

Republic of the Philippines
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY
Caraga Region XIII

2017 FOURTH QUARTER ACCOMPLISHMENT REPORT

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			O	N	D				
A. OUTCOME: Sound Economic and Development Management Effectuated									
MFO 1: Socioeconomic/physical planning and policy advisory services									
Strategy: Steer process for socio-economic and physical planning across agencies at national and subnational levels towards inclusive growth	1. Preparation of spatial and development plans								
	A. Philippine Development Plan 2017 – 2022								launched in the previous quarter
	•Provide inputs	100% of requested inputs submitted to NCO							
	•Organize regional and sub-regional consultation	Consultation workshops conducted							
	B. Mindanao Spatial Strategy/Development Framework (MSSDF)	100% of requested inputs submitted to NCO							
	•Regional centers, sub-regional centers and emerging centers	Maps prepared/enhanced							
	•Key development								
	C. Regional Development Plan 2017 – 2022 (anchored on the long term vision)	100% of requested inputs submitted to NCO							*RDP launched in the previous quarter; RDP already in the process for printing
	D. Conflict-Sensitive, Gender-Responsive and DRR-CCA Enhanced Regional Spatial Development Framework 2015-2045 (anchored on the long term vision)	RSDF Finalized							
	•Analysis of the planning environment	Analysis conducted							
•Spatial planning framework									
•Strategic Framework	Strategic Framework formulated/enhanced								

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	E. TA for the updating of PDPFPs	100% of requested technical assistance provided		x		100% of requested technical assistance provided on the following activities:			
				x		1.) LGU of Surigao del Norte PDPFP Updating;	1	Nov. 8	
				x		2.) LGU of Surigao del Sur PDPFP Updating; and	1	Nov. 9-10	
				x		3.) LGU of Surigao del Sur re inputs to enhance the technical writing capability of their PDPFP Technical Writers.	1	Nov. 9	
	F. Integration of SDG targets/indicators in various development plans	100% of requested inputs/TA provided	x			100% of requested technical assistance/inputs provided on the following activities:			
						1.) NEDA-DILG partnership in the conduct of regional workshop on national/regional strategic priorities and sustainable development goal (SDG) alignment and provincial strategic direction setting conference workshops in Caraga Region; and	1	Oct. 19	
					x	2.) PSA initiated Sustainable Development Goals (SDG) Regional Indicators Assessment Workshop-Caraga.	1	Dec. 20	
	G. Philippine Transportation System Master Plan (PTSMP) and the Philippine Water Supply and Sanitation Master Plan (PWSSMP)	100% of requested inputs/TA provided				100% of requested technical assistance/inputs provided on the following activities:			
			x			1.) Philippine Transportation System Master Plan (PTSMP) and the Philippine Water Supply and Sanitation Master Plan (PWSSMP) Regional briefing;	1	Oct. 13	
				x		2.) House Bill re Mindanao Railway Corporation/Authority prepared and sent to NCO;	1	Oct. 23	
				x		3.) Philippine Water Supply and Sanitation Master Plan (PWSSMP) Consultation Meeting with Edcop and Tractebel;	1	Oct. 25-26	
				x		4.) NB RDCom Mindanao Area Committee Resolution No. 13 series of 2017;	1	Oct. 30	
				x		5.) Terms of Reference (TOR) for the Establishment of PPP Knowledge Corner in NEDA Regional Offices;	1	Oct. 30	
					x	6.) Philippine Water Supply and Sanitation Master Plan (PWSSMP) National Workshop;	1	Nov. 22	

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				x		7.) Letter endorsing the consultant's request for water data to facilitate formulation of PWSSMP;	1	Nov. 22	
				x		8.) PTSMP Regional Workshop;	1	Nov. 24	
				x		9.) PTSMP Regional Workshop list of priority projects; and	1	Nov. 28	
					x	10.) Cover letter for LGUs re Water Utilities requesting data for the PWSSMP fomulation.	107	Dec. 15-30	
2. Formulation of the Caraga Research Agenda									
	A. Caraga Research Agenda	Caraga Research Agenda formulated, finalized and endorsed by the RDC							done in the 3rd quarter
	•Research agenda preparation								
	•Presentation in the sectoral committees	Consultation workshops conducted							
	•RDC approval								
	•Advocacy	100% of requested inputs provided							
	•Publication								
3. Advocacy on the LTV, PDP, RDP and policies/ strategies under the PDP, RDP, Area plans									
	A. Advocacy campaign for the Long-term vision (LTV)–“AmBisyonNatin 2040”	Scheduled advocacy activities conducted							
	•Social media blasts	100% of requested inputs submitted to NCO							no request received
	•Advocacy materials		x	x	x	Advocacy Materials distributed during various activities	2,350	Oct. - Dec.	T-shirts- 100; Bags-100; Mugs-100; Flyers-2,000; Lanyards-50
	•Regional/Provincial activity/ies	Photo and/or video documentation conducted			x	Tunog ng Progreso video shoots conducted	1	Dec. 13	
	B. Communication Plan for the PDP, RDP and AmBisyon Natin 2040	Communication Plan formulated							
	•Communication Plan Preparation	100% of requested inputs submitted to NCO	x			ComPlan Workshop conducted; substantial inputs provided	1	Oct. 25-26	
	•Key messages								
	•Campaign strategies								

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	C. Advocacy campaigns/promotion for SDGS, Caraga Research Agenda, HIV Com Plan and other RDC concerns	Scheduled advocacy activities conducted							not scheduled for the quarter
		100% of requested inputs submitted to NCO							
	D. Caraga Research Conference	Research Conference conducted/facilitated							not scheduled for the quarter
	E. Caraga Today	News articulated prepared	x	x	x	News articulated prepared and lay-outed for Caraga Today	15	Oct. - Dec.	
		Publication prepared and disseminated			x	Caraga Today Newsletter printed and distributed to RDC Members during the 4th Quarter Joint RDC-RPOC meeting	100	Dec. 14	
	F. Other Advocacy Activities	Uploading of pictures and news bits to FB	x	x	x	Uploading of pictures and news bits to FB	500	Oct. - Dec.	
		Submission of NRO news articles to N Today							
		Press release prepared	x			Press release prepared	1	Oct. 6	
		Photo and/or video documentation conducted	x	x	x	Photo and/or video documentation conducted	8	Oct. - Dec.	
MFO 2: Technical Support and Advisory Services									
Strategy: Provide sound policy advice and technical support to members of the Executive and Legislative branches	1. Provision of advisory services and assistance to the President, Congress, Inter-Agency bodies and related government entities								
	A. Preparation of briefing papers about the region (current situation as baseline – 2015)	Briefing papers prepared							no request received
	B. Preparation of briefing papers for desk assignments - provinces and cities (current situation as baseline: present status, major problems, economic drivers, competitive advantages, etc.)	Briefing papers prepared							no request received
	C. Preparation of policy briefs by sector (regional perspective) – policy/sector issue, analysis, and recommendations	Policy briefs prepared							no request received

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	D. Preparation of requested technical/impact analyses to proposed legislation/policies on the economy	100% of requested inputs/TA provided				100% of requested inputs/TA provided on the following activities:			
			x			1.) Strengthening the Role of the RDCs submitted to RDS;	1	Oct. 24	
			x			2.) Region's existing government center;	1	Oct. 27	
				x		3.) NAPC Basic Sector Council Member's Representation to the RDC;	1	Nov. 7	
				x		4.) HB creating Mindanao Railway Authority; and		Nov. 10	
				x		5.) HBs creating Teenage Pregnancy and Reproductive Health.		Nov. 15	
2. Provision of technical and secretariat support to the NEDA-Board Committees									
	A. RDCom Mindanao	100% of requested inputs/TA provided		x		Memo on the list of RDC-endorsed and DOE approved projects for funding under ER 1-94 prepared and submitted to NRO XI /RDCom Mindanao; substantial inputs provided	1	Nov. 24	
	B. NLUC/RLUC	100% of scheduled meetings attended/conducted							no request received
	C. National SDC	100% of scheduled meetings attended	x	x		National SDC Meeting attended and actively participated; substantial inputs provided	1	Oct. 25-26	*Attended by Dr. Pazfegurita Ojeda, SDC Co-Chair
	D. ICC and other committees	100% of scheduled meetings attended/conducted							no agenda for Caraga
3. Provision of technical and administrative support services to the Caraga RDC and its Committees									
	A. Regular activities of the RDC and its committees: full council, sectoral committees, RLUC, GADCC, Caraga Water Bodies Task Force, CIPC and MSFPC								NRO specific

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	a. RDC Meeting	100% of scheduled meetings conducted; 100% of prepared minutes approved and disseminated to all members; 100% of all resolutions issued/disseminated to all concerned			x	1st Joint RDC-RPOC Joint Full Council Meeting	1	Dec. 14	
			x	x		- RDC Resolutions transmitted to concerned agencies/LGUs/institutions	2	Oct. 19 and Nov. 13	
				x		- Notice/Advisory/Invitation letters prepared and transmitted	1/55	Nov. 7	
				x	x	- Letters to presentors prepared and transmitted	4	Nov. 20, and 28; Dec. 5 and 6	
					x	- Secretariat Brief prepared	2	Dec. 4	
					x	- Updates on resolutions passed prepared	1	Dec. 5	
					x	- Updates on the agreements reached during the previous meeting prepared	1	Dec. 5	
					x	- Presentation materials prepared (IPMR, IDP Updates, and AFP Camp Proposal)	3	Dec. 7	
					x	- List of confirmed attendees prepared	1	Dec. 10	
					x	- Agenda folders prepared (electronic and hard copies)	50/40	Dec. 10	
					x	- Agenda sheet prepared	1	Dec. 11	
					x	- Minutes of previous meeting transmitted to members	1	Dec. 11	
					x	- Letters on the agreements of the meeting prepared and transmitted	1	Dec. 12	
					x	- Activity design prepared	1	Dec. 13	
					x	- Special Order prepared	1	Dec. 13	
					x	- Agenda briefs for Infrastructure Development Committee prepared and endorsed during the RDC meeting	2	Dec. 14	
					x	- Meeting attended and Secretariat services provided	3	Dec. 14	
					x	- Agreements of the previous meeting prepared and adopted by the Council	1	Dec. 14	

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	b. Sectoral Committee Meetings	100% of scheduled meetings conducted; 100% of prepared minutes approved and disseminated to all members; 100% of all resolutions issued/disseminated to all concerned	x			Secretariat Services to SDC-TWG meeting provided:	1	Oct. 27	
			x			- Activity design prepared	1	Oct. 9	
			x			- Certificate of Appearance prepared	1	Oct. 25	
			x			- Attendance Sheets prepared	1	Oct. 25	
			x			- presentation materials prepared	2	Oct. 25	
			x			- Invitations letters prepared/sent	1	Oct. 27	
			x			- List of agreements prepared	1	Oct. 27	
				x		- Agreements of the meeting forwarded to members (through e-mail)	1	Nov. 2	
				x		Secretariat Services to SDC meeting provided:	1	Nov. 24	
			x			- Invitations letters prepared/sent	1/45	Oct. 30	
			x			- Activity design prepared	1	Nov. 3	
			x			- Attendance Sheets prepared	2	Nov. 12	
			x			- Agenda briefs prepared	50	Nov. 13	
			x			- Certificate of Appearance prepared	50	Nov. 22	
			x			- Electronic copy of agenda briefs uploaded in the tablets		Nov. 23	
			x			- Agenda folders prepared	5	Nov. 23	
			x			- Presentation materials prepared	5	Nov. 23	
			x			- Minutes/Agreements of the previous meeting approved and adopted	1	Nov. 24	
			x			- List of agreements prepared	1	Nov. 24	
						- Agreements of the meeting forwarded to members (through e-mail)	1	Nov. 29	
			x			Secretariat Services to Joint IDC-EDC meeting provided:	1	Nov. 28	
			x			- Invitations letters prepared/sent	1/51	Nov. 14	
			x			- Activity design prepared	1	Nov. 15	
			x			- Agenda briefs prepared	5	Nov. 20-24	
			x			- Presentation materials prepared	1	Nov. 21	
				x		- Certificate of Appearance prepared	50	Nov. 27	

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			O	N	D				
				x		- Attendance Sheets prepared	1	Nov. 27	
				x		- Agenda folders prepared	11	Nov. 27	
				x		- Electronic copy of agenda briefs uploaded in the tablets	46	Nov. 27	
				x		- List of agreements prepared	1	Nov. 28	
				x		- Minutes/Agreements of the previous meeting approved and adopted	1	Nov. 28	
					x	- Resolutions prepared and submitted to RDC Secretariat for approval	4	Dec. 4-8	
					x	Secretariat Services to DAC meeting provided	1	Dec. 1	
				x		- Notice of meeting prepared and transmitted	1/53	Nov. 14	
				x		- Activity design prepared	1	Nov. 17	
				x		- Updates on resolutions passed prepared	1	Nov. 20	
				x		- Updates on agreements reached prepared	1	Nov. 20	
				x		- Agenda briefs prepared	6	Nov. 20	
				x		- Letters to presentors prepared and transmitted	2	Nov. 20	
				x		- Presentation materials prepared	6	Nov. 20-24	
				x		- Agenda folders prepared	5	Nov. 29	
				x		- Electronic copy of agenda briefs uploaded in the tablets	30	Nov. 29	
					x	- Minutes of the previous meeting prepared and approved and adopted by the Committee	1	Dec. 1	
					x	- Agreements of the meeting forwarded to members	1	Dec. 4	
					x	- DAC resolutions prepared	3	Dec. 6	
	c. RDC - Advisory Committee	100% of scheduled meetings conducted; 100% of prepared minutes approved and disseminated to all members; 100% of all resolutions issued/disseminated to all concerned							no meeting conducted

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			O	N	D				
	d. RDC - Executive Committee	100% of scheduled meetings conducted; 100% of prepared minutes approved and disseminated to all members; 100% of all resolutions issued/disseminated to all concerned							no meeting conducted
	e. RLUC	100% of scheduled meetings conducted; 100% of prepared minutes approved and disseminated to all members; 100% of all resolutions issued/disseminated to all concerned		x		Secretariat Services to RDC-RLUC TWG meeting provided:	1	Nov. 10	
			x			- Invitations letters prepared/sent	31	Oct. 24	
			x			- Activity design prepared	1	Oct. 30	
				x		- Certificate of Appearance prepared	31	Nov. 8	
				x		- Attendance Sheets prepared	1	Nov. 8	
					x	Secretariat Services to the 4th Quarter RDC-RLUC meeting provided:	1	Dec. 11	
				x		- Activity design prepared	1	Nov. 21	
				x		- Invitations letters prepared/sent	31	Nov. 24	
					x	- Certificate of Appearance prepared	31	Dec. 6	
					x	- Attendance Sheets prepared	1	Dec. 6	
	f. RDC-GADCC	100% of scheduled meeting attended		x		RGADC-TWG meeting actively participated; substantial inputs provided	1	Nov. 13	
				x		RGADC Assembly actively participated; substantial inputs provided	1	Nov. 23	
	g. PSR	100% of scheduled meeting attended		x		4th Qtr. PSR Forum conducted	1	Oct. 30	
			x			- notice of meeting prepared and transmitted	1	Oct. 10	
			x			- Activity design prepared	1	Oct. 10	
			x			- Agenda sheet prepared	1	Oct. 10	
			x			'- Updates on the agreements reached during the previous meeting prepared	1	Oct. 25	
			x			- Agreements of the meeting prepared	1	Oct. 30	
			x			'-Agreements of the meeting forwarded to members	1	Oct. 30	

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			O	N	D				
	4. Provision of technical support in disaster rehabilitation and recovery efforts of NDRRMC and RDRRMC								
	A. Disaster-risk management related activities	100% of requested inputs/TA provided			x	Inputs provided/submitted to RDS re National Disaster Risk Reduction and Management Plan 2011-2018	1	Dec. 4	no request received
					x	Fourth Qtr 2017 NationwideSimultaneous Earthquake Drill conducted	1	Dec. 15	
	B. Recovery and rehabilitation planning	100% of scheduled meetings attended; 100% of requested inputs/TA provided							
	5. Joint RDC and RPOC meeting								
	•Preparatory activities	100% of scheduled meetings attended; 100% of requested inputs/TA provided		x	x	Preparatory Meeting for the Joint RDC-RPOC meeting conducted; substantial inputs provided	3	Nov. 14, Dec.1 and Dec. 12	
	•RDP and RDIP 2017-2022, Caraga Roadmap for peace and other concerns								
6. NEDA Caraga Research and Development Program (Potential Investment Alternatives to Mining)									
•Preparatory activities (creation of steering committee, meeting, orientation, preparation & consolidation of research topics, review and approval)	100% of scheduled meetings attended; 100% of requested inputs/TA provided	x				Pre-bid for Potential Investment Alternatives to Mining conducted; substantial inputs provided	1	Oct. 12	
				x		6th R&D Project Steering Committee Meeting participated; substantial inputs provided	1	Nov. 17	
					x	Training on Research Proposal and Technical Writing conducted; substantial inputs provided	1	Dec. 4-7	
•Research Topic Generation	100% of scheduled meetings attended; 100% of requested inputs/TA provided				x	Research topics and research briefs prepared and generated 1.) Estimating the Vulnerability Index of the Caraganons; 2.) Smart City: An Integrated Framework for Caraga Region; and 3.) Insurgency and economic cycles in Caraga Region.	3	Dec. 4-7	
MFO 3: Investment Programming Services									

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		O	N	D					
Strategy: Facilitate investment programming and direct/align resources for investment toward priority areas	1. Conduct of program/ project appraisal								
	A. Project Evaluation Reports (PER)	Provision of inputs to PER for projects being appraised by NCO as requested							
	2. Formulation of the Regional Development Investment Program								
	A. Preparation of RDIP Assessment Report (RAR) •Guidelines, forms and format •Annual RAR	RDIP framework and guidelines formulated Annual RDIP Assessment Report (RAR) prepared							
	B. Preparation of RDIP 2017-2022 •Format/outline and forms •RDIP •Consultation	RDIP prescribed formats prepared RDIP 2017-2022 prepared Consultation workshop's conducted/facilitated	x	x	x	2017-2022 RDIP draft prepared	1	Oct. to Dec.	
						Preparatory Activities for the 2018 Updating of the Public Investment Program (PIP) participated; substantial inputs provided	1	Nov. 29	
						Workshop on updating 2018 Public Investment Program (PIP) participated; substantial inputs provided	1	Dec. 14	
	C. Annual Investment Program for 2019 (as basis for FY 2019 budget proposal preparation)	Annual AIP for FY 2019 prepared	x	x	x	2019 AIP prepared	1	Oct. to Dec.	
	3. FY 2018 Budget Preparation								
	A. FY 2018 Regional Budget Review •Budget forum •Sectoral committee review •CSO consultation	Regional Budget Forum/Call conducted RDC Sectoral committee review conducted Regional Budget Consultation with CSO conducted							done during the 1st quarter
	4. Strengthening of Industry Clusters								

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	A. Evaluation of performance of Industry Clusters B. Preparation of cluster profiles	100% of requested inputs/TA provided 100% of requested inputs/TA provided		x		Coordination Meeting re: Aquamarine Industry Cluster attended; substantial inputs provided	1	Nov. 6	no request received
	5. Updating of RBIP								
	•Updating of RBIP •Inclusion/ integration of all roads and bridges proposals (tourism, Mindanao logistics, new opening, PAMANA, etc.)	RBIP enhanced							not scheduled for the quarter
MFO 4: Monitoring and Evaluation Services									
Strategy: Provide useful M&E services to measure impact and allow for timely interventions	1. Implementation of the RPMES								
	A. RPMC related activities								
	•TWG meetings	100% of scheduled meetings conducted/facilitated		x		Secretariat services to RPMC-TWG meeting provided:	1	Nov. 16	
			x			- Activity design prepared	1	Oct. 23	
				x		- 3rd Quarter RPMC TWG Meeting Minutes prepared	1	Nov. 3	
				x		- RPMC TWG Meeting notice prepared and sent to members	1	Nov. 6	
	•Quarterly monitoring activities	Regular quarterly monitoring activities conducted		x		Travel Order and Travel Itinerary prepared	4	Nov. 20	
				x		4th Quarter RPMC Monitoring Notice for Implementing agencies and LGUs prepared and sent	14	Nov. 20	
					x	4th Quarter RPMC Monitoring Conducted	1	Dec. 5-8	
	•Quarterly RPMC meetings	Quarterly RPMC meeting conducted; 100% of resolutions/agreements approved by the committee disseminated to all concerned		x		Secretariat services to Quarterly RPMC meeting provided:	1	Nov. 29	
			x			- Activity design prepared	1	Oct. 23	
			x		- RPMC Meeting Notice prepared and sent to members and invitees	1	Oct. 23		
	•Preparation of regular reports	Quarterly reports prepared and endorsed by the RPMC and submitted to NPMC	x			Q2 RPMC Monitoring RPMES Forms submitted to MES	10	Oct. 3	

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	<ul style="list-style-type: none"> •Preparation of Caraga Today input • Others 	Inputs to the Caraga Today prepared	x			Q3 RPMC Monitoring Report prepared	1	Oct. 9-11	
						Q2 RPMC Monitoring Report presented during PSRs meeting	1	Oct. 30	
				x		Updates of the IA on the findings prepared	1	Nov. 28	
			x			RPMC Photos for Caraga Today Submitted	5	Oct. 10	
			x			RPMEs and applied geotagging Orientation conducted to the LPMCs and Municipalities of Agusan del Norte	1	Oct. 5-6	
			x			RPMEs Budget/ Financial Plan prepared and submitted to MES	1	Oct. 20	
				x		Geotagging Training conducted for DAR	1	Nov. 7-9	
	B. NPMC meetings and M&E forum	Scheduled meetings participated; inputs provided							not scheduled for the quarter
	C. Advocacy campaign for the reorganization of LPMCs <ul style="list-style-type: none"> •Orientation materials •Provincial and city visits •Template for EO or resolution re/organizing the LPMCs 	Orientation materials prepared Provincial/city visits conducted Resolution prepared							not scheduled for the quarter
2. Monitoring of Socio-economic plans									
	A. Preparation of RES	Q2 2017 RES prepared			x	Q2 2017 Regional Economic Situationer prepared and submitted	1	Dec. 11	
	B. Preparation of 2016 RDR	2016 RDR prepared and endorsed by the RDC							done during the 3rd quarter
	C. Presentation of latest GRDP	2016 GRDP presented							
	D. Preparation of RMs <ul style="list-style-type: none"> •Finalization 	RMs prepared and finalized							
3. Ex-Post Evaluation of Lower Agusan Development Project (LADP)									
	•Procurement for consultancy services	Procurement for consultancy services consumated	x			Pre-bid for LADP Impact Study conducted; substantial inputs provided	1	Oct. 10	

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			x			BAC-TWG evaluation of the technical proposal of FREEDOM re LADP impact assessment Division meeting conducted; substantial inputs provided	1	Oct. 24	
			x			Bid Evaluation report prepared and submitted to BAC Chairperson; substantial inputs provided	1	Oct. 24	
				x		Post-Qualification of LADP-FCC Impact Study conducted; substantial inputs provided	1	Nov. 20-21	
B. OUTCOME: Leadership, Management and Innovation									
Support to Operations/General Administrative Services									
Strategy: Pursue organizational development through capacity building, systems improvement and physical assets upgrading to improve productivity	1. Construction of NEDA staff house								
	A. Completion of the construction project	Supervision of the project construction until final completion provided							completed during the 1st quarter
	B. Repair of the damaged portion of the third floor ceiling	Repair and maintenance provided							no repairs done during the 4th quarter
	C. Re-alignment of savings for the purchase of the needed furniture and fixtures	Re-alignment of savings requested							*no authority received from the DBM Central Office for the request of realignment
	2. Strengthening of RGISN Operations								
	•Establishment of biodiversity portal	Biodiversity portal developed/established 100% of requests for TA provided/meetings conducted							no request received
	3. Procurement Services								
	• Procurement for ISO Consultancy services consummated	Finalization of arrangements with consultant		x		Contract awarded to BCJA Training and Travel Consultancy	1	Nov. 22	
	• Procurement of vehicles consummated	Finalization of arrangements with consultant			x	Contract awarded to Toyota Butuan Branch	1	Dec. 11	

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	• Procurement for consultancy services consummated for Ex-post Evaluation on LADP	Finalization of arrangements with consultant			x	Contract for Ex-Post Evaluation for LADP awarded to Foundation for Rural Enterprise and Ecology Development of Mindanao (FREEDOM) Inc.	1	Dec. 11	
	• Procurement for consultancy services consummated for the Potential Investment Alternatives to Mining	Finalization of arrangements with consultant			x	Contract for Potential Investment Alternatives to Mining awarded to Resources Environment and Ecology Center for Studies (REECS) Inc.	1	Dec. 21	
	4. Mindanao Productivity Olympics								
	•Preparation and coordination with host NRO •Logistics preparation and training/practice	Preparatory activities conducted 100% of logistical requirements and physical training prepared/attained							done in the 3rd quarter
	5. Strengthening of External Linkages								
	A. Participation in Meetings/Seminars/Worksh ops/Conferences of RLAs, LGUs and Private Stakeholders	100% of requests for meetings with partners attended with technical assistance provided				100% of requests for meetings with partners attended with technical assistance on the following activities:			
			x			1.) Multi-Secoral Forum Countering Violent Extremism;	1	Oct. 6	
			x			2.) Federalism Summit;	1	Oct. 14	
			x	x		3.) Mainstreaming Green Growth Development Project Consultation Meeting with the Province of Dinagat Islands;	2	Oct. 16-20 and Nov. 13-14	
			x			4.) Courtesy call of Asec. Mark Kristopher Tolentino of DoTr;	1	Oct. 19-20	
			x			5.) Inputs to the Quick Survey on Regional Government Centers;	1	Oct. 27	
				x		6.) Response to inquiry on RDC Sub-Committee on Culture;	1	Nov. 6	
				x		7.) Biofuels as Climate Mitigation Option in Australia during AECon 2017 in CSU;	1	Nov. 8	
					x	8.) 1st Full Council Meeting of the DILG XIII Local Governance Regional Resource Center (LGRRC) MultiStakeholder Advisory Council (MSAC);	1	Nov. 9	

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	1. As Committee Chair, Vice-Chair and Secretariat:			x		9.) Regional Multi-stakeholder Committee (RMSC)-Rural Infrastructure Sub-Project Committee meeting;	1	Nov. 10	
				x		10.) Mindanao Week of Peace-Indigenous People's Forum' and	1	Nov. 12	
				x		11.) Caraga Consultation on the Philippine Transportation System Master Plan;	1	Nov. 24	
				x		12.) Orientation/Workshop on the Preparation of the Regional Statistics Development Program (RSDP);	1	Nov. 27	
				x		13.) Forum re Regional Data Dissemination Forum on the Demographic and Socioeconomic Characteristics of the Population based on POPCEN 2015 Final results;	1	Nov. 28	
	1.1. Regional Statistical Committee (RSC)	Meeting attended; inputs provided		x		National Statistics Month Opening Celebration participated; substantial inputs provided	1	Oct. 2	
				x		NSM Inter-Agency Quiz Bowl participated; substantial inputs provided	1	Oct. 27	
				x		RSC Meeting participated; substantial inputs provided	1	Nov. 9	
	1.2. Regional Land Use Committee (RLUC)	Meeting attended; inputs provided		x		Orientation and Workshop on the Preparation of the Regional Statistics Development Program participated; substantial inputs provided	1	Nov. 27	
				x		Regional Data Dessimation Forum on Demographic and Socio Economic Characteristics of the Population based on the 2015 Population Final Results participated; substantial inputs provided	1	Nov. 28	
				x		RLUC-TWG meeting conducted; substantial inputs provided	1	Nov. 11	
				x		Regular RLUC meeting conducted; substantial inputs provided	1	Dec. 11	
	1.3. Regional Multi-Sectoral Forest Protection Committee (RMSFPC)	Meeting attended; inputs provided		x		Regional Multi-sectoral Forest protection Committee (RMFPC) 4th Quarter meeting (DENR) participated; substantial inputs provided	1	Nov. 29	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			O	N	D				
	1.4 Regional Disaster Risk Reduction and Management Council (RDRRMC)	Meeting attended; inputs provided			x	4th Quarter Caraga RDRRMC Meeting attended and actively participated; substantial inputs provided	1	Dec. 7	
	2. As Committee Member:								
	2.1. Caraga Regional Competitiveness Committee (CRCC)	Meeting attended; inputs provided	x			Caraga Regional Competitiveness Committee Meeting attended and actively participated; substantial inputs provided	1	Oct. 10	
	2.2. COSERAM Regional Steering Committee	Meeting attended; inputs provided	x			Preparation meeting for -visit of Mr. Russek from Federal Ministry for Economic Cooperation and Development (BMZ) attended and actively participated; substantial inputs provided	1	Oct. 17	
					x	Final Preparatory Meeting re: Mr. Russek's visit & back to back Program TWG Meeting attended and actively participated; substantial inputs provided	1	Nov. 3	
					x	4th Quarter RSC-COSERAM Program meeting attended and actively participated; substantial inputs provided	1	Nov. 7	
					x	RSC-TWG Meeting (COSERAM) attended and actively participated; substantial inputs provided	1	Nov. 16	
	2.3. Regional Inter-Agency Committee on Senior Citizen (RIAC-SC)	Meeting attended; inputs provided	x			RIAC-SC Meeting attended and actively participated; substantial inputs provided	1	Oct. 20	
	2.4 Regional Inter-Agency Committee for IP	Meeting attended; inputs provided		x		Action Planning(Technology Transfer) Activity actively participated; substantial inputs provided	1	Nov. 8	
					x	IDP TWG Meeting actively participated; substantial inputs provided	1	Dec. 12	
	2.5. Regional Disaster Risk Reduction and Management Council (RDRRMC-TWG)	Meeting attended; inputs provided		x		RDRRMC TWG meeting attended and actively participated; substantial inputs provided	1	Nov. 10	
	2.6. Caraga Consortium for Agriculture and Resources Research Development (CCAaRRD)-RMIS/REP	Meeting attended; inputs provided		x		Action Planning(Technology Transfer) Activity attended and actively participated; substantial inputs provided	1	Nov. 13-14	
				x		Live-out planning re Research and Development (R&D) Cluster attended and actively participated; substantial inputs provided	1	Nov. 28-30	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			O	N	D				
	2.7. Regional Interagency Council Against Trafficking (RIACAT)	Meeting attended; inputs provided		x		Meeting attended and actively participated; substantial inputs provided	1	Nov. 14	no meetings scheduled for the quarter
	2.8. RCC-PAM	Meeting attended; inputs provided		x		2nd Regional Cave Committee Technical Working Group (RCC TWG) Meeting attended and actively participated; substantial inputs provided	1	Nov. 14-15	
	2.9. Ports Management Advisory Committee (PMAC)			x		Ports Management Advisory Committee Meeting attended and actively participated; substantial inputs provided	1	Nov. 22	
	2.10. Caraga ICT Council Meeting			x		Caraga ICT Council Meeting attended and actively participated; substantial inputs provided	1	Nov. 22	
	2.11. Taguibo Watershed Management Committee (TWMC)	Meeting attended; inputs provided		x		TWMC TWG meeting attended and actively participated; substantial inputs provided	1	Nov. 22	
					x	4th Quarter TWMC Meeting attended and actively participated; substantial inputs provided	1	Dec. 8	
	2.12. Regional Inter-Agency Committee on Filipino Family (RIAC-FF)	Meeting attended; inputs provided		x		RIAC-FF Meeting attended and actively participated; substantial inputs provided	1	Nov. 27	
	2.13. Taguibo River Water Quality Mngt. Area (TRWQMA) Governing Board's	Meeting attended; inputs provided		x		Taguibo River Water Quality Mngt Area (TRWQMA) Governing Board's 4th Quarter Meeting actively participated; substantial inputs provided	1	Nov. 28	
	2.14. Regional Nutrition Committee (RNC)	Meeting attended; inputs provided			x	Regional Nutrition Awarding Ceremony (RNAC) participated; substantial inputs provided	1	Dec. 4	
	3. As Secretariat:								
	3.1. National Volunteer Month-Regional Search Committee	Meeting attended; inputs provided							
	3.2. Men Opposed to Violence Against Women Everywhere (MOVE)-Caraga	Meeting attended; inputs provided							
	4. Mindanao-wide activities:								
	4.1 Mindanao Development Authority	Meeting attended; inputs provided		x		6th Mindanao Development Corridors - Joint Planning and Programming (MinDC-JPP) Session for roads, bridges and flood control actively participated; substantial inputs provided	1	Nov. 14	
	B. Technical Assistance	100% of requested technical assistance provided				Technical assistance provided in the following activities:			

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			O	N	D				
			x			1.) Caraga Convergence Initiative;	1	Oct. 3	
			x			2.) Energy Investment Forum and Stakeholders Conference;	1	Oct. 3	
			x			3.) Just Transition (Green Economy Initiative) Planning Meeting with Caraga Stakeholders;	1	Oct. 13	
			x			4.) Training Workshop for the Provincial Government of Dinagat Islands as a pilot LGU under the Project 'Mainstreaming Green Growth in Development Planning;	1	Oct. 16-20	
			x			5.) Mindanao Kakaolink Conference;	1	Oct. 17-18	
			x			6.) Capacity Development on Feasibility Study Preparation and Evaluation for Project Development Team in ARMM, Region XII and Caraga;	1	Oct. 19-20	
			x			7.) Preparatory consultative meeting re: MSME Resilience Roadmap;	1	Oct. 23	
			x			8.) Commission on Human Rights (CHR) Public Hearing on the Situation of Indigenous Peoples in Regions IX, X, XIII;	1	Oct. 26-27	
			x			9.) Solid Waste Management Pre-Planning Activity Coordination Meeting of DTI;	1	Oct. 27	
			x			10.) 55th PES Meeting and Conference;	1	Nov. 7-9	
			x			11.) National Family Planning Conference;	1	Nov. 8-9	
			x			12.) Orientation on learn for Local Public Financial Management (PFM);	1	Nov. 10	
			x			13.) Consultation meeting with consultants and concerned stakeholders re: GGGI Project for Province of Dinagat Islands;	1	Nov. 14	
				x		14.) Regional AIDS Assistance Team (RAAT)-HIV Prevention and Control Meeting;	1	Nov. 14	
				x		15.) Regionwide IP Leader Assembly;	1	Nov. 16-18	
				x		16.) Capacity Assessment Workshop on Disaster Risk and Climate Change Vulnerability - Vulnerability Assessment for the Enhanced Agusan River Basin (ARB) Master Plan (Compostela Valley);	1	Nov. 17	
				x		17.) Caraga IP Consultative Assembly;	1	Nov. 17	
				x		18.) Strategic Planning Workshop for the proposed Establishment of Fabrication Laboratory in Caraga (DTI);	1	Nov. 20-22	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			O	N	D				
				x		19.) Turn over command ceremony of C/Supt. Roland Felix to the new Regional Director of PNP;	1	Nov. 21	
				x		20.) Hand holding activity in preparation for the Regional Statistical Development Program (RSDP);	1	Nov. 21	
				x		21.) Invitation to the Conduct of Training on the Estimation of the Medium to Long-Term Demand for Social Investments;	1	Nov. 21-22	
				x		22.) Interim Evaluation Workshop for the Project ' Mainstreaming Green Growth in Development Planning;	1	Nov. 28-29	
				x		23.) NRSC 2017: Philippine National Remote Sensing Conference 2017;	1	Nov. 28-29	
				x		24.) Regional Forum on MSME Development & Disaster Resilience;	1	Dec. 1	
				x		25.) Disaster Prevention and Mitigation Committee meeting;	1	Dec. 1	
				x		26.) PDIP 2018-2023 Workshop for ADS;	1	Dec. 6-8	
				x		27.) Video Infomercial re World AIDS Day;	1	Dec. 7	
				x		28.) Dialogue for the Formulation of Fisheries Mngt Plan for Communal Bodies of Water i.e., Lake Mainit;	1	Dec. 19	
				x		29.) Exploratory Meeting attended re: Balik Kultura; and	1	Dec. 21	
	C. Strengthening of Caraga League of Local Planners	75% of requested technical assistance provided			x	Rapid Emergency Telecommunications Team meeting -(OCD).	1	Dec. 27	
				x	x	Facilitated the League of Local Planners Coordination Meeting for the Hosting of the 2018 Annual League of Development Planners Convention in Caraga Region	2	Nov. 13, and Dec. 1	
				x	x	- notice of meeting prepared and transmitted	2	Oct. 12 and Nov. 3	
				x	x	- Activity design prepared	2	Oct. 12 and Nov. 4	
				x	x	- Agenda sheet prepared	2	Oct. 12 and Nov. 15	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS	
			O	N	D					
	D. PNVSCA related activities	100% of scheduled meetings conducted, SOV application facilitated, site validation conducted, and nominees evaluated & endorsed to SOV - NSC 100% of scheduled meetings conducted; National Volunteer's Month (NVM) activities facilitated/conducted	x	x		- Agreements of the meeting prepared	2	Oct. 12 and Nov. 16		
			x	x		-Agreements of the meeting forwarded to members	2	Oct. 12 and Nov. 17		
				x		NVM-SC meeting conducted; substantial inputs provided	1	Nov. 24		
				x		NVM activities conducted; substantial inputs provided	3	Dec. 14, 15 and 18		
	E. Others			x		"Little City Officials" - in line with the celebration of the Universal Children's Month of the Butuan City Council for the Welfare of Children (BCCWC) accomodated/facilitated	1	Nov. 23 and 24		
	6. Systems and website Management/ICT and GIS Support									
	•Systems and website management/ICT and GIS support	ICT and GIS related services provided	x	x	x	ICT and GIS related services provided		Oct. - Dec.		
		Systems maintained/ enhanced	x	x	x	1 system maintained/enhanced	1			
		•Systems Development	E-DTR System back-up maintained	x	x	x	E-DTR System back-up maintained	1		
Integrated Calendar of Activities System maintained			x	x	x	Integrated Calendar of Activities System maintained	1			
File Storage and Back-Up maintained			x	x	x	File Storage and Back-Up maintained	1			
Network maintained			x	x	x	Office network maintained	1			
Server maintained			x	x	x	2 servers maintained	2			
Website maintained/ enhanced			x	x	x	Personal computers well- maintained and troubleshot	66			
VOIP Phone maintained and troubleshot			x	x	x	PABX, Router, VOIP Phone and modem maintained	1			
New system developed										
NEDA Applicants Database System maintained			x	x	x	NEDA Applicants Database System maintained		Oct. - Dec.		

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			O	N	D				
		Communication Tracking System enhanced	x	x	x	Communication Tracking System enhanced	8	Oct. - Dec.	
		Library e-catalogue managed and updated	x	x	x	Library e-catalogue managed and updated	20	Oct. - Dec.	
	7. Capacity Development Program								
	-NRO, Non-NRO and Other Specific Training Programs	100% of scheduled capacity-building activities conducted/ attended/ facilitated	x			100% of scheduled capacity-building activities conducted/ attended/ facilitated			
						Capacity Development on Feasibility Study Preparation for Project Development	1	Oct. 19-20	
						Philippine Economic Society meeting and conference attended	1	Nov. 8	
						LEARN for Local Public Financial Management attended	1	Nov. 10	
						Orientation/Workshop on the Preparation of the Regional Statistics Development Program (RSDP)	1	Nov. 21	
						Research Proposal and Technical Writing Training participated	1	Dec. 5-7	
						Executive Forum for NEDA ManCom on Integrity Management and Risk Assessment		Dec. 6	
						Training on Organizational Risk Assessment for Division Chiefs and ICS Focal Persons participated	1	Dec. 12-13	
	8. Internal Development								
	A. Staff Development								
1. Regular Fellowship Program	1 Fellowship with GAD Learning Sessions conducted/1 Exposure Trip								
	Benchmarking conducted								
2. Conduct of Outreach activities	Gender Reponsive CSR activity with ONE conducted								
3. Trainings/Seminars/ Workshops/Consultations/ Meetings	100% of scheduled training activities conducted, attended, facilitated					100% of scheduled training activities conducted, attended, facilitated:			
		x				1.) Orientation on FOI and Data Privacy Act;	1	Oct. 9	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			O	N	D				
	4. Internal GAD activities	100% of scheduled training activities conducted, attended, facilitated		x		2.) Economic and Financial Literacy;	1	Nov. 10	*Participated by 70 senior high school and college students
					x	3.) Technical Writing Training;	1	Dec. 4-7	
					x	4.) Orientation on Republic Act No. 6713 and Background on Administrative Offenses and Penalties; and	1	Dec. 8	
					x	Training on Organizational Risk Assessment.	1	Dec. 12-13	
			x			GFPS meeting actively participated; substantial inputs provided	2	Nov. 14 and 21	
			x			18-Day Campaign to end Violence Against Women activities conducted; substantial inputs provided	2	Nov. 24 an 27	
					x	2019 GAD Plan & Budget prepared		Dec. 20	
					x	2017 GAD Accomplishment Report prepared		Dec. 21	
					x	Partial procurement of facilities for the Child-Minding room conducted		within Dec.	
	B. ISO 9001:2015 certification								
	•Finalization of quality statement	Operations/Quality Manual finalized							
	•Documentation of core processes	Core processes finalized							
	•Creation of required teams	Core teams created							
	•Training of teams	Training/s conducted			x	QMS 101: Strategic Understanding and Implementation on ISO 9001:2015	1	Dec. 19-20	
					x	ISO 9001:2015 Training participated	1	Dec. 18-20	
	•Audit and certification	Audit findings/ recommendations complied; ISO certification granted							
	C. Strengthening Internal Coordination and Management	75% of agreements/ recommendations of internal committees implemented/adopted							
		General Staff Meeting conducted; guidance/inputs provided	x	x		General Staff Meeting attended	3	Oct. 5, Nov. 6, Dec. 15	
		ManCom Meeting conducted; guidance/inputs provided	x	x		Mancom meeting attended	3	Oct. 5, Nov. 3 and 20	

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			O	N	D				
		Personnel Development Committee conducted; inputs provided		x	x	Personnel Development Committee attended and inputs provided	2	Nov. 3 and Dec. 1,	
		Personnel Selection Board Meeting conducted; inputs provided	x			PSB Meeting attended and inputs provided	3	Oct. 2, 18, and 20	
		Communication and Advocacy Team Meeting conducted; inputs provided							no meeting conducted
		Bids and Awards Committee Meeting conducted; inputs provided	x	x	x	Bids and Awards Committee Meeting conducted; inputs provided	20	Oct. - Dec.	
		Awards and Incentive Committee Meeting conducted; inputs provided			x	NAIC meeting attended and inputs provided	1	Dec. 18	
	D. Assessment/Internal Planning	1 Mid-year Assessment and Gender Responsive Planning							not scheduled for the quarter
		1 Internal Planning and Year-end Assessment and Gender Responsive Planning conducted							
	E. Administrative Services	100% of Administrative Services provided	x	x	x	100% of Administrative Services provided		Oct. to Dec.	
	1. Human Resource Management Services	Provision of human resource management services	x	x	x	100% of human resource management services provided		Oct. to Dec.	
	2. Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PrIME HRM)	Activities leading to accreditation of PrIME HRM Level 2 Maturity conducted			x	Annual recognition of staffs with exemplary behavior/character conducted		Dec. 20	
	3. Citizen's Charter	Updating of Citizen's Charter							ideally done every 3 years; last updating done in 2016
		Provision of of Public Assistance/Complaints Desk (PACD) services	x	x	x	Public Assistance and Complaint Desk services provided		Oct. to Dec.	
	F. Financial Management Services	100% of Financial Management Services provided	x	x	x	100% of Financial Management Services provided		Oct. to Dec.	
	G. Physical Resource Management Services	100% of Physical Resource Mangement Services provided	x	x	x	100% of Physical Resource Mangement Services provided		Oct. to Dec.	
	H. General Services	100% of General Services provided				100% of General Services provided			
	I. SPMS Implementation	SPMS implemented and monitored				SPMS implemented and monitored			

Major Final Outputs (MFOs)	EXPECTED OUTPUT		DATE			ACCOMPLISHMENT	QUAN TITY	DATE(s)	REMARKS
			O	N	D				
		100% of CY 2017 OPCR, DPCRs, IPCRs prepared and submitted							not scheduled for the quarter
		Coaching and mentoring moments: Division meetings conducted	x	x	x	Coaching and mentoring moments: Division meetings conducted	3	Oct. to Dec.	
		One-on-one coaching before and after every output produced/ accomplished	x	x	x	One-on-one coaching before and after every output produced/ accomplished conducted	3	Oct. to Dec.	
	J. Other Administrative Services								
	1. Submission of Accomplishment Reports and WFP	Preparation of WFP and quarterly accomplishment reports provided	x			3rd quarter 2017 QPRO prepared and submitted	1	Oct. 6	
			x			3rd quarter Budget and financial Accountability Reports prepared and submitted	1	Oct. 9	
	2. Drug Testing	Drug Testing participated	x			Random Drug Testing participated	1	Oct. 9	

Approved by:



MYLAH FAYE AURORA B. CARIÑO
Regional Director