



REPUBLIC OF THE PHILIPPINES

NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

REQUEST FOR QUOTATION

P.R. No/Date : 19-05-119 /
May 7, 2019RFQ No./Date: 19-05-093 /
May 16, 2019

Gentlemen/Ladies:

We would like to request you to please quote your lowest price/s for the item/s listed in the attached form. Your submission shall be prepared in accordance with the following requirements:

1. Indicate or write your quotation using this form or your company letterhead. Supplemental information, if any, using your company stationary may be attached to reflect the complete specification of bid e.g., brand name, model, pictures/brochures/literature, etc.
2. Put your quotation in a **SEALED ENVELOPE** and label the envelope with the PR and RFQ numbers or PhilGEPS Reference Number;
3. Address/send your quotation to the **NBAC Secretariat c/o the undersigned at 2nd floor of the address below**; and
4. The deadline for submission of your quotation is on 9:00AM of MAY 17, 2019.

The mode of procurement is Small Value Procurement, with an Approved Budget for the Contract (ABC) of PhP500,000.00

Your participation to this bidding shall be subject to the requirements as identified below:

- ✓ Registered with PhilGEPS (Attach a copy to your quotation/offer).*
- ✓ Quotation must be inclusive of all applicable government taxes and subject to 5% F-VAT and 1% (PO) or 2% (JO) deductions. Cash on Delivery (COD) will not be accepted.
- ✓ Bids should not exceed the Approved Budget for the Contract (ABC) in the amount of PhP500,000.00
- ✓ Award shall be made by item.
- ✓ Bids should be valid for a minimum of 30 calendar days from deadline of submission of bids as indicated above.
- ✓ Procured items shall be delivered to NEDA sa Pasig.

ALTERNATIVE BIDS OR BID WITH MULTIPLE OPTIONS SHALL BE REJECTED (NBAC Resolution No. 7-2012)

With the end view of obtaining the contract most advantageous to the government, NEDA reserves the right to: 1) accept or reject any or all the quotations/bids and waive any minor deviation in the bid which will not materially affect the substance of the bid; 2) award the contract on a per item/lot basis; and 3) to annul the bidding process and to reject all quotations/bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

All bidders will be informed of the results of this procurement.

The delivery schedule shall be completed within 30 calendar days from receipt of the Job Order.

Failure to comply with this delivery schedule shall be subject to the salient provisions of the Revised IRR of R.A. 9184, Section 68 (Liquidated Damages).

For clarifications, please contact the Procurement Management Division, c/o Ms. Gilda A. Ibno in the address/telephone numbers below.

for duplicate
MA. MONICA P. PAGUNSAN
 Head, NBAC Secretariat

Dear Ms. Pagunsan,

Indicated below is our quotation in response to the RFQ above.

Item No.	QTY	UNIT	ITEM/DESCRIPTION	BRAND	UNIT PRICE	TOTAL (PhP)
1	1	job	Provision of two (2) Statistical Analysis Software with Standard Authorized User Fixed Term Licenses + Software Subscription and Support for 12 months.			
			Inclusions:			
			1. Statistics Base Module			
			2. Regression Module			
			3. Advanced Statistics Module			
			4. Custom Tables			
			5. Technical Support			
			(Please see attached Terms of Reference (TOR) for details)			
*Qualification and Other Requirements						
Must submit the following:						
a. PhilGEPS Registration Number;						
b. Mayor's or Business Permit (current and valid);						
c. Omnibus Sworn Statement. Bidders shall use the attached prescribed format together with any of the following proof of authorization, whichever is applicable:						
c.1 Notarized Special Power of Attorney; c.2 Latest Notarized Secretary's Certificate;						
c.3 Board Resolution; c.4 Partnership Resolution; or c.5 DTI Certificate Number.						
*****Nothing Follows*****						
TOTAL:						
				Amount in Words:		
Contractor's Declaration:				CONFORME		
a. I/We have "Read and Accepted and Good for Agreement" the attached detailed specifications or Terms of Reference (TOR), whichever is applicable, with page and annexes signed by duly authorized representative of _____ (company) on the provided "Conforme Box";				Signature : _____		
b. I/We abide by this bid/quotation for the period of 30 days from the deadline of submission of bid as indicated in the Request for Quotation (RFQ) and it shall remain binding upon us; and				Name/Designation : _____		
c. I/We shall undertake, if our bid is accepted, to commence the Service Works as soon as is reasonably possible after the receipt of the Notice of Award or Notice to Commence, and deliver the whole of the Service/Works in the Job Order/Purchase Order within the time stated in the TOR/detailed specification.				Name of Company : _____		
				Cheque payment payable to: _____		
				Address : _____		
				Telephone/Fax/Email : _____		
				TIN No. : _____ VAT Non- VAT		

TERMS OF REFERENCE

Provision of Two (2) Statistical Analysis Software with Standard Authorized User Fixed Term License + Software Subscription and Support for 12 months

I. RATIONALE

The National Economic and Development Authority (NEDA) has recently included a culture chapter in the Philippine Development Plan 2017-2022. The Development Research Division of the Governance Staff (GovS) currently serves as the secretariat of the chapter through the Social Development Committee – Subcommittee on Culture (SDC-SCC). Part of the workplan of NEDA and the SDC-SCC is the conduct of research on culture in aid of policy. The GovS is currently engaged in two research projects which are expected to generate data in 2019.

In this regard, the NEDA Development Information Staff is procuring a Statistical Analysis Standard Software to allow for in-house processing and analysis of the data which will be gathered from the research projects.

II. SCOPE OF WORK

One (1) job supply of Statistical Analysis Software for two (2) authorized users with the following specifications:

Particulars
Statistical Analysis Software with Standard Authorized User Initial Fixed Term License + Software Subscription and Support for 12 months
Inclusions:
1. Statistics Base Module
a. Descriptive Statistics
b. Test to Predict Numerical Outcomes and Identify Groups
- Factor Analysis
- K-Means Cluster Analysis
- Hierarchical Cluster Analysis
- Two Steps Cluster Analysis
- Discriminant
- Linear Regression
- Ordinal Analysis
- Nearest Neighbor Analysis
2. Regression Module
a. Multinomial Logistic Regression (MLR)

- b. Binary Logistic Regression
- c. Nonlinear Regression (NLR) and Constrained Nonlinear Regression (CNLR)
- d. Weighted Least Squares (WLS)
- e. Two-stage Least Squares (2SLS)
- f. Probit Analysis

3. Advanced Statistics Module, which includes the following:

- a. Univariate and Multivariate Analysis Procedures such as:
 - Generalized Linear Models (GLM)
 - Generalized Linear Mixed Models (GLMM)
 - Generalized Estimating Equations (GEE) to accommodate correlated longitudinal data and clustered data
 - General models of multiway contingency tables (LOGLINEAR)
 - Hierarchical loglinear models for multiway contingency tables (HILOLINEAR)
 - Loglinear and logit models to count data by means of a generalized linear models approach (GENLOG)
 - Survival Analysis Procedures
 - Cox regression with time-dependent covariates
 - Kaplan-Meier
 - Life tables

4. Custom Tables, which include the following significance tests:

- a. Chi-square test of independence
- b. Comparison of column means (t test)
- c. Comparison of column proportions (z test)

It should also allow for the generation of varied summary statistics for categorical variables, multiple response sets, scale variables, and custom total summaries for categorical variables.

5. Technical Support

- a. On-site installation of software
- b. Assistance in installation errors
- c. Assistance for failed installation
- d. Assistance in updating encryption codes
- e. Assistance in resource settings
- f. Provide a walk-through (step-by-step) update of encryption code over the phone
- g. Assistance for when customer is unsuccessful in the conduct of common troubleshooting

III. APPROVED BUDGET FOR THE CONTRACT (ABC)

The ABC is **Five Hundred Thousand Pesos Only (P500,000.00)**, inclusive of all government taxes and service charges.

IV. MODE OF PROCUREMENT

Procurement shall be done through negotiated procurement - small value procurement.

V. QUALIFICATION REQUIREMENTS

As part of the post-qualification requirements, the service provider must submit the following:

1. Must have a minimum three (3) years of work experience in the provision of Statistical software to companies and government agencies.
2. Must be an authorized retailer of the software being offered.

VI. DUTIES AND RESPONSIBILITIES OF THE CONTRACTOR/SUPPLIER

1. The service provider shall provide two (2) Statistical Analysis Software with Standard Authorized User Initial Fixed Term License + Software Subscription and Support for 12 months within 30 calendar days upon their receipt of the Job Order.
2. The service provider shall perform technical support, as indicated in this terms of reference, for the whole duration of the software subscription.

VII. DUTIES AND RESPONSIBILITIES OF NEDA

1. Pay the service provider in accordance with the existing accounting and auditing rules and regulations.
2. Coordinate with the service provider for the purpose of this project.
3. Exercise its approving authority on all deliverables of the service provider.
4. Take actions on requests and recommendations as appropriate.

VIII. PAYMENT SCHEME

Full payment of the contract shall be paid after the issuance of the following:

- a. Billing statement by the Service Provider; and
- b. Certificate of Satisfactory Service issued by NEDA.

IX. LIQUIDATED DAMAGES

Failure to comply with the Terms and Conditions of the contract will result in the payment of corresponding penalties/liquidated damages in the amount equal to 1/10 of 1 percent of the unperformed portion for every day of delay to be deducted from the payment to the service provider. The agency reserves the right to rescind the contract, without prejudice to other courses of action and remedies open to it.

X. DISPUTE RESOLUTION

1. In the matter of dispute, should any dispute related to the Contract and/or rights of the parties arise, the same shall be submitted to mutual consultation, mediation and arbitration, in the order of application. The venue of the proceedings shall be in Pasig City.

In case of a court suit, the venue shall be the courts of competent jurisdiction in Pasig City, to the exclusion of all other courts; and

2. Any amendment or additional terms and conditions to the Contract must be in writing, signed and acknowledged by the Parties.

<i>Conforme:</i>
<hr/>
Signature over Printed Name/Designation
<hr/>
Name of Firm
<hr/>
Date

CHECKLIST OF BID PROPOSAL

**Provision of Two (2) Statistical Analysis Software with Standard Authorized User Fixed
Term License + Software Subscription and Support for 12 months**

Particulars	Name of Service Provider:	
	Availability (Mark with “/”if yes or “X”if no)	Remarks
STATISTICS STANDARD PACKAGE		
Two (2) authorized users		
One (1) year/ 12 months fixed term license		
Twelve (12) months subscription and technical support		
Inclusions		
Statistics Base Module		
SPSS Regression Module		
SPSS Advanced Statistics Module		
SPSS Custom Tables		
Technical Support		

Conforme:

Signature over Printed Name/Designation

Name of Firm /

Date