



REPUBLIC OF THE PHILIPPINES

NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

REQUEST FOR EXPRESSION OF INTEREST (EOI)

FOR THE PROCUREMENT OF CONSULTANCY SERVICES FOR THE CONDUCT OF AMBISYON NATIN 2040 MAJOR EVENT FOR 2019

1. The National Economic and Development Authority (NEDA) intends to apply the sum of **SEVEN MILLION PESOS ONLY (₱7,000,000.00)**, inclusive of all applicable government taxes and charges, professional fees, and other incidental and administrative costs, which shall be paid in a lump sum basis as the Approved Budget for the Contract (ABC), to payments under the Contract for the subject consulting services. Proposals received in excess of the ABC shall be automatically rejected at the opening of the Financial Proposals.
2. The NEDA now calls for the submission of EOI and eligibility requirements for the *Procurement of Consultancy Services for the Conduct of Ambisyon Natin 2040 Major Event for 2019*. The contract shall be completed within **twelve (12) weeks**.

EOI and eligibility submissions of interested Consultants must be duly received by the NEDA Bids and Awards Committee for Consulting Services (NBAC-CS) on or before **30 May 2019, 12:00 NN**, at the following address:

*OIC - Undersecretary Jonathan L. Uy
NBAC-CS Chairperson
c/o Administrative Staff, Procurement Management Division
2/F NEDA-sa-Pasig Building, #12 Saint Josemaria Escriva Drive
Ortigas Center, Pasig City 1605*

3. Interested Consultants may obtain further information from NEDA and acquire a complete set of Bidding/Proposal Documents at the address given above from **Mondays to Fridays, 8:00 A.M. to 5:00 P.M., starting 20 May 2019** upon payment of the applicable fee for the Bidding/Proposal Documents in the amount of **₱10,000.00**. The Bidding/Proposal Documents may also be downloaded free of charge from the Philippine Government Electronic Procurement System (PhilGEPS) and NEDA websites, provided that Consultants shall pay the applicable fee for the Bidding/Proposal Documents not later than the submission of their proposals.
4. A Pre-Proposal/Bid Conference will be held on **13 June 2019, 12:20 PM** at the OADG-NDO2 Conference Room, 4/F NEDA-sa-Pasig Building, #12 Saint Josemaria Escriva Drive, Ortigas Center, Pasig City 1605. Representative/s should bring a letter addressed to the NBAC-CS Chair certifying that the representative/s has/have authority to speak for and in behalf of the Consultant.
5. The NBAC-CS shall draw up the short list of Consultants from those who have submitted EOI, including the Eligibility Documents, and have been determined as eligible in accordance with the relevant provisions of Republic Act (RA) No. 9184, or the Government

18

Procurement Reform Act (GPRA), and its Revised Implementing Rules and Regulations (IRR). The short list shall consist of three (3) to seven (7) prospective Consultants who will be entitled to submit proposals. Should only one (1) or less than the required number apply for eligibility and short listing pass the eligibility check, and/or pass the minimum score required in the short listing, the BAC shall consider the same. The criteria and rating system for shortlisting are as follows:

CRITERIA		%
1	Track Record Years of existence Number of months engaged in similar/relevant projects	50%
2	Qualifications of Key Personnel <i>Team Leader</i> Years of related work experience Educational attainment/Training <i>Social Media and Media Placements Manager</i> Years of related work experience Educational attainment/Training	40%
3	Financial Capacity $FC = \frac{CA - CL}{2}$ months cost of all ongoing committed projects 2 months cost of ABC <i>FC = Financial Capacity</i> <i>CA = Current Assets</i> <i>CL = Current Liabilities</i> Financial Capacity should be at least 100%.	10%
GRAND TOTAL		100%

Notes:

- i. A prospective bidder must get a total of at least 60 points to be included in the shortlist.
 - ii. Nominated personnel should submit a signed written commitment stating that he/she shall work for the project once the contract is awarded.
 - iii. The Financial Capacity of the Firm/Service Provider may be supplemented by a Letter of Credit (LC) from a commercial bank in the Philippines equivalent to at least two (2) months cost of the ABC.
6. The selection process will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184. This procurement activity is open to all interested Consultants subject to the conditions for eligibility provided in said Revised IRR.
 7. Proposals shall be evaluated using the Quality-Cost Based Evaluation/Selection (QCBES) procedure at a weight ratio of 70% for the Technical Proposal and 30% for the Financial Proposal. The criteria and rating system for the evaluation of proposals shall be provided in the Instructions to Proponents/Bidders.
 8. NEDA reserves the right to reject any and all proposals, including that of a single eligible proponent, waive any minor deviation in the submitted documents which will not materially affect the substance of the proposal, annul the procurement/bidding process, or not award

88

the contract without thereby incurring any liability to the affected participating Consultant/s.

9. For further information, please contact the NBAC-CS Secretariat:


2/F NEDA-sa-Pasig Building

#12 Saint Josemaria Escriva Drive, Ortigas Center, Pasig City 1605

(02) 631-3732 / (02) 631-0960 to 65 local 204

Fax Nos. (02) 634-7916

Issued on 17 May 2019.


JONATHAN L. UY
OIC-Undersecretary
and Chairperson, NBAC-CS