

1. For Discussion A. Pre-Bid Conference		
AGENDA	KEY ISSUES/CONCERNS/DISCUSSIONS	AGREEMENTS/INSTRUCTIONS
3.A.1 Provision of One (1) Year License Subscription for an Integrated Monitoring Tool with Antivirus and Antimalware Software Solution for the National Economic and Development Authority Central Office	<p>1. The Chairperson acknowledged the presence of the End-Users (EU) from the NEDA Information and Communications and Technology Staff, namely:</p> <ul style="list-style-type: none"> i. Mr. Emarson T. Ochoa; and ii. Mr. Renato P. Blas. <p>He also acknowledged the participation of the following prospective bidder's authorized representatives:</p> <ul style="list-style-type: none"> i. Ms. Norjana Abdullah - Microgenesis; ii. Ms. Myka Yahiya – American Technologies, Inc. (ATI); iii. Ms. Lala Pondang - ATI; iv. Mr. JM Jacinto – ATI; and v. Mr. Roldan Toletino – ATI. <p>2. The following were the queries raised and clarifications made during the pre-bid conference:</p> <ul style="list-style-type: none"> i. <u>Eligibility Documents (Class A Documents)</u> <p>Ms. Yahiya asked whether it is required to submit the eligibility documents (e.g., Mayor's permit, tax clearance, SEC registration) if they will submit the PhilGEPS Registration (Platinum Membership). In response, the Vice Chairperson said that the bidders may still submit their</p>	The NBAC-CS instructed the Secretariat to draft the bid bulletin containing the clarifications made in the pre-bid.

	<p>Class “A” Eligibility Documents maintained current and updated in the PhilGEPS Registration (Platinum Membership). She added that it is safe to include all eligibility documents in the bid submission.</p> <p>ii. <u>Project Deployment</u></p> <p>Ms. Yahya asked the project deployment location. The EU replied that the deployment of the project will be in NEDA Central Office.</p> <p>iii. Since there were no more questions, the Secretariat discussed the following additional reminders to the prospective proponents/bidders:</p> <p>a. Bid Security may be in any of the following:</p> <ol style="list-style-type: none"> 1. <u>Bid Securing Declaration</u> – should be notarized with government-issued ID (<i>Note: CTC is no longer accepted as a competent evidence of identity</i>); or 2. <u>Cash, cashier’s/manager’s check, bank draft/guarantee/irrevocable letter of credit</u> – 2% of ABC; or 3. <u>Surety Bond</u> – 5% of ABC. <p>b. Use <u>up to date forms</u> (<i>follow the format of the forms included in the bidding documents</i>) and ensure that these are properly notarized (e.g. CV of nominated experts, Omnibus Sworn Statement, Bid Securing Declaration);</p> <p>c. Only Bidders who have paid the non-refundable participation fee not later than the deadline for submission of bids shall qualify to bid;</p>	
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	<p>d. Deadline for additional queries and requests for clarification is <u>10 calendar days</u> before the deadline for submission of proposals. The NBAC-CS <u>may respond</u> through bid bulletin not later than <u>7 calendar days</u> before the deadline for submission of proposals on <u>October 16, 2018, 12:00 NN</u>; and</p> <p>e. Deadline for submission of proposals – Observe timeliness; <u>1 minute late is strictly considered LATE.</u></p>	
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