



REPUBLIC OF THE PHILIPPINES

NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

REQUEST FOR EXPRESSION OF INTEREST

FOR THE PROCUREMENT OF CONSULTING SERVICES FOR THE CONDUCT OF A SERIES OF TRAINING WORKSHOPS ON SOFTWARE TO SUPPORT WATER SUPPLY AND SANITATION (WSS) PLANNING AND DEVELOPMENT

1. The National Economic and Development Authority (NEDA) intends to apply the sum of **SEVEN MILLION NINE HUNDRED NINE THOUSAND FOUR HUNDRED FORTY-ONE PESOS (P7,909,441.00)**, inclusive of all applicable government taxes and charges, professional fees, and other incidental and administrative costs (i.e., transportation/travel expenses, printing, reproduction and packaging of hard and soft copies of reports, expenses for meetings, etc.), as the Approved Budget for the Contract (ABC), to payments under the Contract for the subject consulting services. Proposals received in excess of the ABC shall be automatically rejected at the opening of the Financial Proposals.
2. The NEDA now calls for the submission of EOI and eligibility requirements for the *Procurement of Consulting Services for the Conduct of a Series of Training Workshops on Software to Support Water Supply and Sanitation (WSS) Planning and Development*. The contract shall be completed within a period of five (5) months commencing from the date of receipt of the Notice to Proceed (NTP).

EOI and eligibility submissions of interested Consultants must be duly received by the NEDA Bids and Awards Committee for Consulting Services (NBAC-CS) on or before **25 July 2019, 12:00 NN**, at the following address:

OIC - Undersecretary Jonathan L. Uy
NBAC-CS Chairperson
c/o Administrative Staff, Procurement Management Division
2/F NEDA-sa-Pasig Building, #12 Saint Josemaria Escriva Drive
Ortigas Center, Pasig City 1605

3. Interested Consulting firms may obtain further information from NEDA and acquire a complete set of Bidding/Proposal Documents at the address given above from **Mondays to Fridays, 8:00 A.M. to 5:00 P.M., starting 08 July 2019** upon payment of the applicable fee for the Bidding/Proposal Documents in the amount of **P10,000.00**. The Bidding/Proposal Documents may also be downloaded free of charge from the Philippine Government Electronic Procurement System (PhilGEPS) and NEDA websites, provided that Consultants shall pay the applicable fee for the Bidding/Proposal Documents not later than the submission of their proposals.
4. A Pre-Proposal/Pre-Bid Conference will be held on **13 August 2019, 12:10 PM** at the OADG-NDO2 Conference Room, 4/F NEDA-sa-Pasig Building, #12 Saint Josemaria

Escriba Drive, Ortigas Center, Pasig City 1605. Representative/s should bring a letter addressed to the NBAC-CS Chairperson certifying that the representative/s has/have authority to speak for and in behalf of the Consultant.

5. The NBAC-CS shall draw up the short list of Consultants from those who have submitted EOI, including the Eligibility Documents, and have been determined as eligible in accordance with the relevant provisions of Republic Act (RA) No. 9184, or the Government Procurement Reform Act (GPRA), and its Revised Implementing Rules and Regulations (IRR). The short list shall consist of three (3) to seven (7) prospective Consultants who will be entitled to submit proposals. Should only one (1) or less than the required number apply for eligibility and short listing pass the eligibility check, and/or pass the minimum score required in the short listing, the NBAC-CS shall consider the same. The criteria and rating system for shortlisting are as follows:

Criteria/Particulars		Firm
I	Experience and Capability of the Firm <ul style="list-style-type: none"> Completed consulting services of size, complexity and technical specialty comparable to job under consideration, including quality of performance Other completed consulting services related to the job under consideration Known cases of prior performance, including quality of work conforming to obligations and cost of services 	60 points
II	Quality of Key Personnel Who May Be Assigned to the Project¹	30 points
III	Financial/ Job Capacity <ul style="list-style-type: none"> Absorptive capacity to do additional works other than those currently being undertaken (overall workload relative to capacity) 	10 points
GRAND TOTAL		100 points

Note: Similar contracts/services shall include conducting software training program related to the water resources sector

Relevant contracts/services shall include conducting software training program related to other infrastructure sector.

$$\text{Financial Capacity} = \frac{\text{Current Asset} - \text{Current Liabilities} - 2 \text{ months of all ongoing contracts}}{2 \text{ months equivalent of total reimbursable expenses}}$$

6. The selection process will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184. This procurement


¹ Non-organic personnel may be nominated for the purpose of eligibility and shortlisting provided that he/she should submit a signed written commitment stating that he/she shall work for the Study once awarded the contract. The Team Leader may only be nominated by one (1) firm.

activity is open to all interested Consultants subject to the conditions for eligibility provided in said Revised IRR.

7. Proposals shall be evaluated using the Quality-Cost Based Evaluation/Selection (QCBES) procedure at a weight ratio of 80% *for the Technical Proposal* and 20% *for the Financial Proposal*. The criteria and rating system for the evaluation of proposals shall be provided in the Instructions to Proponents/Bidders.
8. NEDA reserves the right to reject any and all proposals, including that of a single eligible proponent, waive any minor deviation in the submitted documents, which will not materially affect the substance of the proposal, annul the procurement/bidding process, or not award the contract without thereby incurring any liability to the affected participating Consultant/s.
9. For further information, please contact the NBAC-CS Secretariat:

*2/F NEDA-sa-Pasig Building
#12 Saint Josemaria Escriva Drive, Ortigas Center, Pasig City 1605
(02) 631-3732 / (02) 631-0960 to 65 local 204
Fax Nos. (02) 634-7916*

Issued on 05 July 2019.


JONATHAN L. UY
OIC-Undersecretary
and Chairperson, NBAC-CS