minutes of the previous meeting prepared	1	Apr. 12	
			X			- Activity design prepared	1	Apr. 17	
					X	- 2nd Quarter RPMC meeting agreements prepared	1	June 22	
	•Problem solving sessions	Problem solving session conducted	X			Prepared/sent letters to DPWH regarding special RPMC Monitoring in PDI	1	Apr. 17	
				X		Conduct of Special RPMC Monitoring in PDI	1	May 8-10	
	•Preparation of regular reports	Quarterly reports prepared and endorsed by the RPMC and submitted to NPMC			X	1st Quarter RPMC monitoring report prepared and endorsed to the RPMC	1	June 22	
	•Preparation of Caraga Today input	Inputs to the Caraga Today prepared			X	Article on Yolanda Rehab Consultation in Loreto re Housing Project prepared	1	June 9	
	■Monitoring of Projects in the Yolanda Corridor	Regional briefing and orientation for the Provincial Grassroots Consultations in the Yolanda Corridor	X			Regional briefing and orientation for the Provincial Grassroots Consultations in the Yolanda Corridor conducted; substantial inputs provided	1	Apr. 23	
				X		Grassroots Consultation In Yolanda Corridor vis-a-vis Rehabilitation Project in Loreto, Dinagat Islands conducted; substantial inputs provided	1	May 11	
	B. NPMC meetings and M&E forum	Scheduled meetings participated; inputs provided							
	C. Advocacy campaign for the reorganization of LPMCs								
	•Orientation materials	Orientation materials prepared							
	•Provincial and city visits	Provincial/city visits conducted							
	•Template for EO or resolution re/organizing the LPMCs	Resolution prepared							

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			A	M	J				
	•Training on GRPMES (as requested)	Orientation conducted as requested	X			RPMES Orientation in Bislig City conducted	1	Apr. 11-13	not scheduled for the quarter
	•Search for Outstanding LPMC	1 Awarding Ceremony for the Search for Outstanding LPMCs conducted Fied validation visits							
	D. Regional M and E Forum	M&E Forum conducted/facilitated							
2. Monitoring of Socio-economic plans									
	A. Preparation of RES	Quarterly RES prepared; 2017 Annual RES prepared			X	2017 Annual RES edited, lay-outed, printed and distributed	1	June 18	distributed during RDC Meeting
	B. Preparation of 2017 RDR	2017 RDR prepared and endorsed by the RDC			X	Website for generating RDR 2017 infrastructure sector agency inputs developed	1	May 7	
					X	Letter requesting for data finalized and sent to NGAs and LGUs (DRR-CCA subsector)	13	May 7	
					X	Letters requesting for data finalized and sent (Energy and Digital Infrastructure subsector)	5	May 7	
			X	X		2017 RDR Chapter presentations prepared	2	May 7-11 & June 11-15	
					X	RDR Chapters presented to Sectoral Committee Meetings and endorsed to the RDC Full Council	2	May 11 and June 20	
					X	RDR 2017 (DRR-CCA subsector) prepared	1	June 14-15	
					X	RDR 2017 (Energy and Digital Infrastructure subsector) prepared	1	June 19	
					X	RDR 2017 powerpoint (DRR-CCA subsector) prepared	1	June 19	
					X	All chapters of the RDR consolidated and lay-outed for submission	1	June 29	
	C. Presentation of latest GRDP	2017 GRDP presented	X			2017 GRDP presentation conducted	1	Apr. 26	
	D. Preparation of RMs •Finalization	RMs prepared and finalized							

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			A	M	J				
	D.1 Preparation of localized RM with provincial disaggregated targets	Localized RM prepared			X	TWG for Provincial Target Setting Workshop Conducted; substantial inputs provided	1	June 27	
					X	- Invitation letters prepared and transmitted	11	June 21	
					X	- Activity Design prepared	1	June 21	
					X	- Attendance sheet prepared	1	June 25	
					X	- Program prepared	1	June 26	
					X	- Certificate of Appearance prepared	1	June 26	
					X	- Presentation prepared	1	June 26	
					X	- Letters re indicators with provincial disaggregated targets sent; Indicators with provincial disaggregated targets prepared and submitted	1	June 26	
					X	- Workshop output prepared and transmitted to the NEDA CO	1	June 28	
	3. Ex-Post Evaluation of Lower Agusan Development Project (LADP)								
. Project Planning	100% of scheduled meetings attended; 100% of requested inputs/TA provided								
. Project Implementation		X				Letters re data request to agencies/LGU sent	18	Apr. 9	
						X Training on Data Analysis and Basic Statistics facilitated and attended	1	June 18-22	
B. OUTCOME: Leadership, Management and Innovation									
Support to Operations/General Administrative Services									
Strategy: Pursue organizational development through capacity building, systems improvement and physical assets upgrading to improve productivity	1. Strengthening of RGISN Operations								
	•Establishment of biodiversity portal	Biodiversity portal developed/established							
	•Operationalization of the IP for Biodiversity Portal	Database maintained	X	X	X	IP for Biodiversity Portal maintained and updated		Apr. - June	
		100% of requests for TA provided/meetings conducted	X			Updating of CLUP attended and technical assistance provided to MLGU San Jose,Dinagat Islands	1	Apr. 16-20	
	2. Mindanao Productivity Olympics								

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			A	M	J				
	•Preparation and coordination with host NRO	Preparatory activities conducted			X	Memo re: Mindanao Development Forum and Productivity Olympics prepared	1	June 25	
	•Logistics preparation and training/practice	100% of logistical requirements and physical training prepared/attained	X	X	X	Logistical requirements and physical training prepared		Apr. - June	
3. Strengthening of External Linkages									
	A. Participation in Meetings/Seminars/Workshops/Conferences of RLAs, LGUs and Private Stakeholders	100% of requests for meetings with partners attended with technical assistance provided	X	X	X	100% of requests for meetings with partners attended with technical assistance provided on the following:		Apr. - June	
				X		1. Small Business Counselors' Course (SBCC 102);	1	Apr. 5	
				X		2. NIA stakeholders Consultation';	1	Apr. 5	
				X		3. Public Consultation on Draft DOE Circulars on Causer Pays Mechanism and Independent Market Operator and the WESM Mindanao Participants' Forum;	1	Apr. 5 and 6	
				X		4. ACE Executive Learning Session;	1	Apr. 6	
				X		5. GANG N.A.M STYLE (NagkahiusA kaMi) meeting;	1	Apr. 11	
				X		6. SSCT Finance and Administrative Committee Meeting;	1	Apr. 17	
				X		7. GIZ IDP Kick-off Workshop;	1	Apr. 18	
				X		8. Turn-over Ceremony of the Stewardship of Southern Philippines Development Authority (SPDA) to the new Administrator/CEO, Hon. Abdulghani "Gerry" A. Salapuddin, and the Special Board Meeting;	1	Apr. 19	
				X		9. ASSCAT Finance Committee Meeting;	1	Apr. 23	
				X		10. NIA ASDI Stakeholder's Forum;	1	Apr. 25	
				X		11. 2017 Gross Regional Domestic Product News Conference;	1	Apr. 26	
				X		12. ASSCAT BOT Meeting;	1	Apr. 27	
				X		13. 2nd Gawad Galing at Talino;	1	Apr. 27	
					X	14. Labor Day Celebration;	1	May 1	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			A	M	J				
				X		15. Kick-off discussion re ANDAP Valley Sustainable Integrated Area;	1	May 2	
				X		16. Guest of Honor re 117th year of One Surigao;	1	May 3	
				X		17. Served as speaker on Financial Literacy;	1	May 4	
				X		18. Inclusive Filipinnovation and Entrepreneurship Validation Workshop;	1	May 10	
				X		19. Ceremonial Harvest re KANINhawaan Feast day	1	May 12	
				X		20. CSU and SSCT Finance Committee Meeting;	1	May 15	
				X		21. CEIT Student Research Congress 2018 participated (as evaluator);	1	May 17	
				X		22. ASSCAT BOT Meeting	1	May 18	
				X		23. Mainstreaming Green Growth in Development Planning Training Module 3 & 4 ;	1	May 22-25	
				X		24. SSCT Board Meeting;	1	May 28	
				X		25. PSARSC Meeting;	1	May 29	
				X		26. GCFRP Coastal Resilience Project Stakeholder Consultation;	1	May 31	
				X		27. Candlelight Memorial Day for HIV victims;	1	May 31	
				X		28. 2018 World Environment Month celebration;	1	June 4	
				X		29. Government Sector Consultation Meeting;	1	June 5	
				X		30. SDSSU & ASSCAT Preboard meeting;	1	June 6	
				X		31. ACE BOT meeting;	1	June 7	
				X		32. Independence Day Celebration;	1	June 12	
				X		33. Grande Opening re Naliyagan Festival;	1	June 12	
				X		34. ASSCAT and SDSSU BOT Meetings;	1	June 14	
				X		35. Meeting with Gov. Pimentel;	1	June 14	
				X		36. SOPA OF Gov. Matba;	1	June 15	
				X		37. SOPA of Gov. Plaza;	1	June 17	
				X		38. UDRPC Meeting (CSU);	1	June 18	
				X		39. GGGI Meeting;	1	June 18	
				X		40. Regional Directors' Meeting on the Proposed Conservation Areas of the Province of Dinagat Islands;	1	June 18	
				X		41. 58th Adlaw Nan Surigao del Norte;	1	June 19	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			A	M	J				
					X	42. Meeting with Mayor Asis;	1	June 21	
					X	43. 30th Anniversary of the CARP;	1	June 25	
					X	44. Presentation on Migration, Environment, Peace and Development in Caraga Region prepared; and	1	June 26	
					X	45. ACE Special Board Meeting and MCL Program Opening Ceremony;	1	June 26	
	1. As Committee Chair:								
	1.1. Regional Project Monitoring Committee (RPMC)	Meeting attended; inputs provided							Reflected in MFO 4.1.A
	1.2. Regional Land Use Committee (RLUC)	Meeting attended; inputs provided							not scheduled for the quarter
	1.3. Regional Statistical Committee (RSC)	Meeting attended; inputs provided	X			GRDP - Regional Statistics Committee presentation attended; substantial inputs provided	1	Apr. 26	
					X	Q2 RSC Meeting actively participated; substantial inputs provided	1	May 29	
					X X	Regional Statistical Development Plan 2017-2022 reviewed; substantial inputs provided	1	May-June	
	1.4 Regional Disaster Risk Reduction and Management Council (RDRRMC)	Meeting attended; inputs provided			x	2nd Quarter RDRRMC Full Council meeting attended; substantial inputs provided	1	June 14	
	1.5. Regional Multi-Sectoral Forest Protection Committee (RMSFPC)	Meeting attended; inputs provided			X	Regional Multi-Sectoral Forest Protection Committee meeting attended; substantial inputs provided	1	June 26	
	2. As Committee Vice-Chair:								
	1.1. Regional Tripartite Wage and Productivity Board (RTWPB)	Meeting attended; inputs provided	X			RTWPB Meeting attended; substantial inputs provided	2	Apr. 30 and June 22	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			A	M	J				
	2. As Committee Member:								
	2.1. Regional Committee for the Welfare of Children (RCWC)	Meeting attended; inputs provided			X	RCWC meeting actively participated; substantial inputs provided	1	June 26	
	2.2. Regional Youth Advisory Council (RYAC)	Meeting attended; inputs provided			X	RYAC Meeting actively participated; substantial inputs provided	1	June 28	
	2.3. Lake Mainit Development Alliance (LMDA) - TWG	Meeting attended; inputs provided			X	Lake Mainit Development Alliance-TWG Meeting attended	1	May 17	
	2.4. Taguibo Watershed Management Committee (TWMC)	Meeting attended; inputs provided			X	Taguibo Watershed Management Council (TWMC) Meeting attended; substantial inputs provided	1	May 2	
	2.5. Marihatag Cagwait San Agustin Lianga Tago Bayabas San Miguel (MaCaSALTaBayaMi) and Marihatag, Cagwait, San Agustin, Barobo, Hinatuan (MaCaSaLBarBah) Cause	Meeting attended; inputs provided			X	MACASALTABAYAMI Inter-Municipal Committee Meeting re: Andap Valley Site Integrated Area for Development (AVSIAD) participated; substantial inputs provided	1	May 24	
	2.6. Regional Peace and Order Council (RPOC)	Meeting attended; inputs provided	X			OPAPP GIZ IDP Project Orientation and Context Analysis Meeting Workshop participated; substantial inputs provided	1	Apr. 13	
					X	Meeting re: PDZ attended; substantial inputs provided	1	May 3	
					X	Executive Course on Security, Peace and Development (ECSPD) actively participated; substantial inputs provided	1	June 27-29	
					X	Executive Course Workshop on Security, Peace and Development (ECSPD) facilitated; substantial inputs provided	1	June 28	
	2.7. Regional Coordinating Committee-CUP TB	Meeting attended; inputs provided			X	MOA signing attended; MOA reviewed, substantial inputs provided	1	June 14	
	2.8 Agusan River Basin Technical Working Group	Meeting attended; inputs provided			X	ARB Master Plan Workshop (ARB Investment Programming) actively participated; substantial inputs provided	1	May 14-15	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			A	M	J				
	2.9 RCC-PAME	Meeting attended; inputs provided		X		2nd Regional Cave Committee Meeting 2018 cum Capability Building on Cave Management and Protection actively participated; substantial inputs provided	1	May 17-18	not scheduled for the quarter
	2.10 Taguibo River Water Quality Management Area Governing Board (TRWQMA-GB)	Meeting attended; inputs provided			X	2nd Quarter Taguibo River Water Quality Management Area Governing Board's meeting attended; substantial inputs provided	1	June 22	
	2.11 Agusan River Basin Governing Board	Meeting attended; inputs provided			X	ARB Governing Board Meeting attended	1	June 22	
	3. As Secretariat:								
	3.1. LGU-Public Financial Management	Meeting attended; inputs provided							
	3.2. COSERAM Regional Steering Committee	Meeting attended; inputs provided		X		Cluster Peace and Development Mindanao Welcome Party for the new Project GIZ IDP Project attended	1	Apr. 10	
				X		OPAPP-GIZ IDP Project orientation and Context Analysis Workshop actively participated; substantial inputs provided	1	Apr. 13	
				X		GIZ IDP Kick-off Workshop actively participated; substantial inputs provided	1	Apr. 18	
				X		Joint COSERAM Program 2 National and Regional Steering Committee meeting attended; substantial inputs provided	1	Apr. 26	
				X		RSC-COSERAM Program Meeting attended/facilitated; substantial inputs provided	1	May 29	
					X	GIZ-COSERAM RSC-TWG Assessment Workshop actively participated; substantial inputs provided	1	June 26-27	
	4. Others								
	4.1 Invitation as observer during BAC Activities	PSHS		X		PSHS BAC Activities attended: 1. Completion of Perimeter Fence, Phase 2 Using the Design and Build Scheme; and 2. Supply and Delivery of Installation of Laboratory Furniture and Fixtures.		Apr. 27 May 25	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			A	M	J				
	B. Technical Assistance	EMB 100% of requested technical assistance provided			X	EMB BAC Activity attended: Consulation Services for the Feasiblity Study on the Combined Sewage and Septage Treatment		June 27	
			X			100% of requested technical assistance provided on the following activities: 1. Initial meeting on the proposed industry assessment;	1	April 4	
			X			2. Land Bank of the Philippines and Japan International Cooperation Agency (LBP-JICA) for the proposed investment in the Co-Management Program Area of the LasBuenNasCar SAFDP TWG meeting;	1	April 5	
			X			3. Balangay Festival coordination meeting;	1	April 13	
			X			4. One day Inter-agency coordination meeting re: Economic Literacy for Province of PDI;	1	April 16	
			X			5. 3-day workshop: "Identifying Potential Green Investments";	1	April 18-20	
			X			6. Nationwide Information Caravan for RA 10931 #FreeEducationNa!;	1	Apr. 20	
			X			7. 2 articles prepared and provided to FSUU and DTI-SDS;	2	Apr. 20	
			X			8. 2017 Gross Regional Domestic Product News Conference;	1	April 26	
			X			9. Inception Workshop for the Project Preparatory Grant: Integrated Approach in the Management of Major Biodiversity Corridors in the Philippines Project;	1	April 26-27	
			X			10. Balangay Festival Meeting/Performance Dry Run;	1	April 27	
			X			11. Meeting for the data collection assessment and data gaps identification for land and timber accounts for Caraga;	1	April 30	
				X		12. Regional Statistics Development Plan (RSDP);	1	May 7	
				X		13. Balangay Festival Grand opening Coordination meeting;	1	May 10	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			A	M	J				
				X		14. Agusan del Norte-Butuan City Airshed Governing Board (ADN-BC AGB) and Technical Working Group meeting;	1	May 11	
				X		15. Conduct of Technology Needs Assessment (TNA) with Ecosystems Research and Development Bureau;	1	May 16	
				X		16. Buy Caraga by Caraga Regional Trade Fair and Exhibit opening ceremonies;	1	May 16	
				X		17. Tourist Transport Operation meeting;	1	May 17	
				X		18. Special meeting on industry cluster;	1	May 18	
				X		19. Regional Watershed Policy Forum;	1	May 18	
				X		20. GGGI's Training Module IV;	1	May 23-25	
				X		21. Financial and Economic Literacy Seminar for PNP RO 13 (served as RP);	1	May 24	
				X		22. Formal Consultation with the Regional and Sub-National Gov't Agencies of Caraga re:"Strengthening the Resilience of the most vulnerable coastal communities to climate change in the Philippines Eastern seaboard Project Proposal";	1	May 31	
				X		23. Basic Tourism Statistics Training for Caraga Region at Grand Palace;	1	May 29-31	
				X		24. ADSDPP Donor's Forum and Interfacing;	2	May 30-31	
				X		25. Caraga ICT Council Meeting;	1	June 6	
				X		26. Roll-out of e-comtrack to NRO 7;	1	June 6	
				X		27. Caraga Situationer- inputs to the 1st Mindanao IP Convergence Summit;	1	June 8	
				X		28. Training on the Compilation, Estimation and Analysis of Land and Timber Accounts of Caraga Region;	1	June 13-14	
				X		29. SOPA of ADN-Gov. Angelica Rosedell M. Amante-Matba;	1	June 15	
				X		30. RD's Consultative meeting on PDI Concerns;	1	June 18	
				X		31. Industrial Cooperation Dialogue between Philippines and Japan;	1	June 21	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS	
			A	M	J					
	C. Strengthening of Caraga League of Local Planners	75% of requested technical assistance provided			X	32. Focused Group Discussion re Construction of By-Pass and Diversion Roads, Lianga Coastal Bypass Road (SDCR Alternate Route) including ROW and Bridge; and	1	June 29		
					X	33. Technical assistance and support provided to the Brain Trust Inc.' Survey on the Agglomeration Model for Mindanao Regions.	1	June 29		
					X	Presentation on Significance of Data and Statistics in development Planning and Decision-Making for the LLPDC National Convention prepared	1	June 14		
	4. Systems and website Management/ICT and GIS Support									
	•Systems and website management/ICT and GIS support	ICT and GIS related services provided	X	X	X	ICT and GIS related services provided		Apr. - June	as the need arises	
		Systems maintained/ enhanced	X	X	X	1 system maintained/enhanced	1	Apr. - June		
		E-DTR System back-up maintained	X	X	X	E-DTR System back-up maintained	1	Apr. - June		
		Integrated Calendar of Activities System maintained	X	X	X	Integrated Calendar of Activities System maintained	1	Apr. - June		
		File Storage and Back-Up maintained	X	X	X	File Storage and Back-Up maintained	1	Apr. - June		
		Network maintained	X	X	X	Office network maintained	1	Apr. - June		
		Server maintained	X	X	X	2 servers maintained	2	Apr. - June		
		Website maintained/ enhanced	X	X	X	Personal computers well-maintained and troubleshot	66	Apr. - June		
	•Systems Development	New system developed							as the need arises	
		NEDA Applicants Database System and Performance Management System maintained	X	X	X	NEDA Applicants Database System and Performance Management System maintained	1	Apr. - June		
		Communication Tracking System enhanced	X	X	X	Communication Tracking System enhanced	1	Apr. - June		
		Library e-catalogue managed and updated	X	X	X	Library e-catalogue managed and updated	1	Apr. - June		

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			A	M	J				
	•Systems Operationalization	100% of systems developed and maintained	X	X	X	100% of systems developed and maintained		Apr. - June	
	5. STRATEGIC PRIORITY								
	A. Conduct of Capacity-building activities	Capacity-building activities conducted				Capacity-building activities conducted/participated; substantial inputs provided:			
				X	X	1. Investment Appraisal Workshop;	1	May 29-June 7	
				X		2. Impact Evaluation Training-Workshop;	1	June 18-29	
				X		3. Do No Harm Orientation by GIZ-COSERAM; and	1	June 19-20	
				X		4. Training-Workshop on PPP Concepts and Processes for NRO PPP Focal Persons.	1	June 26-28	
	B. Internal Development								
	1. Regular Fellowship Program	1 Fellowship with GAD Learning Sessions conducted/1 Exposure Trip							not scheduled for the quarter
	2. Conduct of Outreach activities	Gender Reponsive CSR activity with ONE conducted							not scheduled for the quarter
	3. Trainings/Seminars/ Workshops/Consultations/ Meetings	100% of scheduled training activities conducted, attended, facilitated				100% of scheduled trainings/ activities actively participated; substantial inputs provided			
			X			1. BIR Updates;	1	Apr. 6	
			X			2. PSABE National and International Convention;	1	Apr. 23-27	
			X			3. REAP Conference		Apr. 26-28	
				X		4. Environmental Scanning and GIS Training	1	May 21-23	
				X		5. Annual AO-FO Conference May 23-25, 2018;	1	May 23-25	
				X	X	6. Conflict-sensitivity through a 2-day Do No Harm Training;	2	May 23-24 and June 20-21	
				X		7. Value-Chain Analysis Training; and	1	May 25-27	
					X	8. Training-Workshop on Methods of Research and Basic Statistical Analysis.	1	June 18-22	
	C. ISO 9001:2015 certification related activities								

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUANTITY	DATE(s)	REMARKS
			A	M	J				
	C. 1 Documentation of core processes and other ISO related documents	Documentation of core processes and other documents finalized (Risk register, Quality Objectives and Plans, etc.) with satisfactory feedback							Documentation of core processes and other ISO related documents is on-going
	C.2 Training of Teams	Quality Policy Statement,Vision and Core values finalized within schedule, with no lapse in grammar Operations Manual draft prepared with satisfactory feedback							
		Training of ISO core teams and process owners conducted within schedule with no adverse feedback			X	Basic Records and Archive Management Workshop attended and actively participated; substantial inputs provided	1	May 16-17	
	C.3 Benchmarking activity with an ISO certified office	Benchmarking activity with an ISO certified office conducted	X	X		ISO Benchmarking in NRO 10 conducted	1	Apr. 20	
	D. Attendance to internal development activities								
	E.1 Attendance to Internal GAD Activities	Internal GAD Activities facilitated/conducted	X			Culminating activity of Women's Month actively participated	1	Apr. 6	
		Completion of the Child-Minding and Lactation Room facilitated							Procurement of necessary materials/supplies for the CMLR is on-going
	6. SUPPORT FUNCTION								
	A. Strengthening Internal Coordination and Management								
	1. Implementation of SPMS	SPMS implemented and monitored	X	X	X	SPMS implemented and monitored		Apr.- June	
		100% of CY 2017 OPCR, DPCRs, IPCRs prepared and submitted to NCO	X			2018 1st sem OPCR without rating prepared and submitted	1	Apr. 18	
		Coaching and mentoring moments; Division meetings conducted	X	X	X	Coaching and mentoring moments; Division meetings conducted		Apr.- June	
		One-on-one coaching before and after every output produced/ accomplished	X	X	X	One-on-one coaching before and after every output produced/ accomplished		Apr.- June	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUANTITY	DATE(s)	REMARKS
			A	M	J				
	2. Internal Committees/Bodies								
	• Conduct of General Staff Meeting	General Staff Meeting conducted; guidance/inputs provided	X		X	General Staff Meeting conducted; guidance/inputs provided		Apr. 30 & June 4	
	• Conduct of ManCom meeting	ManCom Meeting conducted; guidance/inputs provided	X	X	X	ManCom Meeting conducted; guidance/inputs provided	6	Apr. 3, 18, May 29, June 13, 19 & 25	
	• Conduct of PRAISE / NAIS meetings	Awards and Incentive Committee Meeting conducted; inputs provided			X	NAIC meeting conducted; substantial inputs provided	1	June 29	
	• Conduct of BAC meetings	Bids and Awards Committee Meeting conducted; inputs provided							not scheduled for the period
	• Conduct of HRMPSB meetings	Personnel Selection Board Meeting conducted; inputs provided	X		X	HRMPSB meetings conducted, inputs provided	3	Apr. 11, June 20 & 26	
	• Conduct of Internal Scholarship Committee meeting	Internal Scholarship Committee meeting conducted	X	X	X	Internal Scholarship Committee meeting conducted	5	Apr. 11, 17, 27, May 4 and June 18	
	• Conduct of Communication and Advocacy Team meeting	Communication and Advocacy Team Meeting conducted; inputs provided			X	Communication and Advocacy Team Meeting conducted; substantial inputs provided	1	May 25	
	• Conduct of Information System and Technology Committee meeting	Information System and Technology Committee Meeting conducted							not scheduled for the quarter
	• Conduct of Disposal Committee meetings	Disposal Committee Meeting conducted							not scheduled for the quarter
	• Conduct of Internal Scholarship Committee meeting	Internal Scholarship Committee meeting conducted	X	X	X	Internal Scholarship Committee meeting conducted	5	Apr. 11, 17, 27, May 4 and June 18	
	• Conduct of SALN Review	SALN Committee meeting conducted; inputs provided	x			SALN Committee meeting participated; substantial inputs provided	1	Apr. 10	
	B. Assessment and Planning activity	1 Mid-year Assessment and Gender Responsive Planning							not scheduled for the quarter
		1 Internal Planning and Year-end Assessment and Gender Responsive Planning conducted							not scheduled for the quarter
7. Other Administrative Support Services									

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			A	M	J				
	A. Human Resources Management Services	Provision of human resource management services	X	X	X	Provision of human resource management services		Apr. - June	
	1. Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PrIME HRM)	Activities leading to accreditation of PrIME HRM Level 2 Maturity conducted			X	Initial assessment by the CSC FO and preparatory activities to lacking requirements particularly on Rewards and Recognition conducted.	1	June 28	ideally done every 3 years; last updating was in 2016
	2. Citizen's Charter	Updating of Citizen's Charter							
	3. Public Assistance/Complaints Desk (PACD)	Provision of Public Assistance/Complaints Desk (PACD) services	X	X	X	Provision of Public Assistance/Complaints Desk (PACD) services		Apr. - June	
	4. Integrated Personnel Management System (IPMS) Maintenance	100% of IPMS maintained with complete and accurate content/information -e-DTR -e-Payroll -e-NPIS	X	X	X	100% of IPMS maintained with complete and accurate content/information -e-DTR -e-Payroll -e-NPIS		Apr. - June	
	B. Updating of online Government Management Information System (GMIS) of DBM								
	- Provision of Budgeting and Accounting Services	100% of Budgeting and Accounting Services provided	X	X	X	100% of Budgeting and Accounting Services provided		Apr. - June	
		Financial Accountability Reports posted online			X	Financial Accountability Reports posted online	1	June 29	
		Budget Proposal FY 2019 prepared and submitted	X			Budget Proposal FY 2019 prepared and submitted		Apr. 2	
	C. Provision of Physical Resources Management Services								
	- Property and Supply Management Services	100% of Property and Supply Management Services provided	X	X	X	100% of Property and Supply Management Services provided		Apr. - June	
	- General Services	100% of General Services provided	X	X	X	100% of General Services provided		Apr. - June	
	. Others		X			Office bulletin board updated	1	Apr. 16-23	
			X	X	X	Library re-organized, maintained and updated	1	Apr. 16-23	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			A	M	J				
	Preparation and Submission of Work Programs, Accomplishment Reports, Physical Performance Reports and other required reports								
	1. Submission of Accomplishment Reports	Q1 2018 Accomplishment Reports/Physical Reports of Operations submitted	X			Q1 2018 Physical Reports of Operations submitted		Apr.26	
					X	April and May 2018 Physical Report of Operations submitted		June 22	

Approved by:



MYLAH FAYE AURORA B. CARIÑO
Regional Director