





REPUBLIC OF THE PHILIPPINES  
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

### B. Change in Project Scope

Documents	Date Received by Staff	Status/Remarks
1. Official request signed by the head of agency or PIO, and Board approval for GOCCs/ GFIs		
2. Detailed description of the proposed change in scope		
3. Justification for the proposed change in scope, including an explanation on the extent of change (including effect on cost and possible effect on implementation arrangements, if any)		
4. Revised implementation timetable, if applicable/necessary, showing activities corresponding to the change in scope, and other major activities		
5. Updated cost estimates for revised scope, if applicable/necessary, and comparison with previous cost estimates, by components/activities (as approved by the ICC)		
6. Inclusion of the project's budget requirements of the revised scope in the agency's budget strategy or Multi-year Contracting Authority (MYCA) (whichever is applicable)		
7. Latest physical and financial (loan/grant disbursements and all financial expenditures) status, by component		
8. Revised loan/grant disbursement schedule		
9. Project's revised Logical Framework ( <i>ICC Form 6</i> )		
10. Anticipated results/benefits brought about by the change in scope (establish whether there will be reduction or additional benefits)		
11. Recomputed feasibility indicators (e.g., EIRR, FIRR) and sensitivity analyses ( <i>ICC forms 1 to 5</i> and soft copies of feasibility analysis, including explanations on parameters and assumptions used)		
12. RDC endorsement (only if applicable)		
13. Revised implementation/institutional arrangements, if any		
14. Implementation Catch-up Plan if implementation schedule is revised due to change in scope		

### C. Change in Cost

Documents	Date Received by Staff	Status/Remarks
<b><i>Requirements for Change in Cost by less than 10%</i></b>		
1. Official request signed by the head of agency or PIO, and Board approval for GOCCs/ GFIs		
2. Justification for the increase in cost, by item of expenditure as approved by ICC (detail implication of cost increase on both the loan proceeds and GOP counterpart requirement)		
3. Comparison of the ICC-approved cost and the proposed revised cost by component or item of expenditures		
4. Typology of Cost increase, By Causality (e.g., forex, price escalation, variation orders, supplemental agreements) with corresponding amounts, status and justifications		
5. Latest physical and financial (loan/grant disbursements and all financial expenditures) status, by component		
6. Revised loan/grant disbursement schedule		
7. Inclusion of the project's budget requirements of the additional cost in the agency's budget strategy or Multi-year Contracting Authority (MYCA) (whichever is applicable)		
8. Project's revised Logical Framework ( <i>ICC Form 6</i> )		



REPUBLIC OF THE PHILIPPINES  
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

Documents	Date Received by Staff	Status/Remarks
<b><i>Additional Requirements for Increase in Cost by more than 10%</i></b>		
9. Recomputed feasibility indicators (e.g., EIRR, FIRR) and sensitivity analyses ( <b><i>ICC forms 1 to 5</i></b> and soft copies of feasibility analysis, including explanations on parameters and assumptions used)		

#### D. Reallocation of Loan Proceeds

Documents	Date Received by Staff	Status/Remarks
1. Official request signed by the head of agency or PIO, and Board approval for GOCCs/ GFIs		
2. Explanation for the proposed reallocation		
3. Latest physical and financial (loan disbursements and all financial expenditures) status, by component		
4. Revised loan allocation table and revised disbursement schedule		

#### E. Loan Cancellations

Documents	Date Received by Staff	Status/Remarks
1. Official request signed by the head of agency or PIO, and Board approval for GOCCs/ GFIs		
2. Certification from head of agency or PIO that IA has no alternative use for the available financing, or, if any, that it will not be utilized within remaining loan period		
3. Explanation for the proposed cancellation		
4. Latest physical and financial (loan disbursements and all financial expenditures) status, by component		
5. Revised loan allocation table and revised disbursement schedule		