



REPUBLIC OF THE PHILIPPINES

NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

REQUEST FOR EXPRESSION OF INTEREST (EOI)

PROCUREMENT OF CONSULTING SERVICES FOR THE FORMULATION OF TOURISM INFRASTRUCTURE DEVELOPMENT PLANS IN TOP TOURIST DESTINATIONS IN THE PHILIPPINES BASED ON THEIR CARRYING CAPACITIES (TIEZA)

1. The National Economic and Development Authority (NEDA) intends to apply the sum of **FIFTY-NINE MILLION TWO HUNDRED SIXTY-TWO THOUSAND PESOS ONLY (P59,262,000.00)**, inclusive of all applicable government taxes and charges, professional fees, and other incidental and administrative costs, as the Approved Budget for the Contract (ABC), to payments under the Contract for the subject consulting services. Proposals received in excess of the ABC shall be automatically rejected at the opening of the Financial Proposals.
2. The NEDA now calls for the submission of EOI and eligibility requirements for the *Formulation of Tourism Infrastructure Development Plans in Top Tourist Destinations in the Philippines Based on Their Carrying Capacities*. The contract shall be completed within twelve (12) months.

Eligibility submissions of interested Consultants must be duly received by the NEDA Bids and Awards Committee for Consulting Services (NBAC-CS) on or before **7 November 2018, 12:00 NN**, at the following address:

*Asst. Secretary Jonathan L. Uy
NBAC-CS Chairperson
c/o Administrative Staff, Procurement Management Division
2/F NEDA-sa-Pasig Building, #12 Saint Josemaria Escriva Drive
Ortigas Center, Pasig City 1605*

3. Interested Consultants may obtain further information from NEDA and acquire a complete set of Bidding/Proposal Documents at the address given above from **Mondays to Fridays, 8:00 A.M. to 5:00 P.M., starting 25 October 2018** upon payment of the applicable fee for the Bidding/Proposal Documents in the amount of **P50,000.00**. The Bidding/Proposal Documents may also be downloaded free of charge from the Philippine Government Electronic Procurement System (PhilGEPS) and NEDA websites, provided that Consultants shall pay the applicable fee for the Bidding/Proposal Documents not later than the submission of their proposals.
4. A Pre-Proposal/Bid Conference will be held on **16 November 2018, 1:00 PM** at the OADG-NDO2 Conference Room, 4/F NEDA-sa-Pasig Building, #12 Saint Josemaria Escriva Drive, Ortigas Center, Pasig City 1605, and will be open only to Consultants who have paid the corresponding fee for the Bidding/Proposal Documents. Representative/s should bring a letter addressed to the NBAC-CS Chair certifying that the representative/s has/have authority to speak for and in behalf of the Consultant.

5. Interested Consultants have the option to submit their Legal, Financial and Class "B" Eligibility Documents (1 original copy and 4 copies), as applicable, in advance (**on or before 26 October 2018, 5:00 P.M.**) for preliminary evaluation by the NBAC-CS in terms of completeness/compliance. The NBAC-CS, however, shall only proceed with the preliminary evaluation upon payment of a participation fee of **PhP2,000.00**. Note that said amount shall cover the attendant administrative cost for the eligibility check and shortlisting process and shall be deducted from the cost of the Bidding/Proposal Documents. The NBAC-CS, after its preliminary evaluation of advance submissions, shall inform the participating Consultants of any deficiency in their respective submissions at least three (3) calendar days prior to the deadline for submission of Eligibility Documents set in this Request for EOI.
6. The NBAC-CS shall draw up the short list of Consultants from those who have submitted EOI, including the Eligibility Documents, and have been determined as eligible in accordance with the relevant provisions of Republic Act (RA) No. 9184, or the Government Procurement Reform Act (GPRA), and its Revised Implementing Rules and Regulations (IRR). The short list shall consist of three (3) to seven (7) prospective Consultants who will be entitled to submit proposals. Should only one (1) or less than the required number apply for eligibility and short listing pass the eligibility check, and/or pass the minimum score required in the short listing, the BAC shall consider the same. The criteria and rating system for shortlisting are as follows:

Criteria/Particulars	Firm
I. Experience and Capability of the Firm	60 points
A. Years in the Consulting Services	
B. Related Experience/Previous Engagements	
II. Qualification of Organic Personnel or Personnel who may be Assigned to the Study*	30 points
A. Education	
B. Training	
C. Related Experience	
III. Financial/Job Capacity**	10 points
Grand Total	100 points

**Nominated personnel for the project shall submit a letter of commitment under oath that services of said personnel shall be available for the Study once the firm/consultant is awarded the contract.*

$$** \text{ Financial Capacity} = \frac{\text{Current Assets} - \text{Current Liabilities} - 2 \text{ months of all ongoing contracts}}{2 \text{ months of Total Reimbursable Expenses}}$$

7. The selection process will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184. This procurement activity is open to all interested Consultants subject to the conditions for eligibility provided in said Revised IRR.
8. Proposals shall be evaluated using the Quality-Cost Based Evaluation/Selection (QCBE/QCBS) procedure at a weight ratio of 80% *for the Technical Proposal* and 20% *for the Financial Proposal*. The criteria and rating system for the evaluation of proposals shall be provided in the Instructions to Proponents/Bidders.

ms

9. NEDA reserves the right to reject any and all proposals, including that of a single eligible proponent, waive any minor deviation in the submitted documents which will not materially affect the substance of the proposal, annul the procurement/bidding process, or not award the contract without thereby incurring any liability to the affected participating Consultant/s.

10. For further information, please contact the NBAC-CS Secretariat:

2/F NEDA-sa-Pasig Building

#12 Saint Josemaria Escriva Drive, Ortigas Center, Pasig City 1605

(02) 631-3732 / (02) 631-0960 to 65 local 204

Fax Nos. (02) 634-7916

Issued on 16 October 2018.


JONATHAN L. JUY
Assistant Secretary
and Chairperson, NBAC-CS
