



REPUBLIC OF THE PHILIPPINES

NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

Invitation to Bid No.: **2019-04-05**

Date: **April 26, 2019**

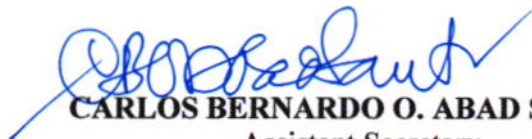
INVITATION TO BID

ONE JOB SUPPLY OF PHOTOCOPYING MACHINE SERVICES TO THE NEDA CENTRAL OFFICE UNDER A THREE-YEAR SERVICE AGREEMENT

1. The National Economic and Development Authority (NEDA) intends to apply the sum of **One Million Six Hundred Thousand Pesos and 00/100 (PhP1,600,000.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **One Job Supply of Photocopying Machine Services to the NEDA Central Office Under a Three-Year Service Agreement**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The NEDA invites bids for the abovementioned procurement.
3. Bidding shall be governed and conducted through open competitive bidding procedures as specified in the Revised Implementing Rules and Regulations of Republic Act No. 9184, and such other requirements as indicated in the Bidding Documents.
4. A complete set of Bidding Documents may be inspected and acquired by interested Bidders from the address below, starting on **April 29, 2019 (except on Saturdays, Sundays and Holidays)**, from **9:00 A.M. to 5:00 P.M.** and upon payment of a non-refundable participation fee for the Bidding Documents in the amount of **PhP5,000.00**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System and the website of the NEDA. However, only Bidders who have paid the non-refundable participation fee not later than the deadline for submission of bids on **May 21, 2019, 10:00 A.M.** shall qualify to bid. **Opening of bids shall immediately follow at the 4/F OADG-NDO IP Conference Room, NEDA sa Pasig Bldg.**
5. The NEDA will hold the Pre-Bid Conference on **May 06, 2019, 10:30 A.M.** at the **4/F OADG-NDO IP Conference Room, NEDA sa Pasig Bldg.**, which shall be open to all interested parties with **written authorization letter** from their principals.
6. Bids must be submitted at the address below accompanied by a bid security in any of the acceptable forms and in the amount stated in the Bidding Documents. The deadline for submission of bids is on **May 21, 2019, 10:00 A.M.** Bid opening shall be held in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted.

7. The NEDA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please contact:

**NEDA Bids and Awards Committee for Goods and
Infrastructure Projects (NBAC-GIP) Secretariat**
c/o Procurement Management Division, Administrative Staff
2nd Floor NEDA-sa-Pasig Bldg.,
No. 12 Saint Josemaria Escriva Drive, Ortigas Center, Pasig City
e-mail: rpmanzano@neda.gov.ph
Tel No. 631-3732; 631-0945 to 64 loc. 204; Fax No. 634-7916



CARLOS BERNARDO O. ABAD SANTOS
Assistant Secretary
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